

SUSAN MONTEE, JD, CPA Missouri State Auditor

To the County Commission and Officeholders of Webster County, Missouri

The Office of the State Auditor is responsible under Section 29.230, RSMo, for auditing certain operations of Webster County, and issues a separate report on that audit. In addition, the Office of the State Auditor has contracted for an audit of the county's financial statements for the 2 years ended December 31, 2008, through the state Office of Administration, Division of Purchasing and Materials Management. A copy of this audit, performed by Daniel Jones & Associates, P.C., Certified Public Accountants, is attached.

Sum Markes

Susan Montee, JD, CPA State Auditor

January 2010 Report No. 2010-02 THE COUNTY OF WEBSTER MARSHFIELD, MISSOURI (the Primary Government) FINANCIAL STATEMENTS AND INDEPENDENT AUDITOR'S REPORTS AND SUPPLEMENTARY INFORMATION DECEMBER 31, 2008 & 2007

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FINANCIAL SECTION

MEMBERS OF MISSOURI SOCIETY OF CPA'S AMERICAN INSTITUTE OF CPA'S

INDEPENDENT AUDITOR'S REPORT (The Primary Government)

Daniel Jones & Associates

CERTIFIED PUBLIC ACCOUNTANTS

To the County Commission The County of Webster, Missouri

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the County of Webster (the Primary Government), Missouri, as of and for the years ended December 31, 2008 and 2007, which collectively comprise the basic financial statements of the Primary Government as listed in the table of contents. These financial statements are the responsibility of the Primary Government's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and the significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

The financial statements referred to above include only the Primary Government which consists of all funds, organizations, institutions, agencies, departments, and offices that comprise the County's legal entity. The financial statements do not include financial data for the Primary Government's legally separate component unit, which accounting principles generally accepted in the United States of America, as applicable to the modified cash basis of accounting, require to be reported with the financial data of the primary government. As a result, the Primary Government financial statements do not purport to, and do not, present fairly the financial position of the reporting entity of the Primary Government, as of December 31, 2008 and 2007, and the changes in its financial position, for the years then ended in conformity with accounting principles generally accepted in the United States of America, as applicable to the modified cash basis of accounting, the Health Unit of Webster County and Webster County 911 Emergency Services have issued separate reporting entity financial statements. For information on these component units, please contact the Webster County Health Unit at 417-859-2532 and the Webster County 911 Emergency Services at 417-859-2501.

As described in Note I, the basic financial statements of the Primary Government were prepared on the modified cash basis of accounting, which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position – modified cash basis of the governmental activities, each major fund, and the aggregate remaining fund information of the Primary Government, as of December 31, 2008 and 2007, and the respective changes in financial position for the years then ended in conformity with the basis of accounting described in Note I.

The Primary Government has not presented the management's discussion and analysis that accounting principles generally accepted in the United States of America, as applicable to the modified cash basis of accounting, has determined is necessary to supplement, although not required to be part of the basic financial statements.

In accordance with *Government Auditing Standards*, we have also issued our report dated December 14, 2009, on our consideration of the Primary Government's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of our audit.

The Schedules of Revenues, Expenditures and Changes in Fund Balance – Modified Cash Basis – Non-GAAP Budget Basis and Actual and related notes on pages 24 through 30 are not a required part of the basic financial statements but are supplementary information required by accounting principles generally accepted in the United States of America, as applicable to the modified cash basis of accounting. We have applied certain limited procedures, which consisted primarily of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Primary Government's basic financial statements. The combining and individual non-major funds financial statements on pages 31 through 38 have been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, are fairly stated in all material respects in relation to the basic financial statements taken as a whole. The state and federal compliance sections on pages 41 through 45 have been subjected to the auditing procedures applied in the audit of the basic financial statements and, in all material respects in relation to the basic financial statements taken as a whole.

Daniel Jones & Associates

DANIEL JONES & ASSOCIATES, P.C. CERTIFIED PUBLIC ACCOUNTANTS

December 14, 2009

FINANCIAL STATEMENTS

THE COUNTY OF WEBSTER MARSHFIELD, MISSOURI (the Primary Government) STATEMENT OF NET ASSETS - MODIFIED CASH BASIS FOR THE YEARS ENDED

	December 31, 2008 Total Governmental Activities	December 31, 2007 Total Governmental Activities
ASSETS		
Cash and Cash Equivalents Investments	\$ 588,198.66 1,567,997.35	\$ 1,344,802.72 1,030,494.79
TOTAL ASSETS	2,156,196.01	2,375,297.51
NET ASSETS		
Unrestricted Restricted for Specific Purpsose	834,089.20 1,322,106.81	856,018.14 1,519,279.37
TOTAL NET ASSETS	2,156,196.01	2,375,297.51
TOTAL FUND BALANCE	\$ 2,156,196.01	\$ 2,375,297.51

THE COUNTY OF WEBSTER MARSHFIELD, MISSOURI (the Primary Government) STATEMENT OF ACTIVITIES - MODIFIED CASH BASIS FOR THE YEAR ENDED DECEMBER 31, 2008

	EXDENSES			PROGRAM REVENUES OPERATING CAPITAI CHARGES FOR GRANTS AND GRANTS AI EXPENSES SERVICES CONTRIBUTIONS CONTRIBUTI						
FUNCTIONS / PROGRAMS GOVERNMENTAL ACTIVITIES				JERVICED					ACTIVITIES	
General County Government Road and Bridge	\$	3,374,000.09 1,960,533.45	\$	656,211.58 -	\$	368,284.13	\$	- 529,764.45	\$	(2,349,504.38) (1,430,769.00)
Financial Administration		167,412.90		-		-		-		(167,412.90)
Other Offices and Grants		241,444.29		-		-		-		(241,444.29)
Administration of Justice and Law Enforcement		1,931,466.29		-		-		-		(1,931,466.29)
Consulting		111,787.51		-		-		-		(111,787.51)
Health and Welfare		1,275.00		-				-		(1,275.00)
Surveyor		-		-		-		-		-
Maintenance of Roads		-		-		-		-		-
Park Maintenance		-		-		-		-		-
Other		-		-		-		-		-
Debt Service:										
Principal		-		-		-		-		-
Interest and Fiscal Charges		-		-		-		-		-
Capital Outlay:										
Construction of Hospital		255,294.72		-		-		-		(255,294.72)
Property, Equipment and Buildings		432,657.63		-		-		-		(432,657.63)
TOTAL GOVERNMENTAL ACTIVITIES	\$	8,475,871.88	\$	656,211.58	\$	368,284.13	\$	529,764.45		(6,921,611.72)

GENERAL REVENUES

Taxes:	
Property Taxes, Levied	989,792.34
Sales Tax	4,828,022.95
Investment Income	98,143.18
Miscellaneous	 786,551.75
TOTAL GENERAL REVENUES	 6,702,510.22
CHANGE IN NET ASSETS	(219,101.50)
NET ASSETS, BEGINNING OF YEAR	 2,375,297.51
NET ASSETS, END OF YEAR	\$ 2,156,196.01

THE COUNTY OF WEBSTER MARSHFIELD, MISSOURI (the Primary Government) STATEMENT OF ACTIVITIES - MODIFIED CASH BASIS FOR THE YEAR ENDED DECEMBER 31, 2007

		PROGRAM REVENUES							ET (EXPENSE) EVENUE AND CHANGES IN NET ASSETS
FUNCTIONS / PROGRAMS GOVERNMENTAL ACTIVITIES	 C EXPENSES		OPERATING CAPITAL CHARGES FOR GRANTS AND GRANTS AND SERVICES CONTRIBUTIONS CONTRIBUTIONS		GRANTS AND		TOTAL VERNMENTAL ACTIVITIES		
General County Government Road and Bridge Financial Administration Other Offices and Grants Administration of Justice and Law Enforcement Consulting Health and Welfare Surveyor Maintenance of Roads Park Maintenance Other Hospital Construction	\$ 2,597,884.62 1,496,883.89 158,898.57 230,005.37 1,881,168.05 98,982.54 3,812.00	\$	704,088.93 - - - - - - - - - - - - - - - - - -	\$	568,099.91 - - - - - - - - - - - - -	\$	405,095.34 - - - - - - - - - - - - - -	\$	(1,325,695.78) (1,091,788.55) (158,898.57) (230,005.37) (1,881,168.05) (98,982.54) (3,812.00)
Debt Service:									
Principal Interest and Fiscal Charges	-		-		-		-		-
Capital Outlay:									
Construction of Hospital Property, Equipment and Buildings	 269,347.63 394,599.73		-		-		-		(269,347.63) (394,599.73)
TOTAL GOVERNMENTAL ACTIVITIES	\$ 7,131,582.40	\$	704,088.93	\$	568,099.91	\$	405,095.34		(5,454,298.22)

GENERAL REVENUES

Taxes:	
Property Taxes, Levied	780,011.49
Sales Tax	4,955,570.08
Investment Income	106,367.35
Miscellaneous	487,662.84
TOTAL GENERAL REVENUES	6,329,611.76
CHANGE IN NET ASSETS	875,313.54
NET ASSETS, BEGINNING OF YEAR	1,499,983.97
NET ASSETS, END OF YEAR	\$ 2,375,297.51

THE COUNTY OF WEBSTER MARSHFIELD, MISSOURI (the Primary Government) BALANCE SHEET - MODIFIED CASH BASIS GOVERNMENTAL FUNDS

DECEMBER 31, 2008								DECEME	BER 31, 2007			
	General	Road and Bridge	General Revenue Sales Tax	Capital Improvements	Non-Major Governmental Funds	Total Governmental Funds	 General	Road and Bridge	General Revenue Sales Tax	Capital Improvements	Non-Major Governmental Funds	Total Governmental Funds
ASSETS												
Cash and Cash Equivalents Investments	\$ 128,796.05 705,293.15	\$ 101,236.88	\$ 22,580.09 862,704.20	\$ 8,614.79	\$ 326,970.85	\$ 588,198.66 1,567,997.35	\$ 450,523.35 405,494.79	\$ 516,370.10	\$ 21,611.53 625,000.00	\$ 103,690.71	\$ 252,607.03	\$ 1,344,802.72 1,030,494.79
TOTAL ASSETS	834,089.20	101,236.88	885,284.29	8,614.79	326,970.85	2,156,196.01	 856,018.14	516,370.10	646,611.53	103,690.71	252,607.03	2,375,297.51
FUND BALANCES												
Unreserved:												
General Fund Special Revenue Funds	834,089.20	101,236.88	885,284.29	8,614.79	326,970.85	834,089.20 1,322,106.81	 856,018.14	516,370.10	646,611.53	103,690.71	252,607.03	856,018.14 1,519,279.37
TOTAL FUND BALANCES	834,089.20	101,236.88	885,284.29	8,614.79	326,970.85	2,156,196.01	 856,018.14	516,370.10	646,611.53	103,690.71	252,607.03	2,375,297.51
TOTAL FUND BALANCES	\$ 834,089.20	\$ 101,236.88	\$ 885,284.29	\$ 8,614.79	\$ 326,970.85	\$ 2,156,196.01	\$ 856,018.14	\$ 516,370.10	\$ 646,611.53	\$ 103,690.71	\$ 252,607.03	\$ 2,375,297.51

THE COUNTY OF WEBSTER MARSHFIELD, MISSOURI (the Primary Government) STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES -MODIFIED CASH BASIS - GOVERNMENTAL FUNDS FOR THE YEARS ENDED

			DECEMBE	ER 31, 2008			DECEMBER 31, 2007							
REVENUES	General	Road and Bridge	General Revenue Sales Tax	Capital Improvements Fund	Non-Major Governmental Funds	Total Governmental Funds	General	Road and Bridge	General Revenue Sales Tax	Capital Improvements Fund	Non-Major Governmental Funds	Total Governmental Funds		
Property Tax	\$ 38,075.67	\$ 548,332.11	s -	s -	\$ 403,384.56	\$ 989,792.34	\$ 28,306.67	\$ 509,450.76	\$ -	s -	\$ 242,254.06	\$ 780,011.49		
Sales Tax	2,232,068.91	888,580.54	393,522.09	1,313,851.41	-	4,828,022.95	2,274,835.89	945,012.39	400,204.32	1,335,517.48	-	4,955,570.08		
Inter-Governmental Revenue	-	-	-	-	-	-	-	-	-	-	-	-		
Charges for Services Loans	577,143.99	-	-	-	79,067.59	656,211.58	578,962.43	-	-	-	125,126.50	704,088.93		
Grants, Distributions and Reimbursements	247,801.29	529,764.45	-	-	120,482.84	898,048.58	425,964.84	405,095.34	-	-	142,135.07	973,195.25		
Fees, Licenses and Permits	-	-	-	-	32,140.76	32,140.76	-	-	-	-	49,437.80	49,437.80		
Interest Contributions	30,617.84	15,965.67	29,869.12	8,759.99	12,930.56	98,143.18	20,032.94	28,330.49	19,627.52	10,241.21	28,135.19 4,108.00	106,367.35 4,108.00		
Other	179,218.65	250,709.81	-	50,640.00	273,842.53	754,410.99	243,272.37	44,729.69	-	-	4,108.00	434,117.04		
TOTAL REVENUES	3,304,926.35	2,233,352.58	423,391.21	1,373,251.40	921,848.84	8,256,770.38	3,571,375.14	1,932,618.67	419,831.84	1,345,758.69	737,311.60	8,006,895.94		
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EXPENDITURES														
Current:														
General County Government	918,501.21	-	184,718.45	1,468,327.32	802,453.11	3,374,000.09	710,859.88	-	7.34	1,245,286.57	641,730.83	2,597,884.62		
Road and Bridge	-	1,960,533.45	-	-	-	1,960,533.45	-	1,496,883.89	-	-	-	1,496,883.89		
Financial Administration Other Offices and Grants	167,412.90 241,444.29	-	-	-	-	167,412.90 241,444.29	158,898.57 230,005.37	-	-	-	-	158,898.57 230,005.37		
Property Valuation and Recording	111,787.51	-	-	-	-	111,787.51	98,982.54	-	-	-	-	98,982.54		
Supplies	-	-	-	-	-		-	-	-	-	-	-		
Health and Welfare	1,275.00	-	-	-	-	1,275.00	3,812.00	-	-	-	-	3,812.00		
Administration of Justice and Law Continued Progress	1,847,274.33	-	-	-	84,191.96	1,931,466.29	1,793,766.32	-	-	-	87,401.73	1,881,168.05		
Capital Outlay:														
Construction	-	255,294.72	-	-	-	255,294.72	-	269,347.63	-	-	-	269,347.63		
Property, Equipment and Buildings		432,657.63				432,657.63		394,599.73				394,599.73		
TOTAL EXPENDITURES	3,287,695.24	2,648,485.80	184,718.45	1,468,327.32	886,645.07	8,475,871.88	2,996,324.68	2,160,831.25	7.34	1,245,286.57	729,132.56	7,131,582.40		
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	17,231.11	(415,133.22)	238,672.76	(95,075.92)	35,203.77	(219,101.50)	575,050.46	(228,212.58)	419,824.50	100,472.12	8,179.04	875,313.54		
OTHER FINANCING SOURCES (USES)														
Transfers In	28,738.34	-	-	-	67,898.39	96,636.73	12,841.85	23,603.60	-	-	51,147.93	87,593.38		
Transfers Out Emergency Fund	(67,898.39)	-	-	-	(28,738.34)	(96,636.73)	(74,751.53)	-	-	-	(12,841.85)	(87,593.38)		
Debt Service:														
Principal Payment	-	-	-	-	-	-	-	-	-	-	-	-		
Interest and Fiscal Charges														
TOTAL OTHER FINANCING SOURCES (USES)	(39,160.05)				39,160.05		(61,909.68)	23,603.60		<u> </u>	38,306.08	(0.00)		
NET CHANGE IN FUND BALANCE	(21,928.94)	(415,133.22)	238,672.76	(95,075.92)	74,363.82	(219,101.50)	513,140.78	(204,608.98)	419,824.50	100,472.12	46,485.12	875,313.54		
FUND BALANCE - BEGINNING OF YEAR	856,018.14	516,370.10	646,611.53	103,690.71	252,607.03	2,375,297.51	342,877.36	720,979.08	226,787.03	3,218.59	206,121.91	1,499,983.97		
FUND BALANCE - END OF YEAR	\$ 834,089.20	\$ 101,236.88	\$ 885,284.29	\$ 8,614.79	\$ 326,970.85	\$ 2,156,196.01	\$ 856,018.14	\$ 516,370.10	\$ 646,611.53	\$ 103,690.71	\$ 252,607.03	\$ 2,375,297.51		

THE COUNTY OF WEBSTER MARSHFIELD, MISSOURI (the Primary Government) RECONCILIATION OF THE COUNTY FUNDS BALANCE SHEET WITH THE STATEMENT OF NET ASSETS – MODIFIED CASH BASIS FOR THE YEAR ENDED DECEMBER 31, 2008

Amounts reported for governmental activities in the statement of activities are different because	
Total Fund Balance – Governmental Funds	\$ 2,156,196.01
There are no items of reconciliation.	
Total Net Assets – Governmental Activities	\$ 2,156,196.01

THE COUNTY OF WEBSTER MARSHFIELD, MISSOURI (the Primary Government) RECONCILIATION OF THE COUNTY FUNDS BALANCE SHEET WITH THE STATEMENT OF NET ASSETS – MODIFIED CASH BASIS FOR THE YEAR ENDED DECEMBER 31, 2007

Amounts reported for governmental activities in the statement of activities are different because	
Total Fund Balance – Governmental Funds	\$ 2,375,297.51
There are no items of reconciliation.	
Total Net Assets – Governmental Activities	\$ 2,375,297.51

THE COUNTY OF WEBSTER MARSHFIELD, MISSOURI (the Primary Government) RECONCILIATION OF THE COUNTY FUNDS STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES WITH THE GOVERNMENT-WIDE STATEMENT OF ACTIVITIES – MODIFIED CASH BASIS FOR THE YEAR ENDED DECEMBER 31, 2008

Total Net Change in Fund Balances – Governmental Funds	\$ (219,101.50)
There are no items of reconciliation.	
Change in Net Assets of Governmental Activities	\$ (219,101.50)

THE COUNTY OF WEBSTER MARSHFIELD, MISSOURI (the Primary Government) RECONCILIATION OF THE COUNTY FUNDS STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES WITH THE GOVERNMENT-WIDE STATEMENT OF ACTIVITIES – MODIFIED CASH BASIS FOR THE YEAR ENDED DECEMBER 31, 2007

Total Net Change in Fund Balances – Governmental Funds	\$ 875,313.54
There are no items of reconciliation.	 -
Change in Net Assets of Governmental Activities	\$ 875,313.54

THE COUNTY OF WEBSTER MARSHFIELD, MISSOURI (the Primary Government) STATEMENT OF FIDUCIARY NET ASSETS MODIFIED CASH BASIS - AGENCY FUNDS

	MBER 31, 2008 NCY FUNDS	ABER 31, 2007 NCY FUNDS
ASSETS		
Cash and Cash Equivalents	\$ 6,400,678.49	\$ 6,380,039.00
TOTAL ASSETS	 6,400,678.49	6,380,039.00
LIABILITIES		
Due to Other Funds	 6,400,678.49	6,380,039.00
TOTAL LIABILITIES	\$ 6,400,678.49	\$ 6,380,039.00

I. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The County of Webster, Missouri ("the Primary Government"), which is governed by a three-member board of commissioners, was established in 1855 by an Act of the Missouri Territory. In addition to the three board members, there are ten elected Constitutional Officers: County Clerk, Collector, Treasurer, Circuit Clerk and ex officio Recorder of Deeds, Sheriff, Assessor, Coroner, Public Administrator and Prosecuting Attorney.

As discussed further in Note I, these financial statements are presented on the modified cash basis of accounting. This basis of accounting differs from accounting principles generally accepted in the United States of America (GAAP). Generally accepted accounting principles include all relevant Government Accounting Standards Board (GASB) pronouncements. In the government-wide financial statements, Financial Accounting Standards Board (FASB) pronouncements and Accounting Principle Board (APB) opinions issued on or before November 30, 1989, have been applied, to the extent they are applicable to the modified cash basis of accounting, unless those pronouncements conflict with or contradict GASB pronouncements, in which case GASB prevails.

A. <u>Reporting Entity</u>

As required by generally accepted accounting principles, as applicable to the modified cash basis of accounting, these financial statements present financial accountability of the Primary Government.

The Primary Government's operations include tax assessments and collections, state/county courts, county recorder, police protection, transportation, economic development, social and human services, and cultural and recreation services.

The financial statements referred to above include only the primary government of Webster County, Missouri, which consists of all funds, organizations, institutions, agencies, departments, and offices that comprise the Primary Government's legal entity. The financial statements do not include financial data for the Primary Government's legally separate component unit, which accounting principles generally accepted in the United States of America, as applicable to the modified cash basis of accounting, are required to be reported with the financial data of the Primary Government.

B. <u>Basis of Presentation</u>

Government-wide Financial Statements:

The Statement of Net Assets and the Statement of Activities present financial information about the primary government only and not any of its component units. These statements include the financial activities of the primary government and distinguish between governmental and business-type activities. Governmental activities generally are financed through taxes, intergovernmental revenues, and other non-exchange transactions. Businesstype activities are financed in whole or in part by fees charges to external parties for goods or services. The Primary Government does not have any such activities.

I. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

B. <u>Basis of Presentation (continued)</u>

Government-wide Financial Statements:

The Statement of Net Assets presents the financial condition of the governmental activities of the primary government at year-end. The statement of Activities presents a comparison between direct expenses and program revenues for each function of the Primary Government's governmental activities. Direct expenses are those that are specifically associated with and are clearly identifiable to a particular function. Amounts reported as *program revenues* (a) charges to customers or applicants who purchase, use or directly benefit from goods, services or privileges provided by a given function, and (b) grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Taxes, unrestricted interest earnings, gains, and other miscellaneous revenue not properly included among *program revenues* are presented instead as general revenues. The comparison of direct expenses with program revenues identifies the extent to which each governmental function is self-financing or draws from the general revenues of the Primary Government.

Fund Financial Statements:

Following the government-wide financial statements are separate financial statements for governmental funds and fiduciary funds. Presently, the Primary Government has no proprietary funds. Fiduciary funds are excluded from the government-wide financial statements. Major individual governmental funds are reported as separate columns in the fund financial statements. The Primary Government has determined that the General Fund, Road and Bridge Fund, General Revenue Sales Tax Fund and the Capital Improvements Fund are major governmental funds. All other governmental funds are reported in one column labeled "Non-Major Governmental Funds". If applicable, the total fund balances for all governmental funds is reconciled to total net assets. The net change in fund balance for all governmental funds, if applicable, is reconciled to the total change in net assets as shown on the statement of activities in the government-wide financial statements.

The fund financial statements of the Primary Government are organized on the basis of funds, each of which is considered a separate accounting entity with self-balancing accounts that comprise its assets, liabilities, fund balances/net assets, revenues and expenditures.

Governmental resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. The various funds are summarized by type in the basic financial statements. The following fund types are used by the Primary Government:

I. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

B. <u>Basis of Presentation (continued)</u>

Governmental Fund Types

Governmental funds are those through which most governmental functions are financed. The Primary Government's expendable financial resources and the related liabilities are accounted for through governmental funds. The measurement focus is upon determination of and changes in financial position rather than upon net income.

The following are the Primary Government's governmental major funds:

General Fund – The General Fund is the general operating fund of the Primary Government. It is used to account for all financial resources except those required to be accounted for in another fund.

Road and Bridge Fund – The Road and Bridge Fund is a special revenue fund used to account for receipts of the Primary Government property tax levy and related expenditures.

General Revenue Sales Tax – The General Revenue Sales Tax Fund is a special revenue fund used to account for sales tax receipts and related expenditures.

Capital Improvement Fund – The Capital Improvement Fund is a special revenue fund used to account for the funds received and disbursed to pay for Capital Improvements of the County.

The other governmental funds of the Primary Government are considered non-major funds. They include special revenue funds, which account for the proceeds of specific revenue sources that generally are legally restricted to expenditures for specific purposes.

Fiduciary Fund Types

Agency – Agency funds are used to account for assets held by the Primary Government in a trustee capacity as an agent of individuals, private organizations, other funds or other governmental units. Agency funds are accounted for and reported similar to the governmental funds. Agency funds are custodial in nature (assets equal liabilities) and do not involve the measurement of results of operations. These funds account for activities of collections for other taxing units by the Collector of Revenue and other agency operations.

I. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

C. <u>Basis of Accounting</u>

Basis of accounting determines when transactions are recorded in the financial records and reported on the financial statements. Government-wide financial statements and fund financial statements are prepared using the Modified cash basis of accounting. The basis of accounting recognizes assets, liabilities, net assets/fund equity, revenues, and expenditures when they result from cash transactions except that the purchase of investments are recorded as assets; funds collected through the agency funds, not yet remitted, are recorded as liabilities and as receivables and revenue in the fund statements as applicable; and receipts of proceeds of tax anticipation notes are recorded as liabilities. This basis is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America.

As a result of the use of this modified cash basis of accounting, certain assets (such as accounts receivable and capital assets), certain revenues (such as revenue for billed or provided services not yet collected), certain liabilities (such as accounts payable, certificates of participation bonds and obligations under capital leases) and certain expenditures (such as expenditures for goods or services received but not yet paid) are not recorded in these financial statements.

If the Primary Government utilized the basis of accounting recognized as generally accepted, the fund financial statements for governmental funds would use the modified accrual basis of accounting, while the fund financial statements for proprietary fund types, if applicable, would use the accrual basis of accounting. All government-wide financials would be presented on the accrual basis of accounting.

D. <u>Property Taxes</u>

Property taxes attach as an enforceable lien on property as of January 1. Taxes are levied on October 1 and tax bills are mailed to taxpayers in November, at which time they are payable. All unpaid property taxes become delinquent as of January 1, of the following year.

The assessed valuation of the tangible taxable property, included within the Primary Government's boundaries for the calendar year 2008 and 2007, for purposes of taxation was:

	2008	2007
Real Estate	\$ 239,511,480	\$ 230,934,110
Personal Property	70,634,348	70,847,883
Railroad and Utilities	16,865,132	16,649,744
	\$ 327,010,960	\$ 318,431,737

I. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

D. <u>Property Taxes (concluded)</u>

During 2008 and 2007, the County Commission approved a \$.1900 and \$.1900, respectively, tax levy per \$100 of assessed valuation of tangible taxable property for the calendar year 2008 and 2007, for purposes of County taxation, as follows:

	2	2008		4	2007
General Revenue Levy	\$.0000		\$.0000
Road and Bridge Levy		.1900			.1900
	\$.1900	_	\$.1900

E. <u>Cash Deposits and Investments</u>

Deposits and investments are stated at cost, which approximates market. Cash balances for all the County Treasurer Funds are pooled and invested to the extent possible. Interest earned from such investments is allocated to each of the funds based on the funds' average daily cash balance. Cash equivalents include repurchase agreements and any other instruments with an original maturity of ninety days or less. State law authorizes the deposit of funds in banks and trust companies or the investment of funds in bonds or treasury certificates of the United States, other interest bearing obligations guaranteed as to both principal and interest by the United States, bonds of the State of Missouri or other government bonds, or time certificates of deposit, provided, however, that no such investment shall be purchased at a price in excess of par. Funds in the form of cash on deposit or time certificates of deposit are required to be insured by the Federal Deposit Insurance Corporation (FDIC) or collateralized by authorized investments held in the Primary Government's name at third-party banking institutions. Details of these cash balances are presented in Note II.

F. Interfund Transactions

During the course of operations, numerous transactions occur between individual funds for goods provided or services rendered. These receivables and payables, if applicable, are classified as "Due from other funds" or "Due to other funds" on the Balance Sheet – Modified Cash Basis – Governmental Fund.

Legally required transfers are reported as "transfers in" by the recipient fund and as "transfers out" by the disbursing fund.

Elimination of interfund activity has been made for governmental activities in the government-wide financial statements.

I. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (concluded)

G. <u>Reserved Fund Balance</u>

Reserved fund balance represents the portion of fund balance that is not available for appropriation or is legally restricted for a specific purpose.

H. <u>Net Assets</u>

Net assets represent the difference between assets and liabilities. Net assets are reported as restricted when there are limitations imposed on their use either through the enabling legislation adopted by the Primary Government or through external restrictions imposed by creditors, grantors or laws or regulations of other governments. All other net assets are reported as unrestricted. The Primary Government applies restricted resources first when an expense is incurred for purposes for which both restricted and unrestricted net assets are available.

I. <u>Use of Estimates in Financial Statements</u>

Preparation of these financial statements requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

II. DEPOSITS AND INVESTMENTS

The Primary Government maintains a cash and temporary investment pool that is available for use by all funds. Deposits with maturities greater than three months are considered investments. Each fund type's portion of this pool is displayed on the Balance Sheet Governmental Funds arising from cash transactions as "Cash and Equivalents" under each fund's caption.

Deposits - Missouri statutes require that all deposits with financial institutions be collateralized in an amount at least equal to uninsured deposits. At December 31, 2008 and 2007, the carrying amount of the Primary Government's deposits was \$2,156,196.01 and \$2,375,297.51, and the bank balance was \$9,031,120.36 and \$7,990,306.41 respectively. As of December 31, 2008 and 2007, 100% of the Primary Government's investments were guaranteed by the U. S. Government.

SUMMARY OF CARRYING VALUES

The carrying values of deposits and investments shown above are included in the financial statements at December 31, 2008, as follows:

Included in the following fund financial statement captions:

Balance Sheet – Government Funds	
Deposits	\$ 588,198.66
Investments	1,567,997.35
Total Deposits & Investments as of December 31, 2008	\$ 2,156,196.01

The Primary Government's investments consist of two six month certificates of deposit in the General Fund which mature January 22, 2009, for \$705,293.15 and June 23, 2009, for \$862,704.20.

II. DEPOSITS AND INVESTMENTS (concluded)

The carrying values of deposits and investments at December 31, 2007, are as follows:

Included in the following fund financial statement captions:

Balance Sheet – Government Funds	
Deposits	\$ 1,344,802.72
Investments	1,030,494.79
Total Deposits & Investments as of December 31, 2007	\$ 2,375,297.51

The Primary Government's investments consist of two six month certificates of deposit in the General Fund which mature January 16, 2008, for \$405,494.79 and June 13, 2008, for \$625,000.00.

Custodial Credit Risk – Deposits

For a deposit, custodial credit risk is the risk that in the event of a bank failure, the government's deposits may not be returned to it. The Primary Government's investment policy does not include custodial credit risk requirements. The Primary Government's deposits were not exposed to custodial credit risk for the year end December 31, 2008 & 2007.

Custodial Credit Risk - Investments

Investment securities are exposed to custodial credit risk if the securities are uninsured, are not registered in the name of the government, and are held by the party who sold the security to the Primary Government or its agent but not in the government's name. The Primary Government does not have a policy for custodial credit risk relating to investments.

Custodial Credit Risk - Investments

All investments, evidenced by individual securities, are registered in the name of the Primary Government or of a type that are not exposed to custodial credit risk.

Investment Interest Rate Risk

Investment interest rate risk is the risk that changes in interest rates will adversely affect the fair value of an investment. The Primary Government does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates.

Concentration of Investment Credit Risk

Concentration of credit risk is required to be disclosed by the Primary Government for any single investment that represents 5% or more of total investments (excluding investments issued by or explicitly guaranteed by the U.S. Government, investments in mutual funds, investments in external investment pools and investments in other pooled investments). The Primary Government has no policy in place to minimize the risk of loss resulting from over concentration of assets in specific maturity, specific issuer or specific class of securities. The Primary Government's deposits were not exposed to concentration of investment credit risk for the year end December 31, 2008 & 2007.

III. LONG-TERM DEBT

In August 2004, the Primary Government entered into a lease agreement with Kansas State Bank to lease a Komatsu Motor Grader. A purchase option price at the end of the lease is included. Six annual payments are required through maturity on February 15, 2009.

Lease payments due as of December 31, 2008 and 2007 follows:

			20	08				2	200	07	
	_	PRINCIPAL		INTEREST	 TOTAL		_	PRINCIPAL	_	INTEREST	 TOTAL
2009 2010	\$	13,693.09 69,999.99	\$	3,640.50 0.01	\$ 17,333.59 70,000.00	2008 2009 2010	\$	13,122.30 13,693.09 69,999.99	\$	4,211.29 3,640.50 0.01	\$ 17,333.59 17,333.59 70,000.00
Total	\$	83,693.08	\$	3,640.51	\$ 87,333.59	Total	\$_	96,815.38	\$	7,851.80	\$ 104,667.18

KOMATSU GRADER

In July 2004, the Primary Government entered into a lease agreement with John Deere Credit, Inc. to lease two graders. Annual lease payments are due through maturity on March 20, 2009.

Lease payments due as of December 31, 2008 and 2007 follows:

JOHN DEERE

2008									2	200	07	
		PRINCIPAL		INTEREST		TOTAL			PRINCIPAL		INTEREST	TOTAL
2008 2009	\$	- 221,207.44	\$	1,982.84	\$	223,190.28		2008 2009	\$ 22,867.05 221,207.44	\$	8,323.23 1,982.84	\$ 31,190.28 223,190.28
Total	\$	221,207.44		1,982.84	_	223,190.28		Total	\$ 244,074.49	\$	10,306.07	\$ 254,380.56

A summary of lease payments made follows:

		BALANCE 12/31/2006	ADDITIONS		PAYMENTS		BALANCE 12/31/2007		ADDITIONS		PAYMENTS		BALANCE 12/31/2008
John Deere Graders													
(Lease)	\$	266,101.18	\$ -	\$	22,026.69	\$	244,074.49	\$	-	\$	22,867.05	\$	221,207.44
Komatsu Grader													
(Lease)	-	109,390.68	-	_	12,575.30	_	96,815.38	-	-	_	13,122.30	_	83,693.08
Total	\$	375,491.86	-	=	34,601.99	\$	340,889.87	\$	-	\$	35,989.35	\$	304,900.52

IV. INTERFUND TRANSFERS

Transfers between funds for the year ended December 31, 2008 and 2007 are as follows:

		2	2008	ł		2007							
	_	Transfers In	_	Transfers Out		Transfers In		Transfers Out					
MAJOR FUNDS													
General Fund	\$	28,738.34	\$	67,898.39	\$	12,841.85	\$	74,751.53					
Special Road and Bridge Fund		-		-		23,603.60		-					
NON-MAJOR FUNE	DS _	67,898.39	_	28,738.34	. <u> </u>	51,147.93		12,841.85					
TOTAL	\$	96,636.73	\$	96,636.73	\$	87,593.38	\$	87,593.38					

V. COUNTY EMPLOYEES' RETIREMENT FUND (CERF)

The County Employees' Retirement Fund was established by the State of Missouri to provide pension benefits for County officials and employees.

A. <u>Plan Description</u>

The Retirement Fund is a cost-sharing multiple employer defined benefit pension plan covering any county elective or appointed officer or employee whose position requires the actual performance of duties during not less than (1,000) one thousand hours per calendar year in each county of the state, except for any city not within a county and any county of the first classification having a charter form of government. It does not include county prosecuting attorneys covered under Sections 56.800 to 56.840, RSMo, circuit clerks and deputy circuit clerks covered under the Missouri State Retirement System, county sheriffs covered under Sections 57.949 to 57.997, RSMo and certain personnel not defined as an employee per Section 50.1000(8), RSMo. The Fund was created by an act of the legislature and was effective August 28, 1994. The general administration and the responsibility for the proper operation of the fund and the investment of the fund are vested in a board of directors of nine persons.

B. <u>Pension Benefits</u>

Beginning January 1, 1997, employees attaining the age of sixty-two years may retire with full benefits with eight or more years of creditable service. The monthly benefit for County Employees is determined by selecting the highest benefit calculated using three different prescribed formulas (flat-dollar formula, targeted replacement ratio formula, and prior plan's formula). A death benefit of \$10,000 will be paid to the designated beneficiary of every active member upon his or her death.

Upon termination of employment, any member who is vested is entitled to a deferred annuity, payable at age sixty-two. Early retirement at age fifty-five with reduced benefit is allowed for the law enforcement, all other departments in the county the age is sixty.

V. COUNTY EMPLOYEES' RETIREMENT FUND (CERF) (concluded)

B. <u>Pension Benefits (concluded)</u>

Any member with less than eight years of creditable service forfeits all rights in the fund but will be paid his or her accumulated contributions.

The County Employees' Retirement Fund issues audited financial statements. Copies of these statements may be obtained form the Board of Directors of CERF by writing to CERF, P.O. Box 2271, 2121 Schotthill Road, Jefferson City, MO 65101, or by calling 1-573-632-9203.

C. Funding Policy

In accordance with State Statutes, the Plan is funded through various fees collected by counties and remitted to the CERF. Eligible employees hired before February 2002 have an option to contribute 2% of their annual salary, while employees hired after February 2002 are required to contribute 4% of their annual salary in order to participate in the CERF. During 2008 and 2007, the Primary Government collected and remitted to CERF, employee contributions of approximately \$102,283.00 and \$58,450.00, respectively, for the years then ended.

VI. PROSECUTING ATTORNEY RETIREMENT FUND

In accordance with state statute Chapter 56.807 RSMo, the Primary Government contributes monthly to the Missouri Office of Prosecution Services for deposit to the credit of the Missouri Prosecuting Attorneys and Circuit Attorney Retirement System Fund. Once remitted, the State of Missouri is responsible for administration of this plan. The Primary Government has contributed \$2,244 and \$2,244, respectively, for the years ended December 31, 2008 and 2007.

VII. POST EMPLOYMENT BENEFITS

The Primary Government does not provide post-employment benefits except as mandated by the Consolidated Omnibus Budget Reconciliation Act (COBRA). The requirements established by COBRA are fully funded by employees who elect coverage under the Act, and no direct costs are incurred by the Primary Government.

VIII. CLAIMS, COMMITMENTS AND CONTINGENCIES

A. Litigation

The Primary Government is involved in pending litigation at December 31, 2008.

B. <u>Compensated Absences</u>

The County provides employees with up to two weeks of paid vacation based upon the number of years of continuous service. Vacation days do not carry forward if they are unused. Upon termination, an employee is reimbursed for any unused vacation days. Employees accrue one sick day per month. The County allows employees to carry forward six days a year to a maximum of thirty days. Upon termination from County employment, an employee is reimbursed for half of unused sick leave, except if the employee has not worked in the County for ten years. These have not been subjected to auditing procedures.

VIII. CLAIMS, COMMITMENTS AND CONTINGENCIES (concluded)

C. <u>Federal and State Assisted Programs</u>

The Primary Government has received proceeds from several federal and state grants. Periodic audits of these grants are required and certain costs may be questioned as not appropriate expenditures under the grant agreements. Such audits could result in the refund of grant monies to the grantor agencies. Management believes that any required refunds, if determined necessary, will be immaterial. No provision has been made in the accompanying financial statements for the potential refund of grant monies.

IX. RISK MANAGEMENT

The County is exposed to various risks of losses related to torts; theft of, damage to and destruction of assets; errors and omissions; injuries to employees; and natural disasters, and has established a risk management strategy that attempts to minimize losses and the carrying costs of insurance. There have been no significant reductions in coverage from the prior year and settlements have not exceeded coverage in the past three years.

The County is a member participant in a public entity risk pool which is a corporate and political body created pursuant to state statute (Chapter 537.700 RSMo. 1986). The purpose of the risk pool is to provide liability protection to participating public entities, their officials, and employees. Annual contributions are collected based on actuarial projections to produce sufficient funds to pay losses and expenses. Should contributions not produce sufficient funds to meet its obligations, the risk pool is empowered with the ability to make special assessments. Members are jointly and severally liable for all claims against the risk pool.

The County is also a member of the Missouri Association of Counties Self-Insured Workers' Compensation and Insurance Fund. The County purchases workers' compensation insurance through this Fund, a non-profit corporation established for the purpose of providing insurance coverage for Missouri counties. The Fund is self-insured up to \$2,000,000 per occurrence and is reinsured up to the statutory limit through excess insurance.

REQUIRED SUPPLEMENTARY INFORMATION

THE COUNTY OF WEBSTER MARSHFIELD, MISSOURI (the Primary Government) SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES -NON-GAAP BUDGET BASIS AND ACTUAL - MODIFIED CASH BASIS - GENERAL FUND - UNAUDITED

			DECEMBE	R 31,	2008						DECEMBER	R 31, 2007		
	 BUDGETED RIGINAL	AMC	OUNTS FINAL		ACTUAL		OVER (UNDER)	_	BUDGETED ORIGINAL	O AM	DUNTS FINAL			OVER (UNDER)
REVENUES	 KIGINAL		FINAL		ACTUAL	FIN	IAL BUDGET		ORIGINAL		FINAL	ACTUAL	FIN	AL BUDGET
Property Tax Sales Tax Inter-Governmental Revenue	\$ 45,000.00 2,361,192.34	\$	45,000.00 2,361,192.34	\$	38,075.67 2,232,068.91	\$	(6,924.33) (129,123.43)	\$	25,391.92 2,370,771.04	\$	25,391.92 2,370,771.04	\$ 28,306.67 2,274,835.89	\$	2,914.75 (95,935.15)
Charges for Services Grants, Distributions and Reimbursements Fees. Licenses and Permits	607,500.00 433,195.74		607,500.00 433,195.74		577,143.99 247,801.29		(30,356.01) (185,394.45)		570,442.18 499,252.07		570,442.18 499,252.07	578,962.43 425,964.84		8,520.25 (73,287.23)
Interests Other	 30,500.00 149,700.00		30,500.00 149,700.00		30,617.84 179,218.65		117.84 29,518.65		7,500.00 61,431.27		7,500.00 61,431.27	20,032.94 243,272.37		12,532.94 181,841.10
TOTAL REVENUES	3,627,088.08		3,627,088.08		3,304,926.35		(322,161.73)		3,534,788.48		3,534,788.48	3,571,375.14		36,586.66
EXPENDITURES														
Current:														
General County Government Financial Administration Other Offices and Grants Health and Welfare Property Valuation and Recording Administration of Justice and Law	886,240.16 174,497.25 232,042.75 1,300.00 115,275.64 2,134,756.80		886,240.16 174,497.25 232,042.75 1,300.00 115,275.64 2,134,756.80		918,501.21 167,412.90 241,444.29 1,275.00 111,787.51 1,847,274.33		32,261.05 (7,084.35) 9,401.54 (25.00) (3,488.13) (287,482.47)		814,075.40 159,191.00 329,085.00 500.00 101,545.60 1,962,032.92		814,075.40 159,191.00 329,085.00 500.00 101,545.60 1,962,032.92	710,859.88 158,898.57 230,005.37 3,812.00 98,982.54 1,793,766.32		(103,215.52) (292.43) (99,079.63) 3,312.00 (2,563.06) (168,266.60)
Capital Outlay:	, - ,		, - ,		,,		(, ,		,,		,,	,,.		(,,
Construction of Roads and Bridges Property, Equipment and Buildings	 -		-		-		-		-		-	-		-
TOTAL EXPENDITURES	 3,544,112.60		3,544,112.60		3,287,695.24		(256,417.36)		3,366,429.92		3,366,429.92	2,996,324.68		(370,105.24)
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	82,975.48		82,975.48		17,231.11		(65,744.37)		168,358.56		168,358.56	575,050.46		406,691.90
OTHER FINANCING SOURCES (USES)														
Transfers In Transfers Out Emergency Fund	54,980.00 (93,565.59) (110,750.00)		54,980.00 (93,565.59) (110,750.00)		28,738.34 (67,898.39) -		(26,241.66) 25,667.20 110,750.00		41,887.12 (82,245.12) (105,000.00)		41,887.12 (82,245.12) (105,000.00)	12,841.85 (74,751.53)		(29,045.27) 7,493.59 105,000.00
Debt Service:														
Principal Payment Interest and Fiscal Charges	 -		-		-		-		-		-	-		-
TOTAL OTHER FINANCING SOURCES (USES)	 (149,335.59)		(149,335.59)		(39,160.05)		110,175.54		(145,358.00)		(145,358.00)	(61,909.68)		83,448.32
NET CHANGE IN FUND BALANCE	(66,360.11)		(66,360.11)		(21,928.94)		44,431.17		23,000.56		23,000.56	513,140.78		490,140.22
FUND BALANCE - BEGINNING OF YEAR	 856,018.14		856,018.14		856,018.14		-		342,877.36		342,877.36	342,877.36		-
FUND BALANCE - END OF YEAR	\$ 789,658.03	\$	789,658.03	\$	834,089.20	\$	44,431.17	\$	365,877.92	\$	365,877.92	\$ 856,018.14	\$	490,140.22

THE COUNTY OF WEBSTER MARSHFIELD, MISSOURI (the Primary Government) DEPARTMENTAL SCHEDULE OF EXPENDITURES - NON-GAAP BUDGET BASIS AND ACTUAL -MODIFIED CASH BASIS - GENERAL FUND - UNAUDITED FOR THE YEARS ENDED

		DECEMB	ER 31, 2008			DECEMBER 31, 2007						
EXPENDITURES	BUDGETEI ORIGINAL	D AMOUNTS FINAL	ACTUAL	OVER (UNDER) FINAL BUDGET	BUDGETE ORIGINAL	D AMOUNTS FINAL	ACTUAL	OVER (UNDER) <u>FINAL BUDGET</u>				
Current:												
General County Government:												
County Commission County Clerk Elections Buildings and Grounds Employee Fringe Benefits	\$ 111,742.56 146,894.22 158,750.00 222,816.12	\$ 111,742.56 146,894.22 158,750.00 222,816.12	\$ 106,836.76 143,526.01 163,939.97 231,232.69	\$ (4,905.80) (3,368.21) 5,189.97 8,416.57	\$ 103,140.00 128,823.40 96,500.00 184,566.00	\$ 103,140.00 128,823.40 96,500.00 184,566.00	\$ 102,936.08 125,366.00 60,106.87 167,103.46	\$ (203.92) (3,457.40) (36,393.13) (17,462.54)				
Other Expenses	246,037.26	246,037.26	272,965.78	26,928.52	301,046.00	301,046.00	255,347.47	(45,698.53)				
	886,240.16	886,240.16	918,501.21	32,261.05	814,075.40	814,075.40	710,859.88	(103,215.52)				
Financial Administration:												
Collector	117,576.05	117,576.05	113,550.08	(4,025.97)	105,096.00	105,096.00	106,571.64	1,475.64				
Treasurer	56,921.20	56,921.20	53,862.82	(3,058.38)	54,095.00	54,095.00	52,326.93	(1,768.07)				
	174,497.25	174,497.25	167,412.90	(7,084.35)	159,191.00	159,191.00	158,898.57	(292.43)				
Other Offices & Grants:												
Other Offices & Grants	232,042.75	232,042.75	241,444.29	9,401.54	329,085.00	329,085.00	230,005.37	(99,079.63)				
	232,042.75	232,042.75	241,444.29	9,401.54	329,085.00	329,085.00	230,005.37	(99,079.63)				
Health and Welfare:												
Non-Institutional Care	1,300.00	1,300.00	1,275.00	(25.00)	500.00	500.00	3,812.00	3,312.00				
	\$ 1,300.00	\$ 1,300.00	\$ 1,275.00	\$ (25.00)	\$ 500.00	\$ 500.00	\$ 3,812.00	\$ 3,312.00				

THE COUNTY OF WEBSTER MARSHFIELD, MISSOURI (the Primary Government) DEPARTMENTAL SCHEDULE OF EXPENDITURES - NON-GAAP BUDGET BASIS AND ACTUAL MODIFIED CASH BASIS - GENERAL FUND - UNAUDITED (concluded) FOR THE YEARS ENDED

	DECEMBER 31, 2008				DECEMBER 31, 2007				
	BUDGETED ORIGINAL	AMOUNTS FINAL	ACTUAL	OVER (UNDER) FINAL BUDGET	BUDGETED ORIGINAL	O AMOUNTS FINAL	ACTUAL	OVER (UNDER) FINAL BUDGET	
EXPENDITURES (concluded)									
Property Valuation and Recording:									
Recorder of Deeds	\$ 115,275.64	\$ 115,275.64	\$ 111,787.51	\$ (3,488.13)	\$ 101,545.60	\$ 101,545.60	\$ 98,982.54	\$ (2,563.06)	
Administration of Justice and Law Enforcement:									
Associate Circuit Circuit Clerk	57,360.67 88,469.76	57,360.67 88,469.76	55,587.01 67,694.60	(1,773.66) (20,775.16)	63,546.60 72,490.00	63,546.60 72,490.00	61,681.68 55,712.28	(1,864.92) (16,777.72)	
Children's Detention Home Associate Circuit - (Probate)	-	-	-	-	-	-	-	-	
Court Administrator Dispatch	-	-	-	-	-	-	-	-	
Circuit Judges and Court Reporters Jail	130,315.08	130,315.08	63,243.54	(67,071.54)	133,301.12	133,301.12	58,258.96	(75,042.16)	
Jury Script Justice Center	-	-	-	-	-	-	-	-	
Juvenile Office Medical Examiner	- 31,796.34	- 31,796.34	33,260.13	- 1,463.79	- 27,890.00	- 27,890.00	- 26,418.30	- (1,471.70)	
Sheriffs Office Drug Court	1,403,804.78 21,132.07	1,403,804.78 21,132.07	1,195,043.84 19,652.97	(208,760.94) (1,479.10)	1,290,342.80 20,447.20	1,290,342.80 20,447.20	1,216,839.34 19,257.79	(73,503.46) (1,189.41)	
Patrol Cars	-	-	-	-	-	-	-	-	
Prosecuting Attorney Prosecuting Attorney Retirement	302,953.79	302,953.79	323,466.66	20,512.87	282,399.20	282,399.20	280,361.39	(2,037.81)	
Public Administrator	<u>98,924.31</u> 2,134,756.80	<u>98,924.31</u> 2,134,756.80	<u>89,325.58</u> 1,847,274.33	(9,598.73) (287,482.47)	71,616.00 1,962,032.92	71,616.00 1,962,032.92	75,236.58 1,793,766.32	<u>3,620.58</u> (168,266.60)	
Debt Service:									
Principal Payments Interest and Fiscal Charges Other Charges	-	- -	-		-	-	-		
oliei olimigeo		-							
Capital Outlay:									
Property, Equipment & Buildings	-	<u> </u>		<u> </u>			-		
TOTAL EXPENDITURES	\$ 3,544,112.60	\$ 3,544,112.60	\$ 3,287,695.24	\$ (256,417.36)	\$ 3,366,429.92	\$ 3,366,429.92	\$ 2,996,324.68	\$ (370,105.24)	

THE COUNTY OF WEBSTER MARSHFIELD, MISSOURI (the Primary Government) SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES NON-GAAP BUDGET BASIS AND ACTUAL - MODIFIED CASH BASIS SPECIAL REVENUE - ROAD AND BRIDGE FUND - UNAUDITED FOR THE YEARS ENDED

	DECEMBER 31, 2008				DECEMBER 31, 2007				
				OVER				OVER	
	BUDGETED AMOUNTS			(UNDER)	BUDGETED	O AMOUNTS		(UNDER)	
	ORIGINAL	FINAL	ACTUAL	FINAL BUDGET	ORIGINAL	FINAL	ACTUAL	FINAL BUDGET	
REVENUES									
Property Tax	\$ 502,876.68	\$ 502,876.68	\$ 548,332.11	\$ 45,455.43	\$ 464,833.18	\$ 464,833.18	\$ 509,450.76	\$ 44,617.58	
Sales Tax Inter-Governmental Revenue	992,981.45	992,981.45	888,580.54	(104,400.91)	936,786.34	936,786.34	945,012.39	8,226.05	
Charges for Services	-	-	-		-	-	-	-	
Grants, Distributions and Reimbursements	1,162,000.00	1,162,000.00	529,764.45	(632,235.55)	430,000.00	430,000.00	405,095.34	(24,904.66)	
Fees, Licenses and Permits	-	-	-	-	-	-	-	-	
Interests	28,500.00	28,500.00	15,965.67	(12,534.33)	10,000.00	10,000.00	28,330.49	18,330.49	
Other	-	-	250,709.81	250,709.81	2,500.00	2,500.00	44,729.69	42,229.69	
TOTAL REVENUES	2,686,358.13	2,686,358.13	2,233,352.58	(453,005.55)	1,844,119.52	1,844,119.52	1,932,618.67	88,499.15	
EXPENDITURES									
Current:									
Salaries	575,095.00	575,095.00	629,729.93	54,634.93	551,817.60	551,817.60	514,170.70	(37,646.90)	
Employee Fringe Benefits	326,061.35	326,061.35	278,683.30	(47,378.05)	140,300.00	140,300.00	141,367.14	1,067.14	
Supplies	8,100.00	8,100.00	9,117.37	1,017.37	8,700.00	8,700.00	7,870.51	(829.49)	
Property and Equipment Insurance	55,000.00	55,000.00	54,551.00	(449.00)	50,000.00	50,000.00	46,363.00	(3,637.00)	
Equipment Repairs Rentals	604,200.00 50,000.00	604,200.00 50,000.00	592,590.51 28,515.93	(11,609.49) (21,484.07)	374,250.00 55,000.00	374,250.00 55,000.00	465,451.73 52,009.43	91,201.73 (2,990.57)	
Maintenance of Roads:	50,000.00	50,000.00	26,515.75	(21,464.07)	35,000.00	55,000.00	52,009.45	(2,990.37)	
Highway and Roads	_	_		_	_	_	_	_	
Other	400,700.00	400,700.00	367,345.41	(33,354.59)	284,998.00	284,998.00	269,651.38	(15,346.62)	
Capital Outlay:	100,700,000	100,700100	507,515111	(55,55 1157)	201,990100	201,990100	20,001100	(10,510102)	
	264 200 00	264 200 00	255 204 72	(108 005 28)	257 450 00	257 450 00	260 247 62	11 207 62	
Construction of Roads and Bridges Property, Equipment and Buildings	364,200.00 410,000.00	364,200.00 410,000.00	255,294.72 432,657.63	(108,905.28) 22,657.63	257,450.00 394,599.00	257,450.00 394,599.00	269,347.63 394,599.73	11,897.63 0.73	
Toperty, Equipment and Bundings	410,000.00	410,000.00	432,037.03	22,037.03	394,399.00	394,399.00	394,399.13	0.75	
TOTAL EXPENDITURES	2,793,356.35	2,793,356.35	2,648,485.80	(144,870.55)	2,117,114.60	2,117,114.60	2,160,831.25	43,716.65	
EXCESS (DEFICIENCY) OF REVENUES									
OVER EXPENDITURES	(106,998.22)	(106,998.22)	(415,133.22)	(308,135.00)	(272,995.08)	(272,995.08)	(228,212.58)	44,782.50	
OTHER FINANCING SOURCES (USES)									
Transfers In	-	-	-	-	-	-	23,603.60	23,603.60	
Transfers Out Debt Service									
TOTAL OTHER FINANCING SOURCES (USES)							23,603.60	23,603.60	
NET CHANGE IN FUND BALANCE	(106,998.22)	(106,998.22)	(415,133.22)	(308,135.00)	(272,995.08)	(272,995.08)	(204,608.98)	68,386.10	
FUND BALANCE - BEGINNING OF YEAR	516,370.10	516,370.10	516,370.10		720,979.08	720,979.08	720,979.08	-	

THE COUNTY OF WEBSTER MARSHFIELD, MISSOURI (the Primary Government) SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES NON-GAAP BUDGET BASIS AND ACTUAL - MODIFIED CASH BASIS - SPECIAL REVENUE GENERAL REVENUE SALES TAX - UNAUDITED FOR THE YEARS ENDED

	DECEMBER 31, 2008				DECEMBER 31, 2007			
	BUDGETED ORIGINAL	AMOUNTS	ACTUAL	OVER (UNDER) FINAL BUDGET	BUDGETED ORIGINAL	AMOUNTS FINAL	ACTUAL	OVER (UNDER) FINAL BUDGET
REVENUES								
Property Tax Sales Tax Inter-Governmental Revenue Charges for Services Grants, Distributions and Reimbursements Fees, Licenses and Permits	\$ - 416,681.00 - - - - -	\$ - 416,681.00 - - - -	\$ - 393,522.09 - - - -	\$ - (23,158.91) - - - -	\$ - 390,047.96 - - -	\$ - 390,047.96 - - - - -	\$ - 400,204.32 - - -	\$ 10,156.36
Interest Other	25,000.00	25,000.00	29,869.12	4,869.12	7,500.00	7,500.00	19,627.52	12,127.52
TOTAL REVENUES	441,681.00	441,681.00	423,391.21	(18,289.79)	397,547.96	- 397,547.96	419,831.84	22,283.88
EXPENDITURES								
General Revenue Sales Tax Fund	201,000.00	201,000.00	184,718.45	(16,281.55)			7.34	7.34
TOTAL EXPENDITURES	201,000.00	201,000.00	184,718.45	(16,281.55)			7.34	7.34
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	240,681.00	240,681.00	238,672.76	(2,008.24)	397,547.96	397,547.96	419,824.50	22,276.54
OTHER FINANCING SOURCES (USES)								
Transfers In Transfers Out	-	-	- -	-	-	-	-	-
Debt Service:								
Principle Interest	-	-	-	-	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)				<u> </u>				
NET CHANGE IN FUND BALANCE	240,681.00	240,681.00	238,672.76	(2,008.24)	397,547.96	397,547.96	419,824.50	22,276.54
FUND BALANCE - BEGINNING OF YEAR	646,611.53	646,611.53	646,611.53		226,787.03	226,787.03	226,787.03	
FUND BALANCE - END OF YEAR	\$ 887,292.53	\$ 887,292.53	\$ 885,284.29	\$ (2,008.24)	\$ 624,334.99	\$ 624,334.99	\$ 646,611.53	\$ 22,276.54

THE COUNTY OF WEBSTER MARSHFIELD, MISSOURI (the Primary Government) SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES NON-GAAP BUDGET BASIS AND ACTUAL - MODIFIED CASH BASIS SPECIAL REVENUE - CAPITAL IMPROVEMENTS - UNAUDITED FOR THE YEARS ENDED

	DECEMBER 31, 2008				DECEMBER 31, 2007			
	BUDGETED ORIGINAL	AMOUNTS FINAL	ACTUAL	OVER (UNDER) FINAL BUDGET	BUDGETED ORIGINAL	AMOUNTS FINAL	ACTUAL	OVER (UNDER) FINAL BUDGET
REVENUES								
Property Tax Sales Tax Inter-Governmental Revenue Charges for Services	\$ - 1,388,938.18 -	\$ - 1,388,938.18 -	\$ - 1,313,851.41 -	\$ - (75,086.77) -	\$ - 1,330,159.85 -	\$ - 1,330,159.85 -	\$ 1,335,517.48 -	\$ - 5,357.63 -
Grants, Distributions and Reimbursements	-	-	-	-	-	-	-	-
Fees, Licenses and Permits Interest Other	13,500.00	13,500.00	- 8,759.99 50,640.00	(4,740.01) 50,640.00	2,000.00	2,000.00	10,241.21	8,241.21
TOTAL REVENUES	1,402,438.18	1,402,438.18	1,373,251.40	(29,186.78)	1,332,159.85	1,332,159.85	1,345,758.69	13,598.84
EXPENDITURES								
Capital Improvements Fund	1,474,035.55	1,474,035.55	1,468,327.32	(5,708.23)	1,332,159.85	1,332,159.85	1,245,286.57	(86,873.28)
TOTAL EXPENDITURES	1,474,035.55	1,474,035.55	1,468,327.32	(5,708.23)	1,332,159.85	1,332,159.85	1,245,286.57	(86,873.28)
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	(71,597.37)	(71,597.37)	(95,075.92)	(23,478.55)	-	-	100,472.12	100,472.12
OTHER FINANCING SOURCES (USES)								
Transfers In Transfers Out	-	-	-	-	-	-	-	-
Debt Service:								
Principle Interest	-	-	-	-	-		-	-
TOTAL OTHER FINANCING SOURCES (USES)								
NET CHANGE IN FUND BALANCE	(71,597.37)	(71,597.37)	(95,075.92)	(23,478.55)	-	-	100,472.12	100,472.12
FUND BALANCE - BEGINNING OF YEAR	103,690.71	103,690.71	103,690.71		3,218.59	3,218.59	3,218.59	
FUND BALANCE - END OF YEAR	\$ 32,093.34	\$ 32,093.34	\$ 8,614.79	\$ (23,478.55)	\$ 3,218.59	\$ 3,218.59	\$ 103,690.71	\$ 100,472.12

THE COUNTY OF WEBSTER MARSHFIELD, MISSOURI (the Primary Government) NOTES TO REQUIRED SUPPLEMENTARY INFORMATION DECEMBER 31, 2008 & 2007

BUDGETS AND BUDGETARY ACCOUNTING

The Primary Government follows these procedures in establishing the budgetary data reflected in the financial statements:

- 1. In accordance with Chapter 50 RSMo, the Primary Government adopts a budget for each governmental fund.
- 2. On or before January 15th, each elected officer and department director will transmit to the County Clerk, who serves as budget officer, the budget request and revenue estimates for their office or department for the budget year.
- 3. The County Clerk submits to the County Commission a proposed budget for the fiscal year beginning the following January 1. The proposed budget included estimated revenues and proposed expenditures for all budgeted funds. Budgeted expenditures cannot exceed beginning available monies plus estimated revenues for the year. Budgeting of appropriations is based upon an estimated unencumbered fund balance at the beginning of the year as well as estimated revenues to be received. The budget to actual comparisons in these financial statements, however, do not present encumbered fund balances, but only compare budgeted and actual revenues and expenditures.

During our audit we noted that the County was not in compliance with Missouri budgetary state statute Chapter 50 RSMo. During the year December 31, 2007, there was an instance of non-compliance because the actual expenditures exceeded the budgeted expenditures in the Road and Bridge and General Revenue Sales Tax Fund.

- 4. A public hearing is conducted to obtain public comment. Prior to its approval by the County Commission, the budget document is available for public inspection.
- 5. Prior to February 1, the budget is legally enacted by a vote of the County Commission.
- 6. Subsequent to its formal approval of the budget, the County Commission has the authority to make necessary adjustments to the budget by formal vote of the Commission. Adjustments made during the year are reflected in the budget information in the financial statements.

Budgeted amounts are as originally adopted, or as amended by the County Commission throughout the year. Individual amendments were not material in relation to the original appropriations which were adopted.

7. Budgets are prepared and adopted on the cash basis of accounting.

SUPPLEMENTARY INFORMATION

THE COUNTY OF WEBSTER MARSHFIELD, MISSOURI (the Primary Government) COMBINING BALANCE SHEET - MODIFIED CASH BASIS NON-MAJOR GOVERNMENTAL FUNDS (SPECIAL REVENUE FUNDS) DECEMBER 31, 2008

	Assessment Fund	Law Enforcement Training Sheriff Fund	L.E.T. Prosecuting Attorney Fund	Drug Court Fund	Law Enforcement Restitution Fund	Sheriff Fund	Sheriff Revolving Fund	DARE Fund	Crime Assistance Response Team	P.A. Bad Check Fund
ASSETS										
Cash and Cash Equivalents	\$ 53,823.27	\$ 2,919.19	\$ 4,819.38	\$ 11,150.18	\$ 370.13	\$ 5,847.09	\$ 10,646.80	\$ 1,955.89	\$ 677.81	\$ 282.29
TOTAL ASSETS	53,823.27	2,919.19	4,819.38	11,150.18	370.13	5,847.09	10,646.80	1,955.89	677.81	282.29
LIABILITIES AND FUND BALANCES TOTAL LIABILITIES										
UNRESERVED FUND BALANCES	53,823.27	2,919.19	4,819.38	11,150.18	370.13	5,847.09	10,646.80	1,955.89	677.81	282.29
TOTAL LIABILITIES AND FUND BALANCES	\$ 53,823.27	\$ 2,919.19	\$ 4,819.38	\$ 11,150.18	\$ 370.13	\$ 5,847.09	\$ 10,646.80	\$ 1,955.89	\$ 677.81	\$ 282.29

THE COUNTY OF WEBSTER MARSHFIELD, MISSOURI (the Primary Government) COMBINING BALANCE SHEET - MODIFIED CASH BASIS NON-MAJOR GOVERNMENTAL FUNDS (SPECIAL REVENUE FUNDS) DECEMBER 31, 2008

	Delinquent Tax Fund	Recorder Fund	Recorder Equipment Fund	Election Services Fund	Children's Trust Fund	Recycling Center Fund	Senate Bill 40	Senior Services	Total
ASSETS									
Cash and Cash Equivalents	\$ 1,651.24	\$ 81,521.18	\$ 36,920.15	\$ 18,507.80	\$ 3,589.78	\$ 26.82	\$ 40,358.15	\$ 51,903.70	\$ 326,970.85
TOTAL ASSETS	1,651.24	81,521.18	36,920.15	18,507.80	3,589.78	26.82	40,358.15	51,903.70	326,970.85
LIABILITIES AND FUND BALANCES TOTAL LIABILITIES									_
UNRESERVED FUND BALANCES	1,651.24	81,521.18	36,920.15	18,507.80	3,589.78	26.82	40,358.15	51,903.70	326,970.85
TOTAL LIABILITIES AND FUND BALANCES	\$ 1,651.24	\$ 81,521.18	\$ 36,920.15	\$ 18,507.80	\$ 3,589.78	\$ 26.82	\$ 40,358.15	\$ 51,903.70	\$ 326,970.85

THE COUNTY OF WEBSTER MARSHFIELD, MISSOURI (the Primary Government) COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES MODIFIED CASH BASIS - NON-MAJOR GOVERNMENTAL FUNDS (SPECIAL REVENUE FUNDS) FOR THE YEAR ENDED DECEMBER 31, 2008

	Assessment Fund	Law Enforcement Training Sheriff Fund	L.E.T. Prosecuting Attorney Fund	Drug Court Fund	Law Enforcement Restitution Fund	Sheriff Fund	Sheriff Revolving Fund	DARE Fund	Crime Assistance Response Team
REVENUES									
Property Tax Sales Tax Inter-Governmental Revenue	\$ - -	\$ - -	\$	\$ - -	\$	\$ - -	\$ - -	\$	\$
Charges for Services Grants, Distributions and Reimbursements Fees, Licenses and Permits	- 116,169.84	- 4,594.00	- - 1,158.01	850.00 3,760.00	-	64,195.82	14,871.77	-	-
Interest Other	2,093.51 182,311.46	4,394.00 77.82 2,843.47	105.97	233.84	9.63	158.72 1,975.00	107.42 1,859.00	69.17 837.00	- - -
TOTAL REVENUES	300,574.81	7,515.29	1,263.98	4,843.84	9.63	66,329.54	16,838.19	906.17	-
EXPENDITURES									
General Government Administration of Justice and Law Permits, Licenses and Fees	342,757.62	7,414.21	- -	566.23	- -	57,485.21	13,575.76	5,150.55	- - -
Highways and Roads Health and Welfare Principal, Interest and Fiscal Fees	-	- -	-	- -	- -	- -	-	-	- -
Capital Outlay:									
Construction of Roads and Bridges Future Capital Improvements Property, Equipment and Buildings	- - -	- -	- -	- - -	- - -	- - -	- -	-	- - -
Debt Service:									
Principal Payment Interest and Fiscal Charges Other Charges	-	-	-	-	-	-	-	-	-
TOTAL EXPENDITURES	342,757.62	7,414.21	-	566.23	-	57,485.21	13,575.76	5,150.55	-
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	(42,182.81)	101.08	1,263.98	4,277.61	9.63	8,844.33	3,262.43	(4,244.38)	-
OTHER FINANCING SOURCES (USES)									
Transfers In Transfers Out	60,000.00	-		-	-	75.90 (9,467.82)		3,500.00	-
TOTAL OTHER FINANCING SOURCES (USES)	60,000.00					(9,391.92)		3,500.00	
NET CHANGE IN FUND BALANCES	17,817.19	101.08	1,263.98	4,277.61	9.63	(547.59)	3,262.43	(744.38)	-
FUND BALANCES - BEGINNING OF YEAR	36,006.08	2,818.11	3,555.40	6,872.57	360.50	6,394.68	7,384.37	2,700.27	677.81
FUND BALANCES - END OF YEAR	\$ 53,823.27	\$ 2,919.19	\$ 4,819.38	\$ 11,150.18	\$ 370.13	\$ 5,847.09	\$ 10,646.80	\$ 1,955.89	\$ 677.81

THE COUNTY OF WEBSTER MARSHFIELD, MISSOURI (the Primary Government) COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES MODIFIED CASH BASIS - NON-MAJOR GOVERNMENTAL FUNDS (SPECIAL REVENUE FUNDS) FOR THE YEAR ENDED DECEMBER 31, 2008

	P.A. Bad Check Fund	Delinquent Tax Fund	Recorder Fund	Recorder Equipment Fund	Election Services Fund	Children's Trust Fund	Recycling Center Fund	Senate Bill 40	Senior Services	Total
REVENUES										
Property Tax Sales Tax Inter-Governmental Revenue	\$ - -	\$ - -	\$-	\$	\$ - -	\$ - -	\$-	\$ 244,473.25	\$ 158,911.31	\$ 403,384.56
Charges for Services Grants, Distributions and Reimbursements Fees, Licenses and Permits	-	-	-	21,418.75	-	1,210.00	3,463.00	-	-	79,067.59 120,482.84 32,140.76
Interest Other	319.43 46,044.18	203.12 5,176.76	1,922.51 18,519.00	784.67	1,251.47 8,975.10	81.20	26.82	2,826.39 5,301.56	2,658.87	12,930.56 273,842.53
TOTAL REVENUES	46,363.61	5,379.88	20,441.51	22,203.42	10,226.57	1,291.20	3,489.82	252,601.20	161,570.18	921,848.84
EXPENDITURES										
General Government Administration of Justice and Law	44,974.44	9,099.15	5,953.99	7,331.84	6,517.50	2,000.00	-	257,040.78	126,777.79	802,453.11 84,191.96
Permits, Licenses and Fees Highways and Roads	-	-	-	-	-	-	-	-	-	-
Health and Welfare Principal, Interest and Fiscal Fees	-	-	-	-	-	-	-	-	-	-
Capital Outlay:								-	-	-
Construction of Roads and Bridges Future Capital Improvements Property, Equipment and Buildings	-	- - -	- - -	- -	- - -	-	- -	-	-	- -
Debt Service:										-
Principal Payment Interest and Fiscal Charges Other Charges	- -	- -	- -	- -	- -	-	- -	-	- -	-
TOTAL EXPENDITURES	44,974.44	9,099.15	5,953.99	7,331.84	6,517.50	2,000.00	-	257,040.78	126,777.79	886,645.07
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	1,389.17	(3,719.27)	14,487.52	14,871.58	3,709.07	(708.80)	3,489.82	(4,439.58)	34,792.39	35,203.77
OTHER FINANCING SOURCES (USES)										
Transfers In Transfers Out	(15,756.32)	-	-	-	4,322.49 (51.20)	-	(3,463.00)	-	-	67,898.39 (28,738.34)
TOTAL OTHER FINANCING SOURCES (USES)	(15,756.32)				4,271.29		(3,463.00)			39,160.05
NET CHANGE IN FUND BALANCES	(14,367.15)	(3,719.27)	14,487.52	14,871.58	7,980.36	(708.80)	26.82	(4,439.58)	34,792.39	74,363.82
FUND BALANCES - BEGINNING OF YEAR	14,649.44	5,370.51	67,033.66	22,048.57	10,527.44	4,298.58		44,797.73	17,111.31	252,607.03
FUND BALANCES - END OF YEAR	\$ 282.29	\$ 1,651.24	\$81,521.18	\$36,920.15	\$ 18,507.80	\$ 3,589.78	\$ 26.82	\$ 40,358.15	\$ 51,903.70	\$ 326,970.85

THE COUNTY OF WEBSTER MARSHFIELD, MISSOURI (the Primary Government) COMBINING BALANCE SHEET - MODIFIED CASH BASIS NON-MAJOR GOVERNMENTAL FUNDS (SPECIAL REVENUE FUNDS) DECEMBER 31, 2007

	A	Assessment Fund	Law Enforcement Training Sheriff Fund	L.E.T. Prosecuting Attorney Fund	Drug Court Fund	Law orcement estitution Fund	Sher	iff Fund	Sherif Revolvi Fund		DARE Fund	As Re	Crime ssistance esponse Team
ASSETS													
Cash and Cash Equivalents	\$	36,006.08	\$ 2,818.11	\$ 3,555.40	\$ 6,872.57	\$ 360.50	\$ 6	5,394.68	\$ 7,384	.37	\$ 2,700.27	\$	677.81
TOTAL ASSETS		36,006.08	2,818.11	3,555.40	 6,872.57	 360.50		5,394.68	7,384	.37	2,700.27		677.81
LIABILITIES AND FUND BALANCES													
TOTAL LIABILITIES					 	 -		-					
UNRESERVED FUND BALANCES		36,006.08	2,818.11	3,555.40	 6,872.57	 360.50		5,394.68	7,384	.37	2,700.27		677.81
TOTAL LIABILITIES AND FUND BALANCES	\$	36,006.08	\$ 2,818.11	\$ 3,555.40	\$ 6,872.57	\$ 360.50	\$ 6	5,394.68	\$ 7,384	.37	\$ 2,700.27	\$	677.81

THE COUNTY OF WEBSTER MARSHFIELD, MISSOURI (the Primary Government) COMBINING BALANCE SHEET - MODIFIED CASH BASIS NON-MAJOR GOVERNMENTAL FUNDS (SPECIAL REVENUE FUNDS) DECEMBER 31, 2007

	P.A. Bad Check Fund	Delinquent Tax Fund	Recorder Fund	Recorder Equipment Fund	Election Services Fund	Children's Trust Fund	Recycling Center Fund	Senate Bill 40	Senior Services	Total
ASSETS										
Cash and Cash Equivalents	\$ 14,649.44	\$ 5,370.51	\$ 67,033.66	\$ 22,048.57	\$ 10,527.44	\$ 4,298.58	\$-	\$ 44,797.73	\$ 17,111.31	\$ 252,607.03
TOTAL ASSETS	14,649.44	5,370.51	67,033.66	22,048.57	10,527.44	4,298.58	-	44,797.73	17,111.31	252,607.03
LIABILITIES AND FUND BALANCES										
TOTAL LIABILITIES										
UNRESERVED FUND BALANCES	14,649.44	5,370.51	67,033.66	22,048.57	10,527.44	4,298.58		44,797.73	17,111.31	252,607.03
TOTAL LIABILITIES AND FUND BALANCES	\$ 14,649.44	\$ 5,370.51	\$ 67,033.66	\$ 22,048.57	\$ 10,527.44	\$ 4,298.58	<u>\$ -</u>	\$ 44,797.73	\$ 17,111.31	\$ 252,607.03

THE COUNTY OF WEBSTER MARSHFIELD, MISSOURI (the Primary Government) COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES MODIFIED CASH BASIS - NON-MAJOR GOVERNMENTAL FUNDS (SPECIAL REVENUE FUNDS) FOR THE YEAR ENDED DECEMBER 31, 2007

	Assessment Fund	Law Enforcement Training Sheriff Fund	L.E.T. Prosecuting Attorney Fund	Drug Court Fund	Law Enforcement Restitution Fund	Sheriff Fund	Sheriff Revolving Fund	DARE Fund	Crime Assistance Response Team
REVENUES									
Property Tax Sales Tax Inter-Governmental Revenue	\$ - - -	\$ - - -	\$ - -	\$ - -	\$ - - -	\$ - -	\$ - - -	\$ - -	\$ - - -
Charges for Services Grants, Distributions and Reimbursements	- 124,222.12	4,416.50	1,128.16	- 8,947.71	-	56,226.52	9,644.63	-	3,037.41
Fees, Licenses and Permits Interest Contributions	17,762.89	103.42	- 118.35	4,060.00	360.50 - -	558.23 3,000.00	401.08	98.20 1,108.00	- - -
Other TOTAL REVENUES	<u>129,254.96</u> 271,239.97	2,312.00		13,007.71	360.50	<u>5,435.55</u> 65,220.30	525.00	1,464.69 2,670.89	3,037.41
EXPENDITURES									
General Government Administration of Justice and Law Highways and Roads Health and Welfare Principal, Interest and Fiscal Fees	295,977.83 - - - -	5,087.47	0.18	7,613.61		61,320.07	8,954.06 - -	790.66 - -	3,635.68 - -
Capital Outlay:									
Construction of Roads and Bridges Future Capital Improvements Property, Equipment and Buildings	- -	- -	- - -	- -	- -	- -	- - -	- - -	- -
Debt Service:									
Principal Payment Interest and Fiscal Charges	-	-	-	-	-	-	-	-	-
TOTAL EXPENDITURES	295,977.83	5,087.47	0.18	7,613.61		61,320.07	8,954.06	790.66	3,635.68
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	(24,737.86)	1,744.45	1,246.33	5,394.10	360.50	3,900.23	1,616.65	1,880.23	(598.27)
OTHER FINANCING SOURCES (USES)									
Transfers In Transfers Out	41,145.00	-	-	(4,527.71)	-	(6,185.95)			
TOTAL OTHER FINANCING SOURCES (USES)	41,145.00			(4,527.71)		(6,185.95)			
NET CHANGE IN FUND BALANCES	16,407.14	1,744.45	1,246.33	866.39	360.50	(2,285.72)	1,616.65	1,880.23	(598.27)
FUND BALANCES - BEGINNING OF YEAR	19,598.94	1,073.66	2,309.07	6,006.18		8,680.40	5,767.72	820.04	1,276.08
FUND BALANCES - END OF YEAR	\$ 36,006.08	\$ 2,818.11	\$ 3,555.40	\$ 6,872.57	\$ 360.50	\$ 6,394.68	\$ 7,384.37	\$ 2,700.27	\$ 677.81

THE COUNTY OF WEBSTER MARSHFIELD, MISSOURI (the Primary Government) COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES MODIFIED CASH BASIS - NON-MAJOR GOVERNMENTAL FUNDS (SPECIAL REVENUE FUNDS) FOR THE YEAR ENDED DECEMBER 31, 2007

	P.A. Bad Check Fund	Delinquent Tax Fund	Recorder Fund	Recorder Equipment Fund	Election Services Fund	Children's Trust Fund	Recycling Center Fund	Senate Bill 40	Senior Services	Total
REVENUES										
Property Tax Sales Tax	\$ - -	\$ - -	\$ - -	\$ -	\$ - -	\$ - -	\$ - -	\$ 227,142.75	\$ 15,111.31 -	\$ 242,254.06
Inter-Governmental Revenue	-	-	-	-	-	-	-	-	-	-
Charges for Services	-	-	22,192.00	22,986.25	7,322.44	1,210.00	-	-	-	125,126.50
Grants, Distributions and Reimbursements	5,927.83	-	-	-	-	-	-	-	-	142,135.07
Fees, Licenses and Permits Interest	40,842.98 930.05	4,174.32 96.20	2,881.45	- 573.69	- 319.92	- 188.26	-	4,103.45	-	49,437.80 28,135.19
Contributions	930.03	96.20	2,001.43		519.92	188.20	-	4,105.45	-	4,108.00
Other	1,517.36	-	-	-	100.00	-	-	5,505.42	-	146,114.98
TOTAL REVENUES	49,218.22	4,270.52	25,073.45	23,559.94	7,742.36	1,398.26	-	236,751.62	15,111.31	737,311.60
EXPENDITURES										
General Government	56,053.03	0.16	19,469.91	8,031.66	1,842.57	2,500.22	-	257,855.45	-	641,730.83
Administration of Justice and Law	-	-	-	-	-	-	-	-	-	87,401.73
Highways and Roads	-	-	-	-	-	-	-	-	-	-
Health and Welfare	-	-	-	-	-	-	-	-	-	-
Principal, Interest and Fiscal Fees	-	-	-	-	-	-	-	-	-	-
Capital Outlay:										
Construction of Roads and Bridges	-	-	-	-	-	-	-	-	-	-
Future Capital Improvements	-	-	-	-	-	-	-	-	-	-
Property, Equipment and Buildings	-	-	-	-	-	-	-	-	-	-
Debt Service:										
Principal Payment	-	-	-	-	-	-	-	-	-	-
Interest and Fiscal Charges	-	-	-	-	-	-	-	-	-	-
TOTAL EXPENDITURES	56,053.03	0.16	19,469.91	8,031.66	1,842.57	2,500.22		257,855.45		729,132.56
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	(6,834.81)	4,270.36	5,603.54	15,528.28	5,899.79	(1,101.96)	-	(21,103.83)	15,111.31	8,179.04
OTHER FINANCING SOURCES (USES)										
Transfers In	7,235.38	-	-	-	767.55	-	-	-	2,000.00	51,147.93
Transfers Out	(441.01)		(1,687.18)		-	-	-			(12,841.85)
TOTAL OTHER FINANCING SOURCES (USES)	6,794.37		(1,687.18)		767.55				2,000.00	38,306.08
	0,774.57		(1,007.10)		101.55	·			2,000.00	50,500.00
NET CHANGE IN FUND BALANCES	(40.44)	4,270.36	3,916.36	15,528.28	6,667.34	(1,101.96)	-	(21,103.83)	17,111.31	46,485.12
FUND BALANCES - BEGINNING OF YEAR	14,689.88	1,100.15	63,117.30	6,520.29	3,860.10	5,400.54		65,901.56		206,121.91
FUND BALANCES - END OF YEAR	\$ 14,649.44	\$ 5,370.51	\$ 67,033.66	\$ 22,048.57	\$ 10,527.44	\$ 4,298.58	\$ -	\$ 44,797.73	\$ 17,111.31	\$ 252,607.03

THE COUNTY OF WEBSTER MARSHFIELD, MISSOURI (the Primary Government) COMBINING STATEMENTS OF FIDUCIARY NET ASSETS MODIFIED CASH BASIS - AGENCY FUNDS DECEMBER 31, 2008

	U	nclaimed Fees	Local Emergency Planning	Fines	Excess Land	Sheriff	Recorder	Circuit Clerk	Prosecuting Attorney	Collector	 TOTAL
ASSETS											
Cash and Cash Equivalents	\$	998.00	\$ 11,229.15	\$ 33,915.50	\$ 30,093.48	\$ 11,891.97	\$ 27,086.76	############	\$ 36,080.81	\$6,079,725.64	\$ 6,400,678.49
TOTAL ASSETS		998.00	11,229.15	33,915.50	30,093.48	11,891.97	27,086.76	169,657.18	36,080.81	6,079,725.64	 6,400,678.49
LIABILITIES AND FUND BALANCES											
TOTAL LIABILITIES		-									 -
UNRESERVED FUND BALANCES		998.00	11,229.15	33,915.50	30,093.48	11,891.97	27,086.76	169,657.18	36,080.81	6,079,725.64	 6,400,678.49
TOTAL LIABILITIES AND FUND BALANCES	\$	998.00	\$ 11,229.15	\$ 33,915.50	\$ 30,093.48	\$ 11,891.97	\$ 27,086.76	#######################################	\$ 36,080.81	\$6,079,725.64	\$ 6,400,678.49

THE COUNTY OF WEBSTER MARSHFIELD, MISSOURI (the Primary Government) COMBINING STATEMENT OF FIDUCIARY NET ASSETS MODIFIED CASH BASIS - AGENCY FUNDS DECEMBER 31, 2007

	Unclaimed Fees	Local Emergency Planning	Fines	Excess Land	Sheriff	Recorder	Circuit Clerk	Prosecuting Attorney	Collector	 TOTAL
ASSETS										
Cash and Cash Equivalents	\$ 1,029.57	\$ 8,265.51	\$40,474.14	\$29,621.30	\$ 4,071.19	\$ 27,630.55	\$107,060.39	\$ 11,977.57	\$6,149,908.78	\$ 6,380,039.00
TOTAL ASSETS	1,029.57	8,265.51	40,474.14	29,621.30	4,071.19	27,630.55	107,060.39	11,977.57	6,149,908.78	 6,380,039.00
LIABILITIES AND FUND BALANCES										
TOTAL LIABILITIES				_						 -
UNRESERVED FUND BALANCES	1,029.57	8,265.51	40,474.14	29,621.30	4,071.19	27,630.55	107,060.39	11,977.57	6,149,908.78	 6,380,039.00
TOTAL LIABILITIES AND FUND BALANCES	\$ 1,029.57	\$ 8,265.51	\$40,474.14	\$29,621.30	\$ 4,071.19	\$ 27,630.55	\$107,060.39	\$ 11,977.57	\$6,149,908.78	\$ 6,380,039.00

STATE COMPLIANCE SECTION

THE COUNTY OF WEBSTER MARSHFIELD, MISSOURI (the Primary Government) SCHEDULE OF STATE FINDINGS DECEMBER 31, 2008 & 2007

SCHEDULE OF STATE FINDINGS

For the year December 31, 2007 the actual expenditures exceeded the budgeted expenditures in the Road and Bridge Fund and the General Revenue Sales Tax Fund.

FEDERAL COMPLIANCE SECTION

MEMBERS OF MISSOURI SOCIETY OF CPA'S AMERICAN INSTITUTE OF CPA'S

REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Daniel Jones & Associates

CERTIFIED PUBLIC AC

To The County Commission The County of Webster, Missouri

We have audited the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of The County of Webster, (the Primary Government), State of Missouri, as of and for the years ended December 31, 2008 and December 31, 2007, which collectively comprise the basic financial statements of the County's primary government, and have issued our modified cash basis report thereon dated December 14, 2009. Our report was modified because the Primary Government prepares its financial statements on the modified cash basis, which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America. We conducted our audit in accordance with auditing standards generally accepted in the United States of America, and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered the Primary Government's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinions on the financial statements but not for the purpose of expressing an opinion on the effectiveness of the Primary Government's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the Primary Government's internal control over financial reporting.

Our consideration of internal control over financial reporting was for the limited purpose described in the preceding paragraph and would not necessarily identify all deficiencies in internal control over financial reporting that might be significant deficiencies or material weaknesses. However, as discussed below, we identified certain deficiencies in internal control over financial reporting that we consider to be significant deficiencies.

A control deficiency exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis.

Internal Control Over Financial Reporting (concluded)

A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the entity's ability to initiate, authorize, record, process, or report financial data reliably in accordance with generally accepted accounting principles, as applicable to the modified cash basis, such that there is more than a remote likelihood that a misstatement of the entity's financial statements that is more than inconsequential will not be prevented or detected by the entity's internal control. We consider the deficiencies 07/08-01, 07/08-02 and 07/08-03, described in the accompanying schedule of findings and responses to be significant deficiencies in internal control over financial reporting.

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that a material misstatement of the financial statements will not be prevented or detected by the entity's internal control.

Our consideration of the internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in the internal control that might be significant deficiencies and, accordingly, would not necessarily disclose all significant deficiencies that are also considered to be material weaknesses. However, we believe that none of the significant deficiencies described above is a material weakness.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the County's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under Government Auditing Standards.

We noted certain matters that we reported to management of the Primary Government in a separate letter dated December 14, 2009.

Management's response to the findings identified in our audit is described in the accompanying schedule of findings and responses. We did not audit management's response and, accordingly, we express no opinion on it.

This report is intended solely for the information and use of the County Commission, County Officeholders, Missouri State Auditor, the Federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than those specified parties.

Daniel Jones & Associates

DANIEL JONES & ASSOCIATES, P.C. CERTIFIED PUBLIC ACCOUNTANTS

December 14, 2009

THE COUNTY OF WEBSTER MARSHFIELD, MISSOURI (the Primary Government) SCHEDULE OF FINDINGS AND RESPONSES FOR THE FISCAL YEARS ENDED DECEMBER 31, 2008 AND 2007

I. FINANCIAL STATEMENT FINDINGS

07/08-01 <u>Criteria:</u> Auditors may continue to assist clients with the preparation of the financial statements now and in the future. However, under Statement on Auditing Standards (SAS) No. 112, Communicating Internal Control Related Matters in an Audit, which is effective for periods ending on or after December 15, 2006, conditions necessitating the entity's auditor to provide such assistance is at least indicative of a significant deficiency.

<u>Condition:</u> During the current year, auditors of the County assisted with the preparation of the financial statements and the notes to financial statements.

<u>Effect:</u> Auditors may continue to assist clients with the preparation of the financial statements now and in the future. However, SAS 112 indicates that conditions necessitate the entity's auditor to provide such assistance is at least indicative of a significant deficiency in internal control over financial reporting.

<u>Cause:</u> Due to the short time frame for the implementation of the new SAS requirements, management did not prepare the financial statements or the notes to financial statements.

<u>Recommendation</u>: Due to the changing standards, the County may wish to consider alternatives available that would eliminate this situation.

<u>Management's Response:</u> The County is currently complying with all state statutes relating to the preparation of the financial statements with the preparation of the county's annual budget document and annual financial statement. The county was not aware of new SAS requirements and questions if county governments of our size are required to comply with SAS standards.

07/08-02 <u>Criteria:</u> Statement on Auditing Standards (SAS) No. 112, *Communicating Internal Control Related Matters in an Audit*, which is effective for period ending on or after December 15, 2006, considers inadequate documentation of the components of internal control to be at least a significant deficiency.

Condition: Documentation of the County's internal controls has not been prepared.

<u>Effect:</u> The new SAS 112 considers inadequate documentation of the components of internal control to be at least a significant deficiency. Without documented internal controls, the County may not be able to ensure that controls are in place, communicated and operating effectively.

THE COUNTY OF WEBSTER MARSHFIELD, MISSOURI (the Primary Government) SCHEDULE OF FINDINGS AND RESPONSES FOR THE FISCAL YEARS ENDED DECEMBER 31, 2008 AND 2007

I. FINANCIAL STATEMENT FINDINGS (concluded)

07/08-02 <u>Cause</u>: Due to the short time frame for the implementation of the new SAS requirements, the County did not prepare the required documentation.

<u>Recommendation</u>: We recommend that the County develop the required internal control documentation. In addition, we recommend studying the COSO internal control guidance and tools as a means to begin the process. Once this documentation is complete, those charged with governance have a responsibility to understand the controls and ensure they are operating effectively.

<u>Management's Response</u>: The County is willing to review this recommendation with the state auditor and the contract auditor to further understand the COSO internal controls. The county was not aware of new SAS requirements and questions if county governments of our size are required to comply with SAS standards.

07/08-03 <u>Criteria:</u> Antifraud programs and controls are the policies and procedures put in place by an organization to help ensure that management directives are carried out. They are part of the overall system of internal control established to achieve reliability of financial reporting, effectiveness and efficiency of operations, and compliance with applicable laws and regulations.

<u>Condition</u>: During our audit, we noted there is no formal fraud risk assessment in place.

<u>Effect:</u> Lack of an appropriate risk assessment process may result in certain risks not being identified by County's management. Opportunities to commit and conceal a fraud or irregularity may go undetected by management without proper assessment procedures.

<u>Cause:</u> Management has not prepared documentation of risk assessments, including identified risks and mitigating controls.

<u>Recommendation</u>: We recommend that the County address various risks in the environment, including risk of fraud occurring by performing assessments to identify, analyze and manage these risks.

<u>Management Response</u>: The County is willing to review this recommendation with the state auditor and the contract auditor to determine various risk assessments.

II. FOLLOW-UP PRIOR YEAR FINDINGS

There were no prior year findings related to Government Auditing Standards for an audit of financial statements.



MEMBERS OF MISSOURI SOCIETY OF CPA'S AMERICAN INSTITUTE OF CPA'S

To the County Commissioners Webster County, Missouri

In planning and performing our audit of the financial statements of the governmental activities, each major fund and the aggregate remaining fund information of Webster County as of and for the years ended December 31, 2008 and 2007, in accordance with auditing standards generally accepted in the United States of America, we considered the County's internal control over financial reporting (internal control) as a basis for designing our auditing procedures for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the County's internal control. Accordingly, we do not express an opinion on the effectiveness of the County's internal control.

Daniel Jones & Associates

CERTIFIED PUBLIC ACCOUNTANTS

Our consideration of internal control was for the limited purpose described in the preceding paragraph and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses. However, as discussed below, we identified certain deficiencies in internal control that we consider to be significant deficiencies. We did not identify any deficiencies in internal control that we consider to be material weaknesses, as defined below.

A control deficiency exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or a combination of control deficiencies, that adversely affects the entity's ability to initiate, authorize, record, process, or report financial data reliably in accordance with generally accepted accounting principles, as applicable to the modified cash basis of accounting, such that there is more than a remote likelihood that a misstatement of the entity's financial statements that is more than inconsequential will not be prevented or detected by the entity's internal control.

A material weakness is a significant deficiency, or a combination of significant deficiencies, that results in more than a remote likelihood that a material misstatement of the financial statements will not be prevented or detected by the entity's internal control.

Our comments concerning internal control and other significant matters are presented as follows:

- I. Deficiencies Considered to be Significant
- II. Changes Impacting Governmental Organizations
- III. Information Required by Professional Standards

Webster County's management has provided written responses to the comments in this report that were identified in our audit. These responses have not been subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on them.

This communication is intended solely for the information and use of management, County Commissioners, and others within the County, and is not intended to be and should not be used by anyone other than these specified parties.

Very truly yours,

Daniel Jones & Associates

Daniel Jones & Associates, P.C. Certified Public Accountants December 14, 2009

I. DEFICIENCIES CONSIDERED TO BE SIGNIFICANT

07/08-01 <u>Criteria</u>: Auditors may continue to assist clients with the preparation of the financial statements now and in the future. However, under Statement on Auditing Standards (SAS) No. 112, Communicating Internal Control Related Matters in an Audit, which is effective for periods ending on or after December 15, 2006, conditions necessitating the entity's auditor to provide such assistance is at least indicative of a significant deficiency.

<u>Condition</u>: During the current year, auditors of the County assisted with the preparation of the financial statements and the notes to financial statements.

Effect: Auditors may continue to assist clients with the preparation of the financial statements now and in the future. However, SAS 112 indicates that conditions necessitate the entity's auditor to provide such assistance is at least indicative of a significant deficiency in internal control over financial reporting.

<u>Cause</u>: Due to the short time frame for the implementation of the new SAS requirements, management did not prepare the financial statements or the notes to financial statements.

<u>Recommendation</u>: Due to the changing standards, the County may wish to consider alternatives available that would eliminate this situation.

Management's Response: The County is currently complying with all state statutes relating to the preparation of the financial statements with the preparation of the county's annual budget document and annual financial statement. The county was not aware of new SAS requirements and questions if county governments of our size are required to comply with SAS standards.

07/08-02 <u>Criteria</u>: Statement on Auditing Standards (SAS) No. 112, *Communicating Internal Control Related Matters in an Audit*, which is effective for period ending on or after December 15, 2006, considers inadequate documentation of the components of internal control to be at least a significant deficiency.

<u>Condition</u>: Documentation of the County's internal controls has not been prepared.

Effect: The new SAS 112 considers inadequate documentation of the components of internal control to be at least a significant deficiency. Without documented internal controls, the County may not be able to ensure that controls are in place, communicated and operating effectively.

<u>**Cause</u>**: Due to the short time frame for the implementation of the new SAS requirements, the County did not prepare the required documentation.</u>

Recommendation: We recommend that the County develop the required internal control documentation. In addition, we recommend studying the COSO internal control guidance and tools as a means to begin the process. Once this documentation is complete, those charged with governance have a responsibility to understand the controls and ensure they are operating effectively.

Management's Response: The County is willing to review this recommendation with the state auditor and the contract auditor to further understand the COSO internal controls. The county was not aware of new SAS requirements and questions if county governments of our size are required to comply with SAS standards.

I. DEFICIENCIES CONSIDERED TO BE SIGNIFICANT (concluded)

07/08-03 <u>**Criteria:**</u> Antifraud programs and controls are the policies and procedures put in place by an organization to help ensure that management directives are carried out. They are part of the overall system of internal control established to achieve reliability of financial reporting, effectiveness and efficiency of operations, and compliance with applicable laws and regulations.

Condition: During our audit, we noted there is no formal fraud risk assessment in place.

Effect: Lack of an appropriate risk assessment process may result in certain risks not being identified by County's management. Opportunities to commit and conceal a fraud or irregularity may go undetected by management without proper assessment procedures.

<u>Cause:</u> Management has not prepared documentation of risk assessments, including identified risks and mitigating controls.

<u>Recommendation</u>: We recommend that the County address various risks in the environment, including risk of fraud occurring by performing assessments to identify, analyze and manage these risks.

<u>Management's Response</u>: The County is willing to review this recommendation with the state auditor and the contract auditor to determine various risk assessments.

II. CHANGES IMPACTING GOVERNMENTAL ORGANIZATIONS

- a. SAS 104 through 111, *Risk Assessment Standards*, are effective for fiscal periods beginning on or after December 15, 2006. These standards increase the auditors' responsibility and requirements, including a more extensive understanding of the organization and documentation of audit procedures.
- b. SAS 112, *Communication of Internal Control Matters*, is effective for fiscal periods ending on or after December 15, 2006. These standards change the definition of internal control deficiencies.
- c. SAS 114, The Auditor's Communication with Those Charged with Governance, is effective for fiscal periods beginning on or after December 15, 2006. This standard increases the auditors' responsibility to communicate information about audit planning, the client's accounting practices, and other significant matters.

III. INFORMATION REQUIRED BY PROFESSIONAL STANDARDS

Our Responsibilities under U.S. Generally Accepted Auditing Standards and OMB Circular A-133

As stated in our engagement letter dated March 30, 2009, our responsibility, as described by professional standards, is to express opinions about whether the financial statements prepared by management with your oversight are fairly presented, in all material respects, in conformity with the modified cash basis of accounting. Our audit of the financial statements does not relieve you or management of your responsibilities.

IV. INFORMATION REQUIRED BY PROFESSIONAL STANDARDS

In planning and performing our audit, we considered Webster County's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinions on the financial statements and not to provide assurance on the internal control over financial reporting.

IV. INFORMATION REQUIRED BY PROFESSIONAL STANDARDS (continued)

We also considered internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with OMB Circular A-133.

As part of obtaining reasonable assurance about whether the County's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit. Also in accordance with OMB Circular A-133, we examined, on a test basis, evidence about Webster County's compliance with the types of compliance requirements described in the *U.S. Office of Management and Budget (OMB) Circular A-133 Compliance Supplement* applicable to each of its major federal programs for the purpose of expressing an opinion on Webster County's compliance with those requirements. While our audit provides a reasonable basis for our opinion, it does not provide a legal determination on Webster County's compliance with those requirements.

Planned Scope and Timing of the Audit

We performed the audit according to the planned scope and timing previously communicated to you in our meeting about planning matters on March 30, 2009.

Significant Audit Findings

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the Webster County are described in Note I to the financial statements. No new accounting policies were adopted and the application of existing policies was not changed during the years ended December 31, 2008 and 2007. We noted no transactions entered into by the governmental unit during the years for which there is a lack of authoritative guidance or consensus. There are no significant transactions that have been recognized in the financial statements in a different period than when the transaction occurred.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected.

The disclosures in the financial statements are neutral, consistent and clear. Certain financial statement disclosures are particularly sensitive because of their significance to financial statement users.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are trivial, and communicate them to the appropriate level of management. Management has corrected all such misstatements. In addition, none of the misstatements detected as a result of audit procedures and corrected by management were material, either individually or in the aggregate, to the financial statements taken as a whole.

IV. INFORMATION REQUIRED BY PROFESSIONAL STANDARDS (concluded)

Disagreements with Management

For purposes of this letter, professional standards define a disagreement with management as a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated December 14, 2009.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the governmental unit's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the governmental unit's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

WEBSTER COUNTY 911 EMERGENCY SERVICES (A COMPONENT UNIT OF WEBSTER COUNTY) MARSHFIELD, MISSOURI ANNUAL FINANCIAL REPORT AND INDEPENDENT AUDITOR'S REPORT DECEMBER 31, 2008 & 2007

WEBSTER COUNTY 911 EMERGENCY SERVICES (A COMPONENT UNIT OF WEBSTER COUNTY) MARSHFIELD, MISSOURI TABLE OF CONTENTS

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Daniel Jones & Associates CERTIFIED PUBLIC ACCOUNTANTS

MEMBERS OF MISSOURI SOCIETY OF CPA'S AMERICAN INSTITUTE OF CPA'S

INDEPENDENT AUDITOR'S REPORT

Board of Trustees Webster County 911 Emergency Services of Missouri

We have audited the accompanying financial statements of the Webster County 911 Emergency Services of Missouri, as of and for the years ended December 31, 2008, and December 31, 2007, a component unit of Webster County, Missouri, which collectively comprise Webster County 911 Emergency Services basic financial statements as listed in the table of contents. These financial statements are the responsibility of the Webster County 911 Emergency Service's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and the significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

As discussed in Note I, the 911 Emergency Services prepares its financial statements on the Modified Cash Basis, which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America. As described in Note IX, Webster County 911 Emergency Services has adopted the provisions of Governmental Accounting Standards Board Statement No. 40, "Deposit and Investment Risk Disclosures," as of and for the years ended December 31, 2008, and December 31, 2007.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position - Modified Cash Basis of the Webster County 911 Emergency Services of Missouri as of December 31, 2008, and December 31, 2007, and the respective changes in financial position - Modified Cash Basis, thereof for the years then ended in conformity with the basis of accounting described in Note I.

The 911 Board has not presented the management's discussion and analysis that accounting principles generally accepted in the United States of America, as applicable to the Modified Cash Basis of accounting, has determined is necessary to supplement, although not required to be a part of, the basic financial statements.

In accordance with *Government Auditing Standards*, we have also issued our report dated November 23, 2009, on our consideration of the Webster County 911 Emergency Services of Missouri's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of our audit.

The accompanying required supplementary information, the budgetary comparisons, on pages 14 through 16 are not a required part of the basic financial statements but are supplementary information required by accounting principles generally accepted in the United States of America, as applicable to the modified cash basis of accounting. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.

Daniel Jones & Associates

DANIEL JONES & ASSOCIATES, P.C. CERTIFIED PUBLIC ACCOUNTANTS

November 23, 2009

BASIC FINANCIAL STATEMENTS

WEBSTER COUNTY 911 EMERGENCY SERVICES (A COMPONENT UNIT OF WEBSTER COUNTY) MARSHIELD, MISSOURI STATEMENT OF ASSETS, LIABILITIES, AND NET ASSETS - MODIFIED CASH BASIS FOR THE YEARS ENDED DECEMBER 31, 2008 AND 2007

ASSETS

		2008		2007
Assets	-		•	
Current Assets:				
Cash and Cash Equivalents	\$	228,115.73	\$	203,854.42
Investments	_	377,562.84	_	361,543.15
Total Current Assets	-	605,678.57	-	565,397.57
Total Assets	\$	605,678.57	\$	565,397.57
LIABILITIES AND NET ASSETS				
Liabilities				
Total Liabilities	=	_	:	
Net Assets:				
Unrestricted Funds	-	605,678.57	-	565,397.57
Total Net Assets	-	605,678.57	-	565,397.57
Total Liabilities and Net Assets	\$	605,678.57	\$	565,397.57

The notes to the financial statements are an integral part of this statement.

WEBSTER COUNTY 911 EMERGENCY SERVICES (A COMPONENT UNIT OF WEBSTER COUNTY) MARSHFIELD, MISSOURI EVENUES, EXPENSES, AND CHANGES IN NET ASSETS - MOD

STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN NET ASSETS - MODIFIED CASH BASIS FOR THE YEARS ENDED DECEMBER 31, 2008 AND 2007

		2008	2007
REVENUES			
Sales Tax Revenue	\$	874,656.97	\$ 889,218.96
Grant Funds		-	16,657.18
Miscellaneous Income		2,461.00	 2,773.22
Total Revenues		877,117.97	908,649.36
EXPENSES			
Board Expenses		14,793.57	5,041.03
Building Expenses		86,909.71	90,114.30
Health Insurance - Employer		53,770.40	40,873.24
New Location Expenses		-	180,119.57
Office Expenses		17,922.16	21,359.07
Operational Expenses		82,567.18	109,765.89
Payroll Expenses		524,821.38	472,123.27
Personnel Expenses		14,061.78	21,794.20
Vehicle Expenses		2,863.98	14301.06
Capital Improvements		62,095.79	-
Total Expense	_	859,805.95	 955,491.63
OPERATING INCOME (LOSS)		17,312.02	(46,842.27)
OTHER FINANCING SOURCES (USES)			
Interest		22,968.98	22,804.84
Total Other Financiing Sources (Uses)		22,968.98	22,804.84
CHANGE IN FUND BALANCE		40,281.00	(24,037.43)
NET ASSETS - BEGINNING OF YEAR	_	565,397.57	 589,435.00
NET ASSETS - END OF YEAR	\$	605,678.57	\$ 565,397.57

The notes to the financial statements are an integral part of this statement.

I. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The Webster County 911 Emergency Services ("911 Board"), which is governed by a sevenmember board of directors, was established to serve residents of Webster County.

As discussed further in Note I, these financial statements are presented on the Modified Cash Basis of accounting. This basis of accounting differs from accounting principles generally accepted in the United States of America (GAAP). Generally accepted accounting principles include all relevant Government Accounting Standards Board (GASB) pronouncements. In the government-wide financial statements, Financial Accounting Standards Board (FASB) pronouncements and Accounting Principle Board (APB) opinions issued on or before November 30, 1989, have been applied, to the extent they are applicable to the Modified Cash Basis of accounting, unless those pronouncements conflict with or contradict GASB pronouncements, in which case GASB prevails.

A. Reporting Entity

As required by generally accepted accounting principles, as applicable to the Modified Cash Basis of accounting, these financial statements present financial accountability of the 911 Board.

The 911 Board has developed criteria to determine whether outside agencies with activities which benefit the clients of the 911 Board, should be included within its financial reporting entity. The criteria includes, but is not limited to, whether the 911 Board exercises oversight responsibility (which includes financial interdependency, selection of governing authority, designation of management, ability to significantly influence operations, and accountability for fiscal matters), scope of public service and special financing relationships.

The 911 Board has determined that no other outside agency meets the above criteria and, therefore, no other agency has been included as a component unit in the 911 Board's financial statements. However, Webster County 911 Emergency Services is a component unit of Webster County, Missouri. The 911 Board has not been included in the County's financial statements as a discretely presented component unit.

B. Basis of Presentation

The Governmental Funds Statement of Assets, Liabilities and Fund Balance and Statement of Revenues, Expenses, and Changes in Fund Balance combines information about the reporting government as a whole and funds statements to report its financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain 911 Board functions or activities. Major individual governmental funds are reported as separate columns in the fund financial statements.

The major fund consists of the general fund.

I. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

B. Basis of Presentation (concluded)

<u>Governmental Fund Type</u> - The General Fund is the general operating fund of the 911 Emergency Services Board and accounts for all revenues and expenditures of the 911 Board. All general tax revenues and other receipts are accounted for in this fund.

C. Basis of Accounting

Basis of accounting determines when transactions are recorded in the financial records and reported on the financial statements. The fund financial statements are prepared using the Modified Cash Basis of accounting. This basis of accounting recognizes assets, liabilities, net assets/fund equity, revenues, and expenditures when they result from cash transactions except that the purchase of investments are recorded as assets; funds collected through the agency funds, not yet remitted, are recorded as liabilities and as receivables and revenue in the fund statements as applicable; and receipts of proceeds of tax anticipation notes are recorded as liabilities. This basis is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America.

As a result of the use of this Modified Cash Basis of accounting, certain assets (such as accounts receivable), certain revenues (such as revenue for billed or provided services not yet collected), certain liabilities (such as accounts payable, certificates of participation bonds and obligations under capital leases) and certain expenditures (such as expenditures for goods or services received but not yet paid) are not recorded in these financial statements.

If the 911 Board utilized the basis of accounting recognized as generally accepted, the fund financial statements for governmental funds would use the modified accrual basis of accounting, while the fund financial statements for proprietary fund types, if applicable, would use the accrual basis of accounting.

D. Cash Deposits and Investments

Deposits and investments are stated at cost, which approximates market. Cash balances for all the funds are pooled and invested to the extent possible. Cash equivalents include any instruments with an original maturity of ninety days or less.

State law authorizes the deposit of funds in banks and trust companies or the investment of funds in bonds or treasury certificates of the United States, other interest bearing obligations guaranteed as to both principal and interest by the United States, bonds of the State of Missouri.

I. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (concluded)

D. Cash Deposits and Investments (concluded)

Missouri or other government bonds, or time certificates of deposit, provided, however, that no such investment shall be purchased at a price in excess of par.

Funds in the form of cash on deposit or time certificates of deposit are required to be insured by the Federal Deposit Insurance Corporation (FDIC) or collateralized by authorized investments held in the 911 Board's name at third-party banking institutions. Details of these cash balances are presented in Note II.

E. Net Assets

Net assets represent the difference between assets and liabilities. Net assets are reported as restricted when there are limitations imposed on their use either through the enabling legislation adopted by the 911 Board or through external restrictions imposed by creditors, grantors or laws or regulations of other governments. All other net assets are reported as unrestricted or restricted for fixed assets. The 911 Board applies restricted resources first when an expense is incurred for purposes for which both restricted and unrestricted net assets are available.

F. Use of Estimates in Financial Statements

Preparation of these financial statements requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

II. DEPOSITS AND INVESTMENTS

Deposits

For a deposit, custodial credit risk is the risk that in the event of a bank failure, the government's deposits may not be returned to it. The 911 Board's investment policy does not include custodial credit risk requirements. The 911 Board's deposits were not exposed to custodial credit risk at year end.

State statues require that all deposits in financial institutions be fully collateralized by U.S. Government obligations or its agencies and instrumentalities or direct obligations of Missouri or its agencies and instrumentalities that have a market value of not less than the principle amount of the deposits. The 911 Board's deposits, including certificates of deposit, were fully insured or collateralized as required by state statutes at December 31, 2008 and December 31, 2007. At December 31, 2008, the carrying amount of the 911 Board's deposits was \$605,678.57 with respective bank balances totaling \$612,197.35. At December 31, 2007, the carrying amount of

II. DEPOSITS AND INVESTMENTS (concluded)

the 911 Board's deposits was \$565,397.57 with respective bank balances totaling \$599,919.94. Of the 2007 bank balance, \$100,000 was covered by federal depository insurance and \$512,197.35 was covered by collateral held at the bank in the entity's name. Of the 2008 bank balance, \$250,000 was covered by federal depository insurance and \$349,919.94 was covered by collateral held at the bank in the entity's name.

The Deposits held at December 31, 2008, and reported at FMV, are as follows:

	Maturity Date		FMV
Deposits:			
Checking and Money Market	N/A	\$	228,115.73
Investments	08/07/09		377,562.84
Total Deposits & Investments		\$	605,678.57
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The Deposits held at December 31, 2007, and reported at FMV, are as follows:

	Maturity Date	FMV
Deposits:		
Checking and Money Market	N/A	\$ 203,854.42
Investments	08/07/09	361,543.15
Total Deposits & Investments		\$ 565,397.57
Total Deposits & Investments		\$ 565,397.57

III. LEASES

Webster 911 Emergency Services leases certain machinery and equipment under agreements that are classified as capital leases. The future minimum lease payments required under the capital leases and the present value of the net minimum lease payments as of December 31, 2008 are as follows.

On 3/1/06, the Board entered into a 14 year lease with Government Capital Corporation for a ground lease purchase agreement with a yearly payment of \$63, 465.13. 2008 Total \$540, 219.78

On 1/10/05, the Board entered into a 60 month lease with De Lage Landen Financial Services for a Lanier copier. The payment is \$67.68 monthly. 2008 Total <u>\$879.84</u>

III. LEASES (continued)

The future minimum lease payments as of December 31, 2007, are as follows:

On 3/1/09, the Board entered into a 14 year lease with Government Capital Corporation for a ground lease purchase agreement with a yearly payment of \$63, 465.13. 2007 Total <u>\$571,601.61</u>

On 1/10/05, the Board entered into a 60 month lease with De Lage Landen Financial Services for
a Lanier copier. The payment is \$67.68 monthly.2007 Total\$1,692.00

Governmental Capital Corporation							
Year		Principle			Interest		Total
2009	\$	33,088.36		\$	29,376.77	\$	62,465.13
2010		34,887.68			27,577.45		62,465.13
2011		36,784.84			25,680.29		62,465.13
2012		38,785.18			23,679.95		62,465.13
2013		40,894.29			21,570.84		62,465.13
2014-2018		240,347.87			71,977.78		312,325.65
2019-2020		115,431.56			9,498.70		124,930.26
TOTAL	\$	540,219.78		\$	209,361.78	 \$	749,581.56

2008 Amortizations of Capital Leases:

De Lage Landen Financial Services

Year	Payment	 Total
2009	\$ 812.16	\$ 812.16
2010	 67.68	 67.68
TOTAL	\$ 879.84	\$ 879.84

III. LEASES (concluded)

2007 Amortizations of Capital Leases:

Year	Principle			Interest		Total
2008	\$ 31,381.83		\$	31,083.30		\$ 62,465.13
2009	33,088.36			29,376.77		62,465.13
2010	34,887.68			27,577.45		62,465.13
2011	36,784.84			25,680.29		62,465.13
2012	38,785.18			23,679.95		62,465.13
2013	40,894.29			21,570.84		62,465.13
2014-2018	240,347.87			71,977.78		312,325.65
2019-2020	115,431.56			9,498.70		124,930.26
TOTAL	\$ 571,601.61		\$	240,445.08		\$ 812,046.69

Governmental Capital Corporation

De Lage Landen Financial Services

Year	Payment	ayment Total		
2008	\$ 812.16	\$	812.16	
2009	812.16		812.16	
2010	 67.68		67.68	
TOTAL	\$ 1,692.00	\$	1,692.00	

IV. TAXES

A ¹/₂ cent sales tax has been imposed on every dollar of all sales that are within Webster County to go to the Webster County 911 Emergency Services for operating revenues to pay for operating expenses and equipment.

V. EMPLOYEES RETIREMENT PLAN

A. Plan Description

Webster County 911 Emergency Services participates in the Missouri Local Government employees Retirement System (LAGERS), an agent multiple employer public employee retirement system that acts as a common investment and administrative agent for local government entities in Missouri. LAGERS is a defined benefit pension plan which provides retirement, disability, and death benefits to plan members and beneficiaries. LAGERS was created and is governed by statute, section RSMo. 70.600-70.755. As such, it is the system's responsibility to administer the law in accordance with the expressed intent of the General Assembly. The plan is qualified under the Internal Revenue Code Section 401a and it is tax exempt. The Missouri Local Government Employees Retirement System issues a publicly available financial report that includes financial statements and required supplementary information. That report may be obtained by writing to LAGERS, P.O. Box 1665, Jefferson City, MO 65102 or by calling 1-800-447-4334.

B. Funding Status

Webster County 911 Emergency Services' full-time employees contribute 4% to the pension plan. The political subdivision is required to contribute at an actuarially determined rate; the current rate is 6.9% (general) of annual covered payroll. The contribution requirements of plan members are determined by the governing body of the political subdivision. The contribution provisions of the political subdivision are established by state statute.

C. Annual Pension Cost

For 2008, the political subdivision's annual pension cost of \$42,585 was equal to the required and actual contributions. The required contribution was determined as part of the February 28, 2006 and/or February 28, 2007 annual actuarial valuation using the entry age actuarial cost method. The actuarial assumptions as of February 29,2008 include (a) a rate of return on the investment of present and future assets of 7.5% per year, compounded annually, (b) projected salary increases of 4.0% per year, compounded annually, attributable to inflation, (c) additional projected salary increases ranging from 0.0% to 6.0% per year, depending on age and division, attributable to seniority/merit, (d) pre-retirement mortality based on the RP-2000 Combined Healthy Table set back 0 years for men and 0 years for women and (e) post-retirement mortality based on the 1971 Group Annuity Mortality table projected to 2000 set back 1 year for men and 7 years for women. The actuarial value of assets was determined using techniques that smooth the effects of short-term volatility in the market value of investments over a five year period. The unfunded actuarial accrued liability is being amortized as a level percentage of projected payroll on a closed basis. The amortization period at February 29, 2008 was 28 years.

V. EMPLOYEES RETIREMENT PLAN (concluded)

Three-Year Trend Information

Fiscal Year	Annual Pension Cost	Percentage of APC	Net Pension
Ending	(APC)	Contributed	Obligation
6/30/2006	\$9,709	100%	\$0
6/30/2007	\$40,013	100%	\$0
6/30/2008	\$42,585	100%	\$0

REQUIRED SUPPLEMENTARY INFORMATION Schedule of Funding Progress

	(a)	(b) (b-a)		(a/b)	(c)	[(b-a)/c]	
Actuarial Valuation Date	Actuarial Value of Assets	Entry Age Actuarial Accrued Liability	Unfunded Accrued Liability (UAL)	Funded Ratio	Annual Covered Payroll	UAL as a Percentage of Covered Payroll	
2/28/2007	\$ 40,232		\$ 79,298	34%	\$ 335,999	24%	
2/29/2008	87,683	182,384	94,701	48%	406,462	23%	

Note: The above assets and actuarial accrued liability do not include the assets and present value of benefits associated with the Benefit Reserve Fund and the Casualty Reserve Fund. The actuarial assumptions were changed in conjunction with the February 28, 2006 annual actuarial valuations. For a complete description of the actuarial assumptions used in the annual valuations, please contact the LAGERS office in Jefferson City.

VI. RISK MANAGEMENT

The 911 Board is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters.

The 911 Board maintains MO PERM insurance. Management believes such coverage is sufficient to preclude any significant uninsured losses to the 911 Board. Settled claims have not exceeded this coverage in any of the past three years.

VII. LITIGATION

The 911 Board is not a defendant in any litigation as of December 31, 2008 or December 31, 2007.

VIII. COMPENSATED ABSENCES

The 911 Board allows a maximum of 4 weeks vacation time to be accrued after 12 years of service. For employees with 1 year completion of service, they may accrue 1 week vacation. For employees with 3 years completion of service, they may accrue 2 weeks vacation. For employees with 7 years completion of service, they may accrue 3 weeks vacation. Vacation time has to be used within the year earned. Sick time accrues 8 hours per month without limit. All overtime is credited as comp. time, and it is accumulated without limit. If an immediate family member happens to become deceased the employee shall be granted up to 3 days of paid funeral leave. Upon resignation of employment an employee shall be compensated for the following: 25% of sick time accrued, 100% of vacation time accrued, and 100% of comp time accrued. If an employee is terminated, upon return of property and equipment, the employee will receive compensation for any paid leave time.

IX. CHANGE IN ACCOUNTING PRINCIPLE

Governmental Accounting Standards Board Statement No. 40, "Deposit and Investment Risk Disclosures," addresses common deposit and investment risks related to credit risk, concentration of credit risk, interest rate risk, and foreign currency risk. Deposit and investment resources often represent significant assets of governmental, proprietary and fiduciary funds. These resources are necessary for the delivery of governmental services and programs, or to carry out fiduciary responsibilities. This Statement is designed to inform financial statement users about deposit and investment risks that could affect a government's ability to provide services and meet its obligations as they become due. The Board believes that there are risks inherent in all deposits and investments, and it believes that the disclosures required by this Statement provide users of governmental financial statements with information to assess common risks inherent in deposit and investment transactions.

REQUIRED SUPPLEMENTARY INFORMATION

WEBSTER COUNTY 911 EMERGENCY SERVICES (A COMPONENT UNIT OF WEBSTER COUNTY, MISSOURI) MARSHFIELD, MISSOURI STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN NET ASSETS BUDGET BASIS TO ACTUAL NON GAAP - MODIFIED CASH BASIS FOR THE YEAR ENDED DECEMBER 31, 2008

		Original Budgeted Amounts	Final Budgeted Amounts	2008 Actual	Over (Under) Budget
REVENUES	ф.	015 006 00 0	000 010 00 0		(14,5(2,02))
Sales Tax Revenue Grant Funds	\$	915,896.00 \$ 0.00	889,219.00 \$ 0.00	874,656.97 \$	(14,562.03) 0.00
Miscellaneous Income		1,800.00	1,800.00	2,461.00	661.00
		1,000100	1,000100	2,101100	001100
Total Revenues		917,696.00	891,019.00	877,117.97	(13,901.03)
EXPENSES					
Board Expenses		7,275.00	13,225.00	14,793.57	1,568.57
Building Expenses		89,360.00	93,060.00	86,909.71	(6,150.29)
Health Insurance - Employer		-	-	53,770.40	53,770.40
New Location Expenses		-	-	-	0.00
Office Expenses		23,700.00	23,700.00	17,922.16	(5,777.84)
Operational Expenses		122,260.00	122,260.00	82,567.18	(39,692.82)
Payroll Expenses		578,966.00	582,615.00	524,821.38	(57,793.62)
Personnel Expenses		20,500.00	20,500.00	14,061.78	(6,438.22)
Vehicle Expenses		3,650.00	3,650.00	2,863.98	(786.02)
Capital Improvements		253,500.00	253,500.00	62,095.79	(191,404.21)
Total Expense		1,099,211.00	1,112,510.00	859,805.95	(252,704.05)
OPERATING INCOME (LOSS)		(181,515.00)	(221,491.00)	17,312.02	238,803.02
OTHER FINANCING SOURCES (USES)					
Interest		22,973.00	2,000.00	22,968.98	20,968.98
Total Other Financiing Sources (Uses)	_	22,973.00	2,000.00	22,968.98	20,968.98
CHANGE IN NET ASSETS		(158,542.00)	(219,491.00)	40,281.00	259,772.00
NET ASSETS - BEGINNING OF YEAR	_	565,397.57	565,397.57	565,397.57	0.00
NET ASSETS - END OF YEAR	\$	406,855.57 \$	345,906.57 \$	605,678.57 \$	259,772.00

WEBSTER COUNTY 911 EMERGENCY SERVICES (A COMPONENT UNIT OF WEBSTER COUNTY) MARSHFIELD, MISSOURI STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN NET ASSETS BUDGET BASIS TO ACTUAL NON GAAP - MODIFIED CASH BASIS FOR THE YEAR ENDED DECEMBER 31, 2007

		Original Budgeted Amounts		Final Budgeted Amounts	2007 Actual	Over (Under) Budget
REVENUES	_				m	<u>0</u>
Sales Tax Revenue	\$	857,287.00	\$	885,297.00 \$	889,218.96 \$	3,921.96
Grant Funds		17,000.00		17,000.00	16,657.18	(342.82)
Miscellaneous Income		1,200.00		1,200.00	2,773.22	1,573.22
Total Revenues		875,487.00		903,497.00	908,649.36	5,152.36
EXPENSES						
Board Expenses		5,750.00		5,500.00	5,041.03	(458.97)
Building Expenses		83,420.00		89,420.00	90,114.30	694.30
Health Insurance - Employer		-		-	40,873.24	40,873.24
New Location Expenses		322,651.00		181,251.00	180,119.57	(1,131.43)
Office Expenses		18,700.00		21,700.00	21,359.07	(340.93)
Operational Expenses		143,100.00		129,100.00	109,765.89	(19,334.11)
Payroll Expenses		558,111.00		543,010.00	472,123.27	(70,886.73)
Personnel Expenses		18,000.00		20,500.00	21,794.20	1,294.20
Vehicle Expenses		3,650.00		3,650.00	14301.06	10,651.06
Capital Improvements		-		172,400.00	-	(172,400.00)
Total Expense	_	1,153,382.00	· —	1,166,531.00	955,491.63	(211,039.37)
OPERATING INCOME (LOSS)		(277,895.00)		(263,034.00)	(46,842.27)	216,191.73
OTHER FINANCING SOURCES (USES)						
Interest		20,000.00		20,000.00	22,804.84	2,804.84
Total Other Financiing Sources (Uses)	_	20,000.00	· _	20,000.00	22,804.84	2,804.84
CHANGE IN NET ASSETS		(257,895.00)		(243,034.00)	(24,037.43)	218,996.57
NET ASSETS - BEGINNING OF YEAR		589,435.00		589,435.00	589,435.00	0.00
NET ASSETS - END OF YEAR	\$	331,540.00	\$	346,401.00 \$	565,397.57 \$	218,996.57

WEBSTER COUNTY 911 EMERGENCY SERVICES (A COMPONENT UNIT OF WEBSTER COUNTY) MARSHFIELD, MISSOURI NOTES TO REQUIRED SUPPLEMENTARY INFORMATION YEARS ENDED DECEMBER 31, 2008 AND 2007

Budgets and Budgetary Accounting

The 911 Board follows these procedures in establishing the budgetary data reflected in the financial statements:

- 1. In accordance with Chapter 50 RSMo, the Board adopts a budget for the fund.
- 2. Prior to December, the Director, who serves as the budget officer, submits to the 911 Emergency Services Board a proposed budget for the fiscal year beginning January 1. The proposed budget includes estimated revenues and proposed expenditures for all 911 Board funds. Budgeted expenditures cannot exceed beginning available monies plus estimated revenues for the year.
- 3. Prior to its approval by the 911 Emergency Services Board, the budget document is available for public inspection.
- 4. Prior to January 1, the budget is legally enacted by a vote of the 911 Emergency Services Board.
- 5. Subsequent to its formal approval of the budget, the 911 Emergency Services Board has the authority to make necessary adjustments to the budget by formal vote of the Board. Adjustments made during the year are reflected in the budget information included in the financial statements.
- 6. Budgets are prepared and adopted on the Modified Cash Basis of accounting.

COMPLIANCE SECTION

Daniel Jones & Associates CERTIFIED PUBLIC ACCOUNTANTS

MEMBERS OF MISSOURI SOCIETY OF CPA'S AMERICAN INSTITUTE OF CPA'S

REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Board of Trustees Webster County 911 Emergency Services of Missouri

We have audited the basic financial statements of the Webster County 911 Emergency Services of Missouri, as of and for the years ended December 31, 2008 and December 31, 2007, and have issued our report thereon dated November 23, 2009, which was modified because the 911 Board prepares its financial statements on the Modified Cash Basis, which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered the Webster County 911 Emergency Services of Missouri's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the 911 Board's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the 911 Board's internal control over financial reporting.

Our consideration of internal control over financial reporting was for limited purpose described in the preceding paragraph and would not necessarily identify all deficiencies in internal control over financial reporting that might be significant deficiencies or material weaknesses. However, as discussed below, we identified certain deficiencies in internal control over financial reporting that we consider to be significant deficiencies.

A *control deficiency* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the entity's ability to initiate, authorize, record, process, or report financial data reliably in accordance with generally accepted accounting principles, as applicable to the modified cash basis of accounting, such that there is more than a remote likelihood that a misstatement of the entity's financial statements that is more than inconsequential will not be prevented or detected by the entity's internal control. We consider the deficiencies described in the accompanying schedule of findings and responses to be significant deficiencies in internal control over financial reporting (07/08-01, 07/08-02, 07/08-03 and 07/08-04).

A *material weakness* is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that a material misstatement of the financial statements will not be prevented or detected by the entity's internal control.

Our consideration of the internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in the internal control that might be significant deficiencies and accordingly, would not necessarily disclose all significant deficiencies that are also considered to be material weaknesses. However, we believe that none of the significant deficiencies described above are material weaknesses.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Webster County 911 Emergency Services of Missouri's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

We noted certain matters that we reported to management of Webster County 911 Emergency Services in a separate letter dated November 23, 2009

Webster County 911 Emergency Service's response to the findings identified in our audit is described in the accompanying schedule of findings and responses at 07/08-01, 07/08-02, 07/08-03, and 07/08-04. We did not audit the 911 Board's responses and, accordingly, we express no opinion on them.

This report is intended solely for the information and use of the Board of Directors, management, others within the organization, and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

Daniel Jones & Associates

Daniel Jones & Associates, P.C. Certified Public Accountants

November 23, 2009

WEBSTER COUNTY 911 EMERGENCY SERVICES (A COMPONENT UNIT OF WEBSTER COUNTY) MARSHFIELD, MISSOURI SCHEDULE OF FINDINGS AND RESPONSES YEARS ENDED DECEMBER 31, 2008 & 2007

I. FINANCIAL STATEMENT FINDINGS

07/08-01 <u>Criteria:</u> Statement on Auditing Standards (SAS) No. 112, *Communicating Internal Control Related Matters in an Audit*, which is effective for period ending on or after December 15, 2006, considers inadequate documentation of the components of internal control to be at least a significant deficiency.

<u>Condition</u>: Documentation of the Board's internal controls has not been prepared.

<u>Effect:</u> The new SAS 112 considers inadequate documentation of the components of internal control to be at least a significant deficiency. Without documented internal controls, the Board may not be able to ensure that controls are in place, communicated and operating effectively.

<u>Cause</u>: Due to the short time frame for the implementation of the new SAS requirements, the Board did not prepare the required documentation.

<u>Recommendation:</u> We recommend that the Board develop the required internal control documentation. In addition, we recommend studying the COSO internal control guidance and tools as a means to begin the process. Once this documentation is complete, those charged with governance have a responsibility to understand the controls and ensure they are operating effectively.

<u>Management's Response:</u> We were not made aware of any new standards or how exactly they apply to us prior to this report. We still have not received a copy of the standards for review, so our response is based strictly on conjecture. Since we have more than adequate internal controls in place, we must assume that our deficiency is in not having those controls formally documented. We will correct that deficiency when we create a new administrative policy manual in 2010.

07/08-02 <u>Criteria:</u> Antifraud programs and controls are the policies and procedures put in place by an organization to help ensure that management directives are carried out. They are part of the overall system of internal control established to achieve reliability of financial reporting, effectiveness and efficiency of operations, and compliance with applicable laws and regulations.

<u>Condition:</u> During our audit, we noted there is no formal fraud risk assessment in place.

WEBSTER COUNTY 911 EMERGENCY SERVICES (A COMPONENT UNIT OF WEBSTER COUNTY) MARSHFIELD, MISSOURI SCHEDULE OF FINDINGS AND RESPONSES YEARS ENDED DECEMBER 31, 2008 & 2007

I. FINANCIAL STATEMENT FINDINGS (continued)

<u>Effect:</u> Lack of an appropriate risk assessment process may result in certain risks not being identified by the Board's management. Opportunities to commit and conceal a fraud or irregularity may go undetected by management without proper assessment procedures.

<u>Cause:</u> Management has not prepared documentation of risk assessments, including identified risks and mitigating controls.

<u>Recommendation:</u> We recommend that the Board address various risks in the environment, including risk of fraud occurring by performing assessments to identify, analyze and manage these risks.

<u>Management's Response</u>: In an organization as small and simple as ours, fraud risk is very small to begin with. Almost all of our income comes from one source, which is tracked not only here, but also by the County Treasurer. All disbursements are prepared by one person and then reviewed by both the Director and the Board. We, and all the previous audit teams over the last thirteen years, feel that these procedures are more than adequate to manage any risk of fraud. If this audit team has identified a particular risk, we would be happy to address it.

07/08-03 <u>Criteria:</u> Effective internal controls include an appropriate segregation or separation of duties for a financial transaction.

<u>Condition</u>: During our audit, we have noticed a lack of segregation of duties applied to certain obligations.

<u>Effect:</u> Transaction errors could occur and not be detected in a timely manner. Also, undetected fraud can occur as a result of inappropriate segregation of duties.

<u>Cause</u>: Due to a small office and insufficient resources, the Board has not been able to apply appropriate segregation of duties.

<u>Recommendation:</u> Appropriate segregation of duties is difficult for a small office to achieve. However, the Webster County 911 Emergency Services may consider the following recommendations:

1. Since the Webster County's 911 Emergency Services collections come through the mail, consider having both the administrative manager and a second person, such as a board member, obtain and process the mail together. One person would log all the checks/payments, while the other fills out the bank deposit. If possible, find someone other than the treasurer to deliver the bank deposit on a regular basis.

I. FINANCIAL STATEMENT FINDINGS (continued)

- 2. As an additional step, photocopies of the checks/payments received could be made and filed for record keeping and internal control purposes.
- 3. Consider having the bank statements delivered to the chairman or another designated board member for review, prior to delivering the bank statements to the treasurer. It would be preferable to have the chairman or another designated board member perform the bank reconciliations; however, a simple review of the bank statements would be a helpful addition to the segregation of duties.

Management's Response:

- 1. If we were receiving multiple checks/payments, this would make more sense. However, we only receive one payment in the mail each month, and as previously stated, it comes from the County Treasurer, who also keeps record of it. Therefore, any discrepancy in amounts deposited would be immediately obvious to anyone comparing records.
- 2. Photocopies are already kept of the County Treasurer's report of payment. The original stub from the check is attached to that report, along with the original receipt from the bank deposit. It would be immediately obvious to anyone comparing records if the amounts did not match.
- 3. The bank statements are delivered to the Administrative Manager for reconciliation within QuickBooks, which prevents any artificial manipulation of information. They are then reviewed, with the reconciliation reports, by the Treasurer thus segregating the duties.
- 07/08-04 <u>Criteria:</u> Deductions from employees paychecks should be accounted for in a liability account. Liability accounts should be reconciled on a monthly basis.

<u>Condition:</u> During our audit, we noted several payroll liability accounts that had large debit balances. We also noted two accounts classified as expense accounts that should have been classified as liability accounts.

Effect: Financial statements are not fairly stated.

Cause: Not understanding how payroll works in QuickBooks.

<u>Recommendation:</u> Personnel responsible for preparing financial statements should attend a QuickBooks class.

WEBSTER COUNTY 911 EMERGENCY SERVICES (A COMPONENT UNIT OF WEBSTER COUNTY) MARSHFIELD, MISSOURI SCHEDULE OF FINDINGS AND RESPONSES YEARS ENDED DECEMBER 31, 2008 & 2007

I. FINANCIAL STATEMENT FINDINGS (concluded)

<u>Management's Response:</u> The Administrative Manager has attended QuickBooks classes. The liability accounts have not been used previously because of the way the former Director preferred seeing expenses stated. Since new audit procedures appear to be able to allow direct use of QuickBooks access on the part of the auditors, the Administrative Manager will reset the accounts for 2010 to avoid any future confusion.

II. FOLLOW-UP PRIOR YEAR FINDINGS

There were no prior year findings related to Government Auditing Standards for an audit of financial statements.



Daniel Jones & Associates

To the Board of Directors Webster County 911 Emergency Services Marshfield, Missouri

In planning and performing our audit of the financial statements of Webster County 911 Emergency Services as of and for the years ended December 31, 2008 and 2007, in accordance with auditing standards generally accepted in the United States of America, we considered the Board's internal control over financial reporting (internal control) as a basis for designing our auditing procedures for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Board's internal control. Accordingly, we do not express an opinion on the effectiveness of the Board's internal control.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses. However, as discussed below, we identified certain deficiencies in internal control that we consider to be significant deficiencies. We did not identify any deficiencies in internal control that we consider to be material weaknesses, as defined below.

A control deficiency exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or a combination of control deficiencies, that adversely affects the entity's ability to initiate, authorize, record, process, or report financial data reliably in accordance with generally accepted accounting principles, as applicable to the modified cash basis of accounting, such that there is more than a remote likelihood that a misstatement of the entity's financial statements that is more than inconsequential will not be prevented or detected by the entity's internal control.

A material weakness is a significant deficiency, or a combination of significant deficiencies, that results in more than a remote likelihood that a material misstatement of the financial statements will not be prevented or detected by the entity's internal control.

Our comments concerning internal control and other significant matters are presented as follows:

- I. Deficiencies Considered to be Significant
- II. Changes Impacting Governmental Organizations
- III. Information Required by Professional Standards

Webster County 911 Emergency Service's management has provided written responses to the comments in this report that were identified in our audit. These responses have not been subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on them.

This communication is intended solely for the information and use of management, Board of Directors, and others within the County, and is not intended to be and should not be used by anyone other than these specified parties.

Very truly yours,

Daniel Jones & Associates

Daniel Jones & Associates, P.C. Certified Public Accountants November 23, 2009

I. DEFICIENCIES CONSIDERED TO BE SIGNIFICANT

07/08-01 <u>Criteria:</u> Statement on Auditing Standards (SAS) No. 112, *Communicating Internal Control Related Matters in an Audit*, which is effective for period ending on or after December 15, 2007, considers inadequate documentation of the components of internal control to be at least a significant deficiency.

<u>Condition:</u> Documentation of the Board's internal controls has not been prepared.

<u>Effect:</u> The new SAS 112 considers inadequate documentation of the components of internal control to be at least a significant deficiency. Without documented internal controls, the Board may not be able to ensure that controls are in place, communicated and operating effectively.

<u>Cause</u>: Due to the short time frame for the implementation of the new SAS requirements, the Board did not prepare the required documentation.

<u>Recommendation:</u> We recommend that the Board develop the required internal control documentation. In addition, we recommend studying the COSO internal control guidance and tools as a means to begin the process. Once this documentation is complete, those charged with governance have a responsibility to understand the controls and ensure they are operating effectively.

<u>Management's Response</u>: We were not made aware of any new standards or how exactly they apply to us prior to this report. We still have not received a copy of the standards for review, so our response is based strictly on conjecture. Since we have more than adequate internal controls in place, we must assume that our deficiency is in not having those controls formally documented. We will correct that deficiency when we create a new administrative policy manual in 2010.

07/08-02 <u>Criteria:</u> Antifraud programs and controls are the policies and procedures put in place by an organization to help ensure that management directives are carried out. They are part of the overall system of internal control established to achieve reliability of financial reporting, effectiveness and efficiency of operations, and compliance with applicable laws and regulations.

<u>Condition:</u> During our audit, we noted there is no formal fraud risk assessment in place.

<u>Effect:</u> Lack of an appropriate risk assessment process may result in certain risks not being identified by the Board's management. Opportunities to commit and conceal a fraud or irregularity may go undetected by management without proper assessment procedures.

I. DEFICIENCIES CONSIDERED TO BE SIGNIFICANT (continued)

07/08-02 <u>Cause:</u> Management has not prepared documentation of risk assessments, including identified risks and mitigating controls.

<u>Recommendation:</u> We recommend that the Board address various risks in the environment, including risk of fraud occurring by performing assessments to identify, analyze and manage these risks.

<u>Management's Response</u>: In an organization as small and simple as ours, fraud risk is very small to begin with. Almost all of our income comes from one source, which is tracked not only here, but also by the County Treasurer. All disbursements are prepared by one person and then reviewed by both the Director and the Board. We, and all the previous audit teams over the last thirteen years, feel that these procedures are more than adequate to manage any risk of fraud. If this audit team has identified a particular risk, we would be happy to address it.

07/08-03 <u>Criteria:</u> Effective internal controls include an appropriate segregation or separation of duties for a financial transaction.

<u>Condition</u>: During our audit, we have noticed a lack of segregation of duties applied to certain obligations.

<u>Effect:</u> Transaction errors could occur and not be detected in a timely manner. Also, undetected fraud can occur as a result of inappropriate segregation of duties.

<u>Cause</u>: Due to a small office and insufficient resources, the County has not been able to apply appropriate segregation of duties.

<u>Recommendation:</u> Appropriate segregation of duties is difficult for a small office to achieve. However, the Webster County 911 Emergency Services may consider the following recommendations:

- 1. Since the Webster County 911 Emergency Service's collections come through the mail, consider having both the administrative manager and a second person, such as a board member, obtain and process the mail together. One person would log all the checks/payments, while the other fills out the bank deposit. If possible, find someone other than the treasurer to deliver the bank deposit on a regular basis.
- 2. As an additional step, photocopies of the checks/payments received could be made and filed for record keeping and internal control purposes.
- 3. Consider having the bank statements delivered to the chairman or another designated board member for review, prior to delivering the bank statements to the treasurer. It would be preferable to have the chairman or another designated board member perform the bank reconciliations; however, a simple review of the bank statements would be a helpful addition to the segregation of duties.

I. DEFICIENCIES CONSIDERED TO BE SIGNIFICANT (concluded)

07/08-03 Management's Response:

- 1. If we were receiving multiple checks/payments, this would make more sense. However, we only receive one payment in the mail each month, and as previously stated, it comes from the County Treasurer, who also keeps record of it. Therefore, any discrepancy in amounts deposited would be immediately obvious to anyone comparing records.
- 2. Photocopies are already kept of the County Treasurer's report of payment. The original stub from the check is attached to that report, along with the original receipt from the bank deposit. It would be immediately obvious to anyone comparing records it the amounts did not match.
- 3. The bank statements are delivered to the Administrative Manager for reconciliation within QuickBooks, which prevents any artificial manipulation of information. They are then reviewed, with the reconciliation reports, by the Treasurer thus segregating the duties.
- **07/08-04** Criteria: Deductions from employees paychecks should be accounted for in a liability account. Liability accounts should be reconciled on a monthly basis.

<u>Condition:</u> During our audit, we noted several payroll liability accounts that had large debit balances. We also noted two accounts classified as expense accounts that should have been classified as liability accounts.

Effect: Financial statements are not fairly stated.

<u>Cause</u>: Not understanding how payroll works in QuickBooks.

<u>Recommendation:</u> Personnel responsible for preparing financial statements should attend a QuickBooks class.

<u>Management's Response</u>: The Administrative Manager has attended QuickBooks classes. The liability accounts have not been used previously because of the way the former Director preferred seeing expenses stated. Since new audit procedures appear to be able to allow direct use of QuickBooks access on the part of the auditors, the Administrative Manager will reset the accounts for 2010 to avoid any future confusion.

II. CHANGES IMPACTING GOVERNMENTAL ORGANIZATIONS

a. SAS 104 through 111, *Risk Assessment Standards*, are effective for fiscal periods beginning on or after December 15, 2006. These standards increase the auditors' responsibility and requirements, including a more extensive understanding of the organization and documentation of audit procedures.

II. CHANGES IMPACTING GOVERNMENTAL ORGANIZATIONS (concluded)

- a. (continued) SAS 112, *Communication of Internal Control Matters*, is effective for fiscal periods ending on or after December 15, 2006. These standards change the definition of internal control deficiencies.
- b. SAS 114, The Auditor's Communication with Those Charged with Governance, is effective for fiscal periods beginning on or after December 15, 2006. This standard increases the auditors' responsibility to communicate information about audit planning, the client's accounting practices, and other significant matters.

III. INFORMATION REQUIRED BY PROFESSIONAL STANDARDS

Our Responsibilities under U.S. Generally Accepted Auditing Standards and OMB Circular A-133

As stated in our engagement letter dated March 30, 2009, our responsibility, as described by professional standards, is to express opinions about whether the financial statements prepared by management with your oversight are fairly presented, in all material respects, in conformity with the modified cash basis of accounting. Our audit of the financial statements does not relieve you or management of your responsibilities.

In planning and performing our audit, we considered Webster County 911 Emergency Service's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinions on the financial statements and not to provide assurance on the internal control over financial reporting. We also considered internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance with OMB Circular A-133.

As part of obtaining reasonable assurance about whether the Board's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit. While our audit provides a reasonable basis for our opinion, it does not provide a legal determination on Webster County 911 Emergency Service's compliance with those requirements.

Planned Scope and Timing of the Audit

We performed the audit according to the planned scope and timing previously communicated to you in our meeting about planning matters on March 30, 2009.

Significant Audit Findings

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the Webster County 911 Emergency Services are described in Note I to the financial statements. Governmental Accounting Standards Board Statement No. 40, "*Deposit and Investment Risk Disclosures*," was adopted and the application of existing policies was not changed during the years ended December 31, 2008 and 2007.

III. INFORMATION REQUIRED BY PROFESSIONAL STANDARDS (concluded)

We noted no transactions entered into by the governmental unit during the years for which there is a lack of authoritative guidance or consensus. There are no significant transactions that have been recognized in the financial statements in a different period than when the transaction occurred.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected.

The disclosures in the financial statements are neutral, consistent and clear. Certain financial statement disclosures are particularly sensitive because of their significance to financial statement users.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are trivial, and communicate them to the appropriate level of management. Management has corrected all such misstatements. In addition, none of the misstatements detected as a result of audit procedures and corrected by management were material, either individually or in the aggregate, to the financial statements taken as a whole.

Disagreements with Management

For purposes of this letter, professional standards define a disagreement with management as a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated November 23, 2009.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the governmental unit's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the governmental unit's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.