



SUSAN MONTEE, JD, CPA
Missouri State Auditor

To the County Commission
and
Officeholders of Holt County, Missouri

The Office of the State Auditor, in cooperation with Holt County, has contracted for an audit of the county's financial statements for the 2 years ended December 31, 2008, through the state Office of Administration, Division of Purchasing and Materials Management. A copy of this audit, performed by McBride, Lock & Associates, Certified Public Accountants, is attached.

A handwritten signature in cursive script that reads "Susan Montee".

Susan Montee, JD, CPA
State Auditor

December 2009
Report No. 2009-143

ANNUAL FINANCIAL REPORT

HOLT COUNTY, MISSOURI

For the Years Ended
December 31, 2008 and 2007

HOLT COUNTY, MISSOURI

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INTRODUCTORY SECTION

HOLT COUNTY, MISSOURI
List of Elected Officials

County Commission

Presiding Commissioner – Mark Sitherwood

Associate Commissioner – Bill Gordon

Associate Commissioner – Don Holstine

Other Elected Officials

Assessor – Carla Markt

Circuit Clerk, Recorder – Vicki Book

Collector – Billie Sharp

Coroner – Susan Lentz

County Clerk – Kathy Kunkel

Prosecuting Attorney – Robert Shepherd

Public Administrator – Ed Meng

Sheriff – Scott Wedlock

Treasurer – Gay Quick

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McBRIDE, LOCK & ASSOCIATES

INDEPENDENT AUDITORS' REPORT

To the County Commission and
Officeholders of Holt County, Missouri

We have audited the accompanying financial statements of Holt County, Missouri as of and for the years ended December 31, 2008 and 2007, which collectively comprise the County's basic financial statements as identified in the table of contents. These financial statements are the responsibility of the County's management. Our responsibility is to express an opinion on these financial statements based on our audits.

We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and the significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audits provide a reasonable basis for our opinion.

As described more fully in Note 1, Holt County, Missouri has prepared these financial statements using accounting practices prescribed or permitted by the Missouri State Auditor's Office, which differ from accounting principles generally accepted in the United States of America. The effects on the financial statements of the variances between these regulatory accounting practices and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material.

In our opinion, because of the effects of the matter discussed in the preceding paragraph, the financial statements referred to in the first paragraph do not present fairly, in conformity with accounting principles generally accepted in the United States of America, the financial position of Holt County, Missouri, as of December 31, 2008 and 2007, or the changes in its financial position for the years then ended.

In our opinion, the financial statements referred to above present fairly, in all material respects, the cash balances of the funds of Holt County, Missouri, as of December 31, 2008 and 2007, and the receipts, disbursements and budgetary results of these funds for the years then ended, on the basis of accounting described in Note 1.

In accordance with *Government Auditing Standards*, we also have issued our report dated July 15, 2009, on our consideration of the County's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grants and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over

financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be read in conjunction with this report in considering the results of our audit.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise Holt County, Missouri's basic financial statements. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by U.S. Office of Management and Budget Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations, and is not a required part of the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly stated, in all material respects, in relation to the basic financial statements taken as a whole.

(Original signed by Auditor)

McBride, Lock & Associates
July 15, 2009

FINANCIAL SECTION

HOLT COUNTY, MISSOURI
 STATEMENTS OF RECEIPTS, DISBURSEMENTS AND CHANGES IN CASH - ALL GOVERNMENTAL FUNDS - REGULATORY BASIS
 YEARS ENDED DECEMBER 31, 2007 AND 2008

Fund	Cash January 1, 2007	Receipts 2007	Disbursements 2007	Cash December 31, 2007	Receipts 2008	Disbursements 2008	Cash December 31, 2008
General Revenue	\$ 234,934	\$ 1,375,272	\$ 1,275,162	\$ 335,044	\$ 1,474,928	\$ 1,498,379	\$ 311,593
Special Road and Bridge	19,212	1,857,863	1,565,779	311,296	1,573,121	1,562,210	322,207
Assessment	12,086	123,428	107,898	27,616	123,741	114,187	37,170
Law Enforcement Training	8,005	6,155	7,821	6,339	6,006	7,686	4,659
Prosecuting Attorney Training	3,840	1,104	752	4,192	1,041	1,065	4,168
Recorders Special	25,285	5,584	2,395	28,474	4,300	1,531	31,243
Local CART	5,629	178,829	175,000	9,458	208,007	200,000	17,465
State CART	298,498	368,493	400,000	266,991	343,240	300,000	310,231
Sheriff Civil Fees	6,575	7,582	7,765	6,392	9,037	10,380	5,049
Prosecuting Attorney Bad Check	868	274	50	1,092	417	70	1,439
Neighborhood Improvement District	3,944	3,305	3,431	3,818	3,033	3,327	3,524
Clerk's Election Fee	5,796	1,416	885	6,327	3,033	3,300	6,060
Victims of Domestic Violence	245	165	-	410	166	-	576
Election Improvement	9,611	1,295	5,577	5,329	-	5,329	-
Johnson Grass	47,729	18,682	27,964	38,447	29,490	52,594	15,343
Cemetary Trust	27,571	1,284	366	28,489	1,280	364	29,405
Community Development Block Grant	-	-	-	-	4,100	4,100	-
Collector's Tax Maintenance	2,716	11,253	2,999	10,970	8,960	1,348	18,582
Senior Citizen Services	8,209	41,089	42,273	7,025	42,417	44,155	5,287
911	48,022	99,849	89,463	58,408	101,400	82,554	77,254
Law Library	310	3,238	3,147	401	3,668	3,857	212
Prosecuting Attorney Delinquent Tax	2,269	-	2,269	-	-	-	-
Total	<u>\$ 771,354</u>	<u>\$ 4,106,160</u>	<u>\$ 3,720,996</u>	<u>\$ 1,156,518</u>	<u>\$ 3,941,385</u>	<u>\$ 3,896,436</u>	<u>\$ 1,201,467</u>

The accompanying Notes to the Financial Statements are an integral part of this statement.

HOLT COUNTY, MISSOURI
COMPARATIVE SCHEDULES OF RECEIPTS, DISBURSEMENTS, AND CHANGES IN CASH - BUDGET AND ACTUAL - REGULATORY BASIS

	GENERAL FUND			
	Year Ended December 31,			
	2007		2008	
	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>
RECEIPTS				
Property taxes	\$ 306,500	\$ 299,114	\$ 306,500	\$ 297,997
Sales taxes	348,000	356,395	355,000	395,294
Intergovernmental	331,025	373,819	542,200	488,609
Charges for services	193,300	183,990	191,100	184,368
Interest	18,000	18,297	20,000	5,762
Other	22,400	41,732	16,100	7,946
Transfers in	117,712	101,925	82,052	94,952
Total Receipts	<u>\$ 1,336,937</u>	<u>\$ 1,375,272</u>	<u>\$ 1,512,952</u>	<u>\$ 1,474,928</u>
DISBURSEMENTS				
County Commission	\$ 71,500	\$ 70,509	\$ 73,000	\$ 72,011
County Clerk	93,100	89,242	98,500	83,937
Elections	28,775	24,662	65,500	61,660
Buildings and grounds	38,500	29,973	45,000	45,184
Employee fringe benefits	257,000	232,239	290,000	219,870
Treasurer	38,500	37,491	38,500	37,011
Collector	62,772	60,755	63,700	63,165
Recorder of Deeds	19,880	17,305	22,180	19,411
Associate Circuit Court	12,500	6,747	12,000	4,073
Court administration	10,900	199	10,900	2,043
Public Administrator	14,945	14,576	15,245	15,093
Sheriff	175,650	159,616	204,316	198,457
Jail	160,000	148,762	157,800	154,655
Prosecuting Attorney	72,404	67,580	73,104	68,345
Juvenile Officer	10,450	7,466	11,425	7,521
Coroner	13,275	11,404	13,275	9,723
Other general revenue	307,252	282,886	437,266	419,433
Health and welfare	4,750	4,750	5,350	5,350
Transfers out	12,500	9,000	14,000	11,437
Emergency fund	41,819	-	42,000	-
Total Disbursements	<u>\$ 1,446,472</u>	<u>\$ 1,275,162</u>	<u>\$ 1,693,061</u>	<u>\$ 1,498,379</u>
RECEIPTS OVER (UNDER)	\$ (109,535)	\$ 100,110	\$ (180,109)	\$ (23,451)
DISBURSEMENTS				
CASH, JANUARY 1	<u>234,934</u>	<u>234,934</u>	<u>335,044</u>	<u>335,044</u>
CASH, DECEMBER 31	<u>\$ 125,399</u>	<u>\$ 335,044</u>	<u>\$ 154,935</u>	<u>\$ 311,593</u>

The accompanying Notes to the Financial Statements are an integral part of these statements.

HOLT COUNTY, MISSOURI
COMPARATIVE SCHEDULES OF RECEIPTS, DISBURSEMENTS, AND CHANGES IN CASH -
BUDGET AND ACTUAL - REGULATORY BASIS

	SPECIAL ROAD AND BRIDGE FUND				ASSESSMENT FUND			
	Year Ended December 31,				Year Ended December 31,			
	2007		2008		2007		2008	
	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual
RECEIPTS								
Property taxes	\$ 350,000	\$ 341,731	\$ 345,000	\$ 306,173	\$ -	\$ -	\$ -	\$ -
Sales taxes	170,000	178,162	180,000	197,632	-	-	-	-
Intergovernmental	981,500	731,854	563,500	548,263	105,995	110,606	112,400	112,039
Charges for services	2,000	580	500	5,020	1,700	1,900	2,000	2,100
Interest	10,500	9,785	10,000	4,541	1,800	1,922	2,000	602
Other	35,000	15,751	15,000	11,492	-	-	-	-
Transfers in	685,000	580,000	705,000	500,000	9,000	9,000	9,000	9,000
Total Receipts	<u>\$ 2,234,000</u>	<u>\$ 1,857,863</u>	<u>\$ 1,819,000</u>	<u>\$ 1,573,121</u>	<u>\$ 118,495</u>	<u>\$ 123,428</u>	<u>\$ 125,400</u>	<u>\$ 123,741</u>
DISBURSEMENTS								
Salaries	\$ 290,000	\$ 226,426	\$ 290,000	\$ 249,105	\$ 87,385	\$ 85,131	\$ 85,131	\$ 84,885
Employee fringe benefits	121,000	87,258	115,000	84,596	11,655	8,238	11,655	8,062
Materials and Supplies	308,000	203,969	345,000	274,677	16,000	6,170	24,100	10,656
Services and Other	112,200	106,580	118,700	123,687	11,000	8,359	26,200	10,584
Capital Outlay	68,000	97,244	68,000	51,041	-	-	-	-
Construction	885,000	770,980	910,000	712,204	-	-	-	-
Transfers out	90,710	73,322	54,000	66,900	-	-	-	-
Total Disbursements	<u>\$ 1,874,910</u>	<u>\$ 1,565,779</u>	<u>\$ 1,900,700</u>	<u>\$ 1,562,210</u>	<u>\$ 126,040</u>	<u>\$ 107,898</u>	<u>\$ 147,086</u>	<u>\$ 114,187</u>
RECEIPTS OVER (UNDER) DISBURSEMENTS	\$ 359,090	\$ 292,084	\$ (81,700)	\$ 10,911	\$ (7,545)	\$ 15,530	\$ (21,686)	\$ 9,554
CASH, JANUARY 1	<u>234,934</u>	<u>19,212</u>	<u>311,296</u>	<u>311,296</u>	<u>12,086</u>	<u>12,086</u>	<u>27,616</u>	<u>27,616</u>
CASH, DECEMBER 31	<u>\$ 594,024</u>	<u>\$ 311,296</u>	<u>\$ 229,596</u>	<u>\$ 322,207</u>	<u>\$ 4,541</u>	<u>\$ 27,616</u>	<u>\$ 5,930</u>	<u>\$ 37,170</u>

The accompanying Notes to the Financial Statements are an integral part of these statements.

HOLT COUNTY, MISSOURI
COMPARATIVE SCHEDULES OF RECEIPTS, DISBURSEMENTS, AND CHANGES IN CASH - BUDGET AND ACTUAL - REGULATORY BASIS

	LAW ENFORCEMENT TRAINING FUND				PROSECUTING ATTORNEY TRAINING FUND			
	Year Ended December 31,				Year Ended December 31,			
	2007		2008		2007		2008	
	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual
RECEIPTS								
Property taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales taxes	-	-	-	-	-	-	-	-
Intergovernmental	2,290	2,011	2,300	1,929	-	-	-	-
Charges for services	4,800	3,855	4,000	4,020	1,100	971	1,000	1,004
Interest	400	289	300	57	110	133	125	37
Other	50	-	50	-	-	-	-	-
Transfers in	-	-	-	-	-	-	-	-
Total Receipts	<u>\$ 7,540</u>	<u>\$ 6,155</u>	<u>\$ 6,650</u>	<u>\$ 6,006</u>	<u>\$ 1,210</u>	<u>\$ 1,104</u>	<u>\$ 1,125</u>	<u>\$ 1,041</u>
DISBURSEMENTS								
Salaries	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Employee fringe benefits	-	-	-	-	-	-	-	-
Materials and Supplies	2,400	-	1,200	358	-	-	-	-
Services and Other	12,800	7,775	9,300	7,328	4,000	752	4,000	1,065
Capital Outlay	-	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-	-
Transfers out	-	46	-	-	-	-	-	-
Total Disbursements	<u>\$ 15,200</u>	<u>\$ 7,821</u>	<u>\$ 10,500</u>	<u>\$ 7,686</u>	<u>\$ 4,000</u>	<u>\$ 752</u>	<u>\$ 4,000</u>	<u>\$ 1,065</u>
RECEIPTS OVER (UNDER) DISBURSEMENTS	<u>\$ (7,660)</u>	<u>\$ (1,666)</u>	<u>\$ (3,850)</u>	<u>\$ (1,680)</u>	<u>\$ (2,790)</u>	<u>\$ 352</u>	<u>\$ (2,875)</u>	<u>\$ (24)</u>
CASH, JANUARY 1	<u>8,005</u>	<u>8,005</u>	<u>6,339</u>	<u>6,339</u>	<u>3,840</u>	<u>3,840</u>	<u>4,192</u>	<u>4,192</u>
CASH, DECEMBER 31	<u><u>\$ 345</u></u>	<u><u>\$ 6,339</u></u>	<u><u>\$ 2,489</u></u>	<u><u>\$ 4,659</u></u>	<u><u>\$ 1,050</u></u>	<u><u>\$ 4,192</u></u>	<u><u>\$ 1,317</u></u>	<u><u>\$ 4,168</u></u>

The accompanying Notes to the Financial Statements are an integral part of these statements.

HOLT COUNTY, MISSOURI
COMPARATIVE SCHEDULES OF RECEIPTS, DISBURSEMENTS, AND CHANGES IN CASH - BUDGET AND ACTUAL - REGULATORY BASIS

	RECORDERS SPECIAL FUND				LOCAL CART FUND			
	Year Ended December 31,				Year Ended December 31,			
	2007		2008		2007		2008	
	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual
RECEIPTS								
Property taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales taxes	-	-	-	-	162,500	178,162	180,000	197,633
Intergovernmental	-	-	-	-	17,800	-	20,000	10,026
Charges for services	4,500	4,717	4,500	4,067	-	-	-	-
Interest	900	867	900	233	550	667	700	348
Other	-	-	-	-	-	-	-	-
Transfers in	-	-	-	-	-	-	-	-
Total Receipts	<u>\$ 5,400</u>	<u>\$ 5,584</u>	<u>\$ 5,400</u>	<u>\$ 4,300</u>	<u>\$ 180,850</u>	<u>\$ 178,829</u>	<u>\$ 200,700</u>	<u>\$ 208,007</u>
DISBURSEMENTS								
Salaries	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Employee fringe benefits	-	-	-	-	-	-	-	-
Materials and Supplies	11,000	1,339	17,000	478	-	-	-	-
Services and Other	13,200	1,056	10,300	1,053	-	-	-	-
Capital Outlay	-	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-	-
Transfers out	-	-	-	-	180,000	175,000	200,000	200,000
Total Disbursements	<u>\$ 24,200</u>	<u>\$ 2,395</u>	<u>\$ 27,300</u>	<u>\$ 1,531</u>	<u>\$ 180,000</u>	<u>\$ 175,000</u>	<u>\$ 200,000</u>	<u>\$ 200,000</u>
RECEIPTS OVER (UNDER) DISBURSEMENTS	\$ (18,800)	\$ 3,189	\$ (21,900)	\$ 2,769	\$ 850	\$ 3,829	\$ 700	\$ 8,007
CASH, JANUARY 1	<u>25,285</u>	<u>25,285</u>	<u>28,474</u>	<u>28,474</u>	<u>5,629</u>	<u>5,629</u>	<u>9,458</u>	<u>9,458</u>
CASH, DECEMBER 31	<u>\$ 6,485</u>	<u>\$ 28,474</u>	<u>\$ 6,574</u>	<u>\$ 31,243</u>	<u>\$ 6,479</u>	<u>\$ 9,458</u>	<u>\$ 10,158</u>	<u>\$ 17,465</u>

The accompanying Notes to the Financial Statements are an integral part of these statements.

HOLT COUNTY, MISSOURI
COMPARATIVE SCHEDULES OF RECEIPTS, DISBURSEMENTS, AND CHANGES IN CASH - BUDGET AND ACTUAL - REGULATORY BASIS

	STATE CART FUND				SHERIFF CIVIL FEES FUND			
	Year Ended December 31,				Year Ended December 31,			
	2007		2008		2007		2008	
	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual
RECEIPTS								
Property taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales taxes	-	-	-	-	-	-	-	-
Intergovernmental	375,000	357,323	375,000	340,781	-	788	500	1,497
Charges for services	-	-	-	-	6,000	5,774	6,000	7,113
Interest	9,000	11,170	12,000	2,459	300	222	250	52
Other	-	-	-	-	-	798	1,000	375
Transfers in	-	-	-	-	-	-	-	-
Total Receipts	<u>\$ 384,000</u>	<u>\$ 368,493</u>	<u>\$ 387,000</u>	<u>\$ 343,240</u>	<u>\$ 6,300</u>	<u>\$ 7,582</u>	<u>\$ 7,750</u>	<u>\$ 9,037</u>
DISBURSEMENTS								
Salaries	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Employee fringe benefits	-	-	-	-	-	-	-	-
Materials and Supplies	-	-	-	-	10,500	7,765	12,500	10,380
Services and Other	-	-	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-	-
Transfers out	500,000	400,000	500,000	300,000	-	-	-	-
Total Disbursements	<u>\$ 500,000</u>	<u>\$ 400,000</u>	<u>\$ 500,000</u>	<u>\$ 300,000</u>	<u>\$ 10,500</u>	<u>\$ 7,765</u>	<u>\$ 12,500</u>	<u>\$ 10,380</u>
RECEIPTS OVER (UNDER) DISBURSEMENTS	<u>\$ (116,000)</u>	<u>\$ (31,507)</u>	<u>\$ (113,000)</u>	<u>\$ 43,240</u>	<u>\$ (4,200)</u>	<u>\$ (183)</u>	<u>\$ (4,750)</u>	<u>\$ (1,343)</u>
CASH, JANUARY 1	<u>298,498</u>	<u>298,498</u>	<u>266,991</u>	<u>266,991</u>	<u>6,575</u>	<u>6,575</u>	<u>6,392</u>	<u>6,392</u>
CASH, DECEMBER 31	<u><u>\$ 182,498</u></u>	<u><u>\$ 266,991</u></u>	<u><u>\$ 153,991</u></u>	<u><u>\$ 310,231</u></u>	<u><u>\$ 2,375</u></u>	<u><u>\$ 6,392</u></u>	<u><u>\$ 1,642</u></u>	<u><u>\$ 5,049</u></u>

The accompanying Notes to the Financial Statements are an integral part of these statements.

HOLT COUNTY, MISSOURI
COMPARATIVE SCHEDULES OF RECEIPTS, DISBURSEMENTS, AND CHANGES IN CASH - BUDGET AND ACTUAL - REGULATORY BASIS

	PROSECUTING ATTORNEY BAD CHECK FUND				NEIGHBORHOOD IMPROVEMENT DISTRICT FUND			
	Year Ended December 31,				Year Ended December 31,			
	2007		2008		2007		2008	
	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual
RECEIPTS								
Property taxes	\$ -	\$ -	\$ -	\$ -	\$ 3,400	\$ 3,305	\$ 3,400	\$ 3,033
Sales taxes	-	-	-	-	-	-	-	-
Intergovernmental	250	274	300	417	-	-	-	-
Charges for services	-	-	-	-	-	-	-	-
Interest	-	-	-	-	200	-	-	-
Other	-	-	-	-	-	-	-	-
Transfers in	-	-	-	-	-	-	-	-
Total Receipts	<u>\$ 250</u>	<u>\$ 274</u>	<u>\$ 300</u>	<u>\$ 417</u>	<u>\$ 3,600</u>	<u>\$ 3,305</u>	<u>\$ 3,400</u>	<u>\$ 3,033</u>
DISBURSEMENTS								
Salaries	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Employee fringe benefits	-	-	-	-	-	-	-	-
Materials and Supplies	-	-	-	-	-	-	-	-
Services and Other	600	50	1,100	70	5,000	3,431	5,000	3,327
Capital Outlay	-	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-	-
Transfers out	-	-	-	-	-	-	-	-
Total Disbursements	<u>\$ 600</u>	<u>\$ 50</u>	<u>\$ 1,100</u>	<u>\$ 70</u>	<u>\$ 5,000</u>	<u>\$ 3,431</u>	<u>\$ 5,000</u>	<u>\$ 3,327</u>
RECEIPTS OVER (UNDER) DISBURSEMENTS	<u>\$ (350)</u>	<u>\$ 224</u>	<u>\$ (800)</u>	<u>\$ 347</u>	<u>\$ (1,400)</u>	<u>\$ (126)</u>	<u>\$ (1,600)</u>	<u>\$ (294)</u>
CASH, JANUARY 1	<u>868</u>	<u>868</u>	<u>1,092</u>	<u>1,092</u>	<u>3,944</u>	<u>3,944</u>	<u>3,818</u>	<u>3,818</u>
CASH, DECEMBER 31	<u><u>\$ 518</u></u>	<u><u>\$ 1,092</u></u>	<u><u>\$ 292</u></u>	<u><u>\$ 1,439</u></u>	<u><u>\$ 2,544</u></u>	<u><u>\$ 3,818</u></u>	<u><u>\$ 2,218</u></u>	<u><u>\$ 3,524</u></u>

The accompanying Notes to the Financial Statements are an integral part of these statements.

HOLT COUNTY, MISSOURI
COMPARATIVE SCHEDULES OF RECEIPTS, DISBURSEMENTS, AND CHANGES IN CASH - BUDGET AND ACTUAL-REGULATORY BASIS

	CLERK'S ELECTION FEE FUND				VICTIMS OF DOMESTIC VIOLENCE FUND			
	Year Ended December 31,				Year Ended December 31,			
	2007		2008		2007		2008	
	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual
RECEIPTS								
Property taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales taxes	-	-	-	-	-	-	-	-
Intergovernmental	-	-	-	-	-	-	-	-
Charges for services	-	1,208	3,000	2,437	200	165	200	166
Interest	-	208	250	52	-	-	-	-
Other	-	-	-	544	-	-	-	-
Transfers in	1,000	-	-	-	-	-	-	-
Total Receipts	<u>\$ 1,000</u>	<u>\$ 1,416</u>	<u>\$ 3,250</u>	<u>\$ 3,033</u>	<u>\$ 200</u>	<u>\$ 165</u>	<u>\$ 200</u>	<u>\$ 166</u>
DISBURSEMENTS								
Salaries	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Employee fringe benefits	-	-	-	-	-	-	-	-
Materials and Supplies	-	-	-	-	-	-	-	-
Services and Other	5,000	885	7,500	3,300	245	-	450	-
Capital Outlay	-	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-	-
Transfers out	-	-	-	-	-	-	-	-
Total Disbursements	<u>\$ 5,000</u>	<u>\$ 885</u>	<u>\$ 7,500</u>	<u>\$ 3,300</u>	<u>\$ 245</u>	<u>\$ -</u>	<u>\$ 450</u>	<u>\$ -</u>
RECEIPTS OVER (UNDER) DISBURSEMENTS	<u>\$ (4,000)</u>	<u>\$ 531</u>	<u>\$ (4,250)</u>	<u>\$ (267)</u>	<u>\$ (45)</u>	<u>\$ 165</u>	<u>\$ (250)</u>	<u>\$ 166</u>
CASH, JANUARY 1	<u>5,796</u>	<u>5,796</u>	<u>6,327</u>	<u>6,327</u>	<u>245</u>	<u>245</u>	<u>410</u>	<u>410</u>
CASH, DECEMBER 31	<u><u>\$ 1,796</u></u>	<u><u>\$ 6,327</u></u>	<u><u>\$ 2,077</u></u>	<u><u>\$ 6,060</u></u>	<u><u>\$ 200</u></u>	<u><u>\$ 410</u></u>	<u><u>\$ 160</u></u>	<u><u>\$ 576</u></u>

The accompanying Notes to the Financial Statements are an integral part of these statements.

HOLT COUNTY, MISSOURI
COMPARATIVE SCHEDULES OF RECEIPTS, DISBURSEMENTS, AND CHANGES IN CASH - BUDGET AND ACTUAL - REGULATORY BASIS

	ELECTION IMPROVEMENT FUND				JOHNSON GRASS FUND			
	Year Ended December 31,				Year Ended December 31,			
	2007		2008		2007		2008	
	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual
RECEIPTS								
Property taxes	\$ -	\$ -	\$ -	\$ -	\$ 24,255	\$ 16,523	\$ 25,000	\$ 18,463
Sales taxes	-	-	-	-	-	-	-	-
Intergovernmental	2,500	961	1,000	-	100	83	100	534
Charges for services	-	-	-	-	-	-	-	-
Interest	250	334	200	-	2,400	2,076	2,500	420
Other	-	-	-	-	500	-	-	-
Transfers in	-	-	-	-	-	-	10,000	10,073
Total Receipts	<u>\$ 2,750</u>	<u>\$ 1,295</u>	<u>\$ 1,200</u>	<u>\$ -</u>	<u>\$ 27,255</u>	<u>\$ 18,682</u>	<u>\$ 37,600</u>	<u>\$ 29,490</u>
DISBURSEMENTS								
Salaries	\$ -	\$ -	\$ -	\$ -	\$ 20,000	\$ 16,896	\$ 20,000	\$ 18,668
Employee fringe benefits	-	-	-	-	2,000	1,293	2,000	2,284
Materials and Supplies	2,500	-	-	-	21,000	7,775	45,000	29,642
Services and Other	9,000	5,577	5,500	5,329	-	-	-	-
Capital Outlay	-	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-	-
Transfers out	-	-	-	-	2,000	2,000	2,000	2,000
Total Disbursements	<u>\$ 11,500</u>	<u>\$ 5,577</u>	<u>\$ 5,500</u>	<u>\$ 5,329</u>	<u>\$ 45,000</u>	<u>\$ 27,964</u>	<u>\$ 69,000</u>	<u>\$ 52,594</u>
RECEIPTS OVER (UNDER) DISBURSEMENTS	<u>\$ (8,750)</u>	<u>\$ (4,282)</u>	<u>\$ (4,300)</u>	<u>\$ (5,329)</u>	<u>\$ (17,745)</u>	<u>\$ (9,282)</u>	<u>\$ (31,400)</u>	<u>\$ (23,104)</u>
CASH, JANUARY 1	<u>9,611</u>	<u>9,611</u>	<u>5,329</u>	<u>5,329</u>	<u>47,729</u>	<u>47,729</u>	<u>38,447</u>	<u>38,447</u>
CASH, DECEMBER 31	<u>\$ 861</u>	<u>\$ 5,329</u>	<u>\$ 1,029</u>	<u>\$ -</u>	<u>\$ 29,984</u>	<u>\$ 38,447</u>	<u>\$ 7,047</u>	<u>\$ 15,343</u>

The accompanying Notes to the Financial Statements are an integral part of these statements.

HOLT COUNTY, MISSOURI
COMPARATIVE SCHEDULES OF RECEIPTS, DISBURSEMENTS, AND CHANGES IN CASH - BUDGET AND ACTUAL - REGULATORY BASIS

	CEMETERY TRUST FUND				COMMUNITY DEVELOPMENT BLOCK GRANT FUND			
	Year Ended December 31,				Year Ended December 31,			
	2007		2008		2007		2008	
	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual
RECEIPTS								
Property taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales taxes	-	-	-	-	-	-	-	-
Intergovernmental	-	-	-	-	-	-	469,000	4,100
Charges for services	-	-	-	-	-	-	-	-
Interest	800	1,284	2,000	1,280	-	-	-	-
Other	-	-	-	-	-	-	-	-
Transfers in	-	-	-	-	-	-	-	-
Total Receipts	<u>\$ 800</u>	<u>\$ 1,284</u>	<u>\$ 2,000</u>	<u>\$ 1,280</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 469,000</u>	<u>\$ 4,100</u>
DISBURSEMENTS								
Salaries	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Employee fringe benefits	-	-	-	-	-	-	-	-
Materials and Supplies	-	-	-	-	-	-	-	-
Services and Other	28,000	366	6,000	364	-	-	469,000	4,100
Capital Outlay	-	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-	-
Transfers out	-	-	-	-	-	-	-	-
Total Disbursements	<u>\$ 28,000</u>	<u>\$ 366</u>	<u>\$ 6,000</u>	<u>\$ 364</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 469,000</u>	<u>\$ 4,100</u>
RECEIPTS OVER (UNDER) DISBURSEMENTS	\$ (27,200)	\$ 918	\$ (4,000)	\$ 916	\$ -	\$ -	\$ -	\$ -
CASH, JANUARY 1	<u>27,571</u>	<u>27,571</u>	<u>28,489</u>	<u>28,489</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
CASH, DECEMBER 31	<u>\$ 371</u>	<u>\$ 28,489</u>	<u>\$ 24,489</u>	<u>\$ 29,405</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

The accompanying Notes to the Financial Statements are an integral part of these statements.

HOLT COUNTY, MISSOURI
COMPARATIVE SCHEDULES OF RECEIPTS, DISBURSEMENTS, AND CHANGES IN CASH - BUDGET AND ACTUAL - REGULATORY BASIS

	COLLECTOR'S TAX MAINTENANCE FUND				SENIOR CITIZENS SERVICES FUND			
	Year Ended December 31,				Year Ended December 31,			
	2007		2008		2007		2008	
	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual
RECEIPTS								
Property taxes	\$ 9,500	\$ -	\$ -	\$ -	\$ 41,100	\$ 40,369	\$ 42,000	\$ 41,099
Sales taxes	-	-	-	-	-	-	-	-
Intergovernmental	-	-	-	-	1,800	201	500	1,186
Charges for services	-	11,253	12,000	8,960	-	-	-	-
Interest	-	-	-	-	1,200	519	600	132
Other	-	-	-	-	-	-	-	-
Transfers in	-	-	-	-	-	-	-	-
Total Receipts	\$ 9,500	\$ 11,253	\$ 12,000	\$ 8,960	\$ 44,100	\$ 41,089	\$ 43,100	\$ 42,417
DISBURSEMENTS								
Salaries	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Employee fringe benefits	-	-	-	-	-	-	-	-
Materials and Supplies	5,700	995	5,900	35	150	78	150	-
Services and Other	2,000	901	2,000	761	41,450	42,195	45,350	44,155
Capital Outlay	-	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-	-
Transfers out	1,002	1,103	552	552	-	-	-	-
Total Disbursements	\$ 8,702	\$ 2,999	\$ 8,452	\$ 1,348	\$ 41,600	\$ 42,273	\$ 45,500	\$ 44,155
RECEIPTS OVER (UNDER)								
DISBURSEMENTS	\$ 798	\$ 8,254	\$ 3,548	\$ 7,612	\$ 2,500	\$ (1,184)	\$ (2,400)	\$ (1,738)
CASH, JANUARY 1	2,716	2,716	10,970	10,970	8,209	8,209	7,025	7,025
CASH, DECEMBER 31	\$ 3,514	\$ 10,970	\$ 14,518	\$ 18,582	\$ 10,709	\$ 7,025	\$ 4,625	\$ 5,287

The accompanying Notes to the Financial Statements are an integral part of these statements.

HOLT COUNTY, MISSOURI
 COMPARATIVE SCHEDULES OF RECEIPTS, DISBURSEMENTS, AND CHANGES IN CASH - BUDGET AND ACTUAL - REGULATORY BASIS

	911 FUND				LAW LIBRARY FUND			
	Year Ended December 31,				Year Ended December 31,			
	2007		2008		2007		2008	
	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual
RECEIPTS								
Property taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales taxes	85,500	89,087	91,000	98,817	-	-	-	-
Intergovernmental	-	28	-	-	-	3,232	4,000	3,668
Charges for services	-	-	-	-	-	-	-	-
Interest	2,500	1,875	2,000	483	-	6	6	-
Other	2,000	8,859	2,000	2,100	-	-	-	-
Transfers in	-	-	-	-	-	-	-	-
Total Receipts	<u>\$ 90,000</u>	<u>\$ 99,849</u>	<u>\$ 95,000</u>	<u>\$ 101,400</u>	<u>\$ -</u>	<u>\$ 3,238</u>	<u>\$ 4,006</u>	<u>\$ 3,668</u>
DISBURSEMENTS								
Salaries	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Employee fringe benefits	-	-	-	-	-	-	-	-
Materials and Supplies	6,500	10,177	6,500	2,945	-	-	-	-
Services and Other	84,900	48,286	85,600	53,609	-	-	-	-
Capital Outlay	-	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-	-
Transfers out	33,500	31,000	33,500	26,000	3,510	3,147	4,050	3,857
Total Disbursements	<u>\$ 124,900</u>	<u>\$ 89,463</u>	<u>\$ 125,600</u>	<u>\$ 82,554</u>	<u>\$ 3,510</u>	<u>\$ 3,147</u>	<u>\$ 4,050</u>	<u>\$ 3,857</u>
RECEIPTS OVER (UNDER)								
DISBURSEMENTS	\$ (34,900)	\$ 10,386	\$ (30,600)	\$ 18,846	\$ (3,510)	\$ 91	\$ (44)	\$ (189)
CASH, JANUARY 1	<u>48,022</u>	<u>48,022</u>	<u>58,408</u>	<u>58,408</u>	<u>310</u>	<u>310</u>	<u>401</u>	<u>401</u>
CASH, DECEMBER 31	<u>\$ 13,122</u>	<u>\$ 58,408</u>	<u>\$ 27,808</u>	<u>\$ 77,254</u>	<u>\$ (3,200)</u>	<u>\$ 401</u>	<u>\$ 357</u>	<u>\$ 212</u>

The accompanying Notes to the Financial Statements are an integral part of these statements.

HOLT COUNTY, MISSOURI
 COMPARATIVE SCHEDULES OF RECEIPTS, DISBURSEMENTS, AND CHANGES IN CASH - BUDGET AND ACTUAL - REGULATORY BASIS

	<u>PROSECUTING ATTORNEY DELINQUENT TAX FUND</u>			
	Year Ended December 31,			
	2007		2008	
	Budget	Actual	Budget	Actual
RECEIPTS				
Property taxes	\$ -	\$ -	\$ -	\$ -
Sales taxes	-	-	-	-
Intergovernmental	-	-	-	-
Charges for services	-	-	-	-
Interest	-	-	-	-
Other	-	-	-	-
Transfers in	-	-	-	-
Total Receipts	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
DISBURSEMENTS				
Salaries	\$ -	\$ -	\$ -	\$ -
Employee fringe benefits	-	-	-	-
Materials and Supplies	-	-	-	-
Services and Other	2,269	2,269	-	-
Capital Outlay	-	-	-	-
Construction	-	-	-	-
Transfers out	-	-	-	-
Total Disbursements	<u>\$ 2,269</u>	<u>\$ 2,269</u>	<u>\$ -</u>	<u>\$ -</u>
RECEIPTS OVER (UNDER)				
DISBURSEMENTS	\$ (2,269)	\$ (2,269)	\$ -	\$ -
CASH, JANUARY 1	<u>2,269</u>	<u>2,269</u>	<u>-</u>	<u>-</u>
CASH, DECEMBER 31	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>

The accompanying Notes to the Financial Statements are an integral part of these statements.

HOLT COUNTY, MISSOURI
NOTES TO THE FINANCIAL STATEMENTS
DECEMBER 31, 2008 and 2007

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Holt County, Missouri (“County”) is governed by a three-member board of commissioners. In addition to the three board members, there are nine elected Constitutional Officers: Assessor, County Clerk, Circuit Clerk/Recorder, Coroner, Prosecuting Attorney, Public Administrator, Sheriff, Treasurer and Collector.

As discussed further in Note 1, these financial statements are presented using accounting practices prescribed or permitted by the Missouri State Auditor's Office, which differ from accounting principles generally accepted in the United States of America, which would include all relevant Government Accounting Standards Board (GASB) pronouncements. The differences include use of a prescribed definition of the reporting entity and the cash basis of accounting.

A. Reporting Entity

The County’s operations include tax assessments and collections, state/county courts, county recorder, public safety, economic development, social and human services, and cultural and recreation services.

The financial statements referred to above include the primary government of Holt County, Missouri, which consists of all funds, organizations, institutions, agencies, departments, offices, and districts that are considered by the Missouri State Auditor’s Office to comprise the County’s legal entity. The financial statements also include the Senior Citizens Board and Johnson Grass Board which are separate legal entities within the County that are required by the Missouri State Auditor’s Office to be included in the County’s reporting entity for financial reporting purposes.

B. Basis of Presentation

Governmental Funds - Governmental resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. A fund is considered a separate accounting entity with self-balancing accounts that comprise its assets, liabilities, net assets, revenues/receipts and expenditures/disbursements. The County’s funds are governmental funds. Governmental funds are those through which most governmental functions are financed. The County’s expendable financial resources are accounted for through governmental funds.

Fiduciary (Agency) Funds - Certain County officials, particularly the County Collector, Treasurer, Circuit Clerk and Sheriff collect and hold monies in a trustee capacity as an agent of individuals, taxing units, or other governments. These assets, which are held for the benefit of external parties, are held in fiduciary (agency) funds which are custodial in nature, and are not reported on the accompanying financial statements.

C. Basis of Accounting

The financial statements are prepared on the cash basis of accounting; accordingly, amounts are recognized when received or disbursed in cash. This basis of accounting differs from accounting principles generally accepted in the United States of America. Those principles require revenues to be recognized when they become available and measurable or when they are earned, and expenditures or expenses to be recognized when the related liabilities are incurred.

D. Budgets and Budgetary Accounting

The County follows these procedures in establishing the budgetary data reflected in the financial statements:

1. In accordance with Chapter 50 RSMo, the County adopts a budget for each governmental fund.
2. On or before the second Monday in January, each elected officer and department director will transmit to the County Commission and County Clerk, who serves as budget officer, the budget request and revenue estimates for their office or department for the budget year.
3. The County Clerk submits to the County Commission a proposed budget for the fiscal year beginning January 1. The proposed budget includes estimated revenues and proposed expenditures, on the cash basis of accounting, for all budgeted funds. Budgeted expenditures cannot exceed beginning available monies plus estimated revenues for the year. Budgeting of appropriations is based upon an estimated fund balance at the beginning of the year as well as estimated revenues to be received.
4. State law requires that, at the individual fund level, budgeted expenditures not exceed budgeted revenues plus anticipated beginning fund balance.
5. A public hearing is conducted to obtain public comment on the budget. Prior to its approval by the County Commission, the budget document is available for public inspection, which usually takes place the third and fourth weeks of January.
6. Prior to February 1 the budget is legally enacted by a vote of the County Commission.
7. Subsequent to its formal approval of the budget, the County Commission has the authority to make necessary adjustments to the budget by a formal vote of the Commission. Budgeted amounts are as originally adopted, or as amended by the County Commission throughout the year.
8. Budgets are prepared and adopted on the cash basis of accounting.
9. The County adopted a formal budget for all funds in accordance with State statutes.

10. Section 50.740 RSMo. prohibits expenditures in excess of the approved budgets. Actual expenditures exceeded budgeted amounts for the Senior Citizens fund in 2007.

- E. Property taxes are based on the voter-approved tax levy applied to the real and personal assessed property values. Property taxes attach as an enforceable lien on property as of January 1. Taxes are levied on September 1 and tax bills are mailed to taxpayers in October and November, at which time they are payable. All unpaid property taxes become delinquent as of January 1 of the following year.

The assessed valuation of the tangible taxable property, included within the County's boundaries for the calendar year 2008 and 2007, for purposes of taxation was:

	<u>2008</u>	<u>2007</u>
Real Estate	\$ 50,267,360	\$ 49,599,850
Personal Property	20,982,095	20,146,170

During 2008 and 2007 the County Commission approved a tax levy per \$100 of assessed valuation of tangible taxable property for the calendar year 2008 and 2007, for purposes of County taxation, as follows:

	<u>2008</u>	<u>2007</u>
General Revenue Fund	\$ 0.3237	\$ 0.3365
Special Road & Bridge	0.4357	0.4357
Johnson Grass	0.0400	0.0200
Senior Citizens	0.0500	0.0500

- F. Cash Deposits and Investments

Deposits and investments are stated at cost, which approximates market. Cash balances for all the County Treasurer funds are pooled and invested to the extent possible. Interest earned from such investments is allocated to each of the funds based on the funds' average daily cash balance. Cash equivalents include repurchase agreements and any other instruments with an original maturity of ninety days or less. State law authorizes the deposit of funds in banks and trust companies or the investment of funds in bonds or treasury certificates of the United States, other interest bearing obligations guaranteed as to both principal and interest by the United States, bonds of the State of Missouri or other government bonds, or time certificates of deposit, purchased at a price at or below par. Funds in the form of cash on deposit or time certificates of deposit are required to be insured by the Federal Deposit Insurance Corporation (FDIC) or collateralized by authorized investments held in the County's name at third-party banking institutions. Details of these cash balances are presented in Note 2.

G. Interfund Activity

During the course of operations, interfund activity occurs for purposes of providing supplemental funding, reimbursements for goods provided or services rendered, or short and long-term financing.

Interfund activities are reported as "transfers in" by the recipient fund and as "transfers out" by the disbursing fund. However, interfund reimbursements have been eliminated from the financial statements in order that reimbursed expenditures are reported only in the funds incurring the costs.

2. CASH AND INVESTMENTS

The County maintains a cash and temporary investment pool that is available for use by all funds. Each fund type's portion of this pool is displayed on the financial statements as "Cash and Equivalents" under each fund's caption.

Deposits - Missouri statutes require that all deposits with financial institutions be collateralized in an amount at least equal to uninsured deposits. At December 31, 2008 and 2007, the carrying amount of the County's deposits was \$1,201,467 and \$1,156,518, respectively. In addition, at December 31, 2008 and 2007 the County Collector held cash representing collections of property taxes on behalf of various taxing districts in the County, including the County General Revenue. These monies amounted to \$4,594,320 and \$4,417,409 at December 31, 2008 and 2007, respectively. The corresponding bank balances were \$5,844,759 and \$5,642,677, respectively. Of the bank balance, \$2,445,632 and \$579,101 for December 31, 2008 and December 31, 2007, respectively, were covered by federal depository insurance and \$3,399,127 and \$5,063,576, respectively, were covered by collateral held at the Federal Reserve Bank and the County's safekeeping bank agent in the County's name or by a line of credit held by the County or by its agent in the County's name.

3. COUNTY EMPLOYEES' RETIREMENT FUND - CERF

The County Employees' Retirement Fund was established by the State of Missouri to provide pension benefits for County officials and employees.

A. Plan Description

The Retirement Fund is a cost-sharing multiple employer defined benefit pension plan covering any county elective or appointed officer or employee whose performance requires the actual performance of duties during not less than one thousand (1,000) hours per calendar year in each county of the state, except for any city not within a county and any county of the first classification having a charter form of government. It does not include county prosecuting attorneys covered under Sections 56.800 to 56.840, RSMo, circuit clerks and deputy circuit clerks covered under the Missouri State Retirement System, county sheriffs covered under Sections 57.949 to 57.997, RSMo and certain personnel not defined as an employee per Section 50.1000(8), RSMo. The Fund was created by an act of the legislature and was effective August 28, 1994.

The general administration and the responsibility for the proper operation of the fund and the investment of the fund are vested in a board of directors of nine persons.

B. Pension Benefits

Beginning January 1, 1997, employees attaining the age of sixty-two years may retire with full benefits with eight or more years of creditable service. The monthly benefit for County Employees is determined by selecting the highest benefit calculated using three different prescribed formulas (flat-dollar formula, targeted replacement ratio formula, and prior plan's formula). A death benefit of \$10,000 will be paid to the designated beneficiary of every active member upon his or her death.

Upon termination of employment, any member who is vested is entitled to a deferred annuity, payable at age sixty-two, or a reduced benefit annuity at age 55. Any member with less than eight years of creditable service forfeits all rights in the fund but will be paid his or her accumulated contributions.

The County Employees' Retirement Fund issues audited financial statements. Copies of these statements may be obtained from the Board of Directors of CERF by writing to CERF, P.O. Box 2271, Jefferson City, MO 65102-2271, or by calling 1-573-632-9203.

C. Funding Policy

Pursuant to State Statutes, CERF is partially funded from a portion of delinquent property tax penalties and other penalties and fees. Further, a contribution to CERF of 4% of gross compensation is required for all participants hired on or after February 2002. A contribution of 0% is required of employees hired before February 2002. The source of funding of these contributions is determined by each county. During 2008 and 2007, the County collected and remitted to CERF employee contributions of approximately \$11,477 and \$11,616, respectively, for the years then ended, equal to the required contributions.

4. LOCAL GOVERNMENT EMPLOYEE RETIREMENT SYSTEM

The following information is presented in accordance with the Governmental Accounting Standards Board Statement 27 (GASB 27), "Accounting for Pensions by State and Local Governmental Employees":

A. Plan Description

Holt County participates in the Missouri Local Government Employees Retirement System (LAGERS), an agent multiple-employer public employee retirement system that acts as a common investment and administrative agent for local government entities in Missouri. LAGERS is a defined benefit pension plan, which provides retirement, disability, and death benefits to plan members and beneficiaries. LAGERS was created and is governed by statute, Section RSMo 70.600-70.755. As such, it is the system's responsibility to administer the law in accordance with the expressed intent of the General Assembly. The plan is qualified under the Internal Revenue Code Section 401 (a) and is tax exempt. The Missouri Local Government Employees Retirement System issues a publicly available financial report that

includes financial statements and required supplementary information. That report may be obtained by writing to LAGERS, P.O. 1665, Jefferson City, Missouri 65102 or by calling 1-800-447-4334.

B. Funding Status

Nodaway County's full-time employees contribute 4% of gross pay to the pension plan. The political subdivision is required to contribute at an actuarially determined rate; the current rate is 0.3% (general), 2.9% (police) of annual covered payroll. The contribution requirements of plan members are determined by the governing body of the political subdivision. The contribution provisions of the political subdivision are established by state statute.

C. Annual Pension Cost

For 2008 and 2007, the political subdivision's annual pension costs were \$12,474.18 and \$19,072.74 respectively. These amounts were equal to the required and actual contribution.

5. POST EMPLOYMENT BENEFITS

The County does not provide post-employment benefits except as mandated by the Consolidated Omnibus Budget Reconciliation Act (COBRA). The requirements established by COBRA are fully funded by employees who elect coverage under the Act, and no direct costs are incurred by the County.

6. CLAIMS, COMMITMENT AND CONTINGENCIES

1. Compensated Absences

The County provides full time employees and part-time employees who receive benefits with four hours of sick leave on the first day of each month, up to a maximum of 240 hours. Twenty-four hours of sick leave is accrued on January 1 of each year. Upon termination, the employee is not compensated for accrued sick time. Vacation time is accrued for every full-time employee, and accrues at the rate of one week per year for employees with one year of service; two weeks per year for employees with 2 to 19 years of service; and 3 weeks for employees with 20 or more years of service up to a maximum of 120 hours. Upon termination, the employee is compensated for accrued vacation, up to a maximum of 120 hours.

2. Federal and State Assisted Programs

The County has received proceeds from several federal and state grants. Periodic audits of these grants, when performed, could result in the disallowance of certain costs. Accordingly, such audits could result in the refund of grant monies to the grantor agencies. Management believes that any required refunds, if determined necessary, will be immaterial and, therefore, no provision has been made in the accompanying financial statements for the potential refund of grant monies.

7. RISK MANAGEMENT

The County is exposed to various risks of losses related to torts; theft of, damage to and destruction of assets; errors and omissions; injuries to employees; and natural disasters, and has established a risk management strategy that attempts to minimize losses and the carrying costs of insurance. There have been no significant reductions in coverage from the prior year and settlements have not exceeded coverage in the past three years.

The County is a member participant in a public entity risk pool which is a corporate and political body. The purpose of the risk pool is to provide liability protection to participating public entities, their officials, and employees. Annual contributions are collected based on actuarial projections which are intended to produce sufficient funds to pay losses and expenses. Should contributions not produce sufficient funds to meet its obligations, the risk pool is empowered with the ability to make special assessments. Members are jointly and severally liable for all claims against the risk pool.

The County is also a member of the Missouri Rural Services Workers' Compensation and Insurance Fund. The County purchases workers' compensation insurance through this Fund, a non-profit corporation established for the purpose of providing insurance coverage for Missouri counties. The Fund is self-insured up to \$2,000,000 per occurrence and is reinsured up to the statutory limit through excess insurance.

COMPLIANCE SECTION

McBRIDE, LOCK & ASSOCIATES

AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

To the County Commission and Officeholders of Holt County, Missouri

We have audited the accompanying financial statements of Holt County, Missouri as of and for the years ended December 31, 2008 and 2007, which collectively comprise the County's basic financial statements as identified in the table of contents, and have issued our report thereon dated July 15, 2009. We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Internal Control Over Financial Reporting

In planning and performing our audits, we considered Holt County, Missouri's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Holt County, Missouri's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the Holt County, Missouri's internal control over financial reporting.

A control deficiency exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the Holt County, Missouri's ability to initiate, authorize, record, process, or report financial data reliably in accordance with accounting principles generally accepted in the United States of America such that there is more than a remote likelihood that a misstatement of the Holt County, Missouri's financial statements that is more than inconsequential will not be prevented or detected by the Holt County, Missouri's internal control.

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that a material misstatement of the financial statements will not be prevented or detected by the Holt County, Missouri's internal control.

Our consideration of the internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in the internal control that might be significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control that we consider to be material weaknesses as defined above.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Holt County, Missouri's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed certain instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards* that are identified as items 08-1 through 08-4.

Holt County, Missouri's response to the findings identified in our audit is described in the accompanying schedule of findings and recommendations. We did not audit Holt County, Missouri's response and, accordingly, we express no opinion on it.

This report is intended solely for the information and use of the County Commission, County Officeholders, the Missouri State Auditors, and federal and state awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

(Original signed by Auditor)

McBride, Lock & Associates
July 15, 2009

McBRIDE, LOCK & ASSOCIATES

AUDITORS' REPORT ON COMPLIANCE WITH REQUIREMENTS APPLICABLE TO EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133

To the County Commission and Officeholders of Holt County, Missouri

Compliance

We have audited the compliance of Holt County, Missouri, with the types of compliance requirements described in the U. S. Office of Management and Budget (OMB) Circular A-133 Compliance Supplement that are applicable to each of its major federal programs for the years ended December 31, 2008 and 2007. Holt County, Missouri's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of federal findings and questioned costs. Compliance with the requirements of laws, regulations, contracts, and grants applicable to each of its major federal programs is the responsibility of Holt County, Missouri's management. Our responsibility is to express an opinion on Holt County, Missouri's compliance based on our audits.

We conducted our audits of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States; and OMB Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations). Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about Holt County, Missouri's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audits provide a reasonable basis for our opinion. Our audits do not provide a legal determination of Holt County, Missouri's compliance with those requirements.

In our opinion, Holt County, Missouri, complied, in all material respects, with the requirements referred to above that are applicable to each of its major federal programs for the years ended December 31, 2008 and 2007. However, the results of our auditing procedures disclosed instances of noncompliance with those requirements, which are required to be reported in accordance with OMB Circular A-133 and which are described in the accompanying Schedule of Findings and Questioned Costs as Item 08-1 through 08-4.

Internal Control Over Compliance

The management of Holt County, Missouri, is responsible for establishing and maintaining effective internal control over compliance with the requirements of laws, regulations, contracts, and grants applicable to federal programs. In planning and performing our audits, we considered Holt County, Missouri's internal control over compliance with the requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of Holt County, Missouri's internal control over compliance.

A control deficiency in an entity's internal control over compliance exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect noncompliance with a type of compliance requirement of a federal program on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the entity's ability to administer a federal program such that there is more than a remote likelihood that noncompliance with a type of compliance requirement of a federal program that is more than inconsequential will not be prevented or detected by the entity's internal control. A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that material noncompliance with a type of compliance requirement of a federal program will not be prevented or detected by the entity's internal control.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over compliance that we consider to be material weakness, as defined above.

Holt County, Missouri's response to the finding identified in our audit is described in the accompanying schedule of findings and questioned costs. We did not audit Holt County, Missouri's response and accordingly we express no opinion on it.

This report is intended solely for the information and use of the County Commission, County Officeholders, the Missouri State Auditor, federal and state awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

(Original signed by Auditor)

McBride, Lock & Associates
July 15, 2009

HOLT COUNTY, MISSOURI
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

Federal CFDA Number	Federal Grantor/Pass-Through Grantor/Program Title	Pass-Through Entity Identifying Number	Federal Expenditures	
			Year Ended December 31,	
			2007	2008
U.S DEPARTMENT OF AGRICULTURE				
Passed through state:				
10.557	Department of Health and Senior Services - Special Supplemental Nutrition Program for Women, Infants, and Children Summer Food Service Program for Children	ERS0458143 ERS0457143	\$ - 17,304	\$ 14,562 -
10.923	Natural Resource Conservation Service Emergency Watershed Protection Projects		-	114,480
U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT				
Passed through state:				
14.228	Department of Economic Development - Community Development Block Grants/State's Program and Non-Entitlement Grants in Hawaii		-	4,100
U.S. DEPARTMENT OF JUSTICE				
Passed through:				
	State Department of Public Safety Local Law Enforcement Block Grants Program	2007-LBGJ-022	3,085	2,028
U.S DEPARTMENT OF TRANSPORTATION				
Passed through state:				
20.205	Highway and Transportation Commission - Highway Planning and Construction	BRO-27 BRO-28 BRO-29 BRO-30	295,424 25,906 20,203 28,473	- 325,629 27 8,358
U.S. DEPARTMENT OF HOMELAND SECURITY				
Passed through State Department of Public Safety:				
97.036	Disaster Grants - Public Assistance Grants (Presidentially declared disasters)	FEMA-DR-1708 FEMA DR-1736 FEMA DR-1773	235,403 - -	- 14,362 13,207
97.042	Homeland Security Grants Program		-	437
Total Expenditures of Federal Awards			<u>\$ 625,798</u>	<u>\$ 497,190</u>

See accompanying notes to the Schedule of Expenditures of Federal Awards.

HOLT COUNTY, MISSOURI
NOTES TO THE SCHEDULE OF EXPENDITURE OF FEDERAL AWARDS
YEARS ENDED DECEMBER 31, 2008 AND 2007

NOTE A - SIGNIFICANT ACCOUNTING POLICIES

The accompanying Schedule of Expenditure of Federal Awards (the Schedule) summarizes activity of the County's federal award programs. The schedule has been prepared on the cash basis of accounting.

NOTE B – MATCHING REQUIREMENTS

Certain Federal programs require that the County contribute non-Federal funds (matching funds) to support the Federally-funded programs. The expenditure of non-Federal matching funds is not included on the Schedule.

NOTE C – SUBRECIPIENTS

The County provided no federal awards to sub-recipients during the years ended December 31, 2008 and 2007.

HOLT COUNTY, MISSOURI
 SCHEDULE OF FEDERAL FINDINGS AND QUESTIONED COSTS
 (INCLUDING MANAGEMENT'S PLAN FOR CORRECTIVE ACTION)
 YEARS ENDED DECEMBER 31, 2008 AND 2007

SECTION I – SUMMARY OF AUDITORS' RESULTS

Financial Statements:

Type of Auditors' Report Issued: Unqualified

Internal Control Over Financial Reporting:

- Material weakness(es) identified? Yes No
- Significant deficiencies identified that are not considered to be material weaknesses? Yes None Reported
- Noncompliance material to financial statements noted? Yes No

Federal Awards:

Internal Control Over Major Programs:

- Material weakness(es) identified? Yes No
- Significant deficiencies identified that are not considered to be material weaknesses? Yes None Reported

Type of Auditor's Report Issued on Compliance For Major Programs: Unqualified

Any audit findings disclosed that are required to be Reported in accordance with section 510(A) of Circular A-133? Yes No

Identification of Major Program:

<u>CFDA Number(s)</u>	<u>Name of Federal Program or Cluster</u>
20.205	Highway Planning and Construction

Dollar Threshold Used to Distinguish Between Type A and Type B Programs: \$300,000

Auditee Qualified as low-risk: Yes No

SECTION II – FINANCIAL STATEMENT FINDINGS

Financial Statement Findings Required to be Reported in Accordance with Generally Accepted Governmental Auditing Standards

See Findings and Recommendations section:

- 08-1. Schedule of Expenditures of Federal Award
- 08-2. Outstanding Checks
- 08-3. Expenditures
- 08-4. Budgetary Controls

Summary of Schedule of Prior Audit Findings

None.

SECTION III – FEDERAL AWARD FINDINGS AND QUESTIONED COSTS

Federal Award Findings Required to be Reported in Accordance with Generally Accepted Governmental Audit Standards

See No. 08-1 in the Findings and Recommendations section:

Finding 08-1. Schedule of Expenditure of Federal Awards

Federal Grantor: U.S. Department of Transportation
Pass-Through Grantor: State Highway and Transportation Commission
Federal CFDA Number: 20.205
Program Title: Highway Planning and Construction
Pass Through Entity Identifying Number: BRO (27), (28), (29) and (30)
Award Years: 2008 and 2007
Questioned Costs: None

Summary Schedule of Prior Federal Award Findings

06-1. U.S. Department of Transportation Bid Documentation and Reporting

Condition: The County did not submit proposals or requests for their engineering services related to all BRO projects during 2005 and 2006.

Current Status: Corrected.

FINDINGS AND RECOMMENDATIONS

HOLT COUNTY, MISSOURI
FINDINGS AND RECOMMENDATIONS

MATERIAL WEAKNESSES IN INTERNAL CONTROL

None

SIGNIFICANT INTERNAL CONTROL DEFICIENCIES

None

ITEMS OF NONCOMPLIANCE

08-1. Schedule of Expenditures of Federal Awards (SEFA)

Condition: The County Clerk did not prepare an accurate SEFA for the year ended December 31, 2007 as required by Office of Management and Budget (OMB) Circular A-133, Subpart C, Section 300(A). Amounts reported as federal expenditures related to Highway Planning and Construction projects varied from amounts actually spent by \$1,802. Smaller variations in the individual BRO projects contributed to the overall difference.

Recommendation: We recommend that the County Clerk accurately monitor expenditures of federal awards by project in order to completely and accurately prepare the SEFA.

County's Response: The County Clerk will implement project accounting for future BRO projects to maintain accuracy in SEFA reporting.

08-2. Outstanding Checks

Condition: As of December 31, 2008, the County Treasurer listed on the bank reconciliation 13 outstanding checks that were written prior to 2008, with one check going as far back as February 2005. Five checks totaling \$251 were written in 2005 and had been outstanding for more than three years as of December 31, 2008. All of these checks were for minor amounts with the largest being \$110. None of these checks had been voided or the subject of a stop payment order.

According to RSMo 447.532.1, "All intangible personal property... that has remained unclaimed by the owner for more than three years is deemed abandoned and shall be turned over immediately to the treasurer pursuant to section 447.543." The Missouri State Treasurer has defined unclaimed property to include stale outstanding checks. Furthermore, as long as the County has stale outstanding checks older than three years, a Report of Unclaimed Property should be filed annually by November 1st as provided in RSMo 447.539.

Recommendation: We recommend that the County remit dollars represented by the outstanding checks that are older than three years to the State's Unclaimed Property Fund as required and submit Reports of Unclaimed Property annually, if applicable, to the Missouri State Treasurer according to RSMo 447.

County's Response: The County Treasurer and County Clerk will work to identify proper owners of the outstanding checks, voiding those which can be reissued and properly filing the remainder with the State Treasurer.

08-3. Expenditures

Condition: Our expenditure testwork revealed two instances in which purchasing procedures were inconsistent with statutory requirements. They were the following:

- A. The County did not provide adequate documentation to support two Sheriff's department fuel expenditures. Purchases of fuel in May 2007 for \$1,360 and in June 2008 for \$2,169.65 were not properly supported with vendor invoices. Instead, the Sheriff submitted a hand written note with in the vendor name and amount as documentation for the Commission to approve the payment.

Recommendation: We recommend that the County maintain adequate documentation to support all purchases.

County's Response: The prior Sheriff is no longer with the County. All office holders are required to submit full documentation in order for a payment to be processed.

08-4. Budgetary Controls

Condition: The County had expenditures in excess of budgeted amounts for the Senior Citizens Fund in 2007. By law, the County is prohibited from having actual expenditures in excess of budgeted amounts for each individual fund.

Recommendation: We recommend that the County strictly adhere to the budget, and properly amend the budget if circumstances arise during the year that require or allow for additional expenditures.

County's Response: The Senior Citizens Fund has a separate Board of Directors who submitted drafts exceeding the budgetary allowance for 2007. The Board is now aware that they cannot exceed the budgetary allowance in a given year without requesting an amendment to their departmental budget.

HOLT COUNTY, MISSOURI
FOLLOW-UP ON PRIOR AUDIT FINDINGS FOR AN AUDIT OF FINANCIAL STATEMENTS
PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

In accordance with Government Auditing Standards, this section reports the auditors' follow-up on action taken by Holt County, Missouri, on the applicable findings in the prior audit report issued for the two years ended December 31, 2006 and 2005.

1. 911 Revenue Maximization

The County does not have written contracts with the various political subdivisions in the County to which they provide dispatching services.

Status: *Implemented.*

2. Personnel Policies and Leave Balances

The County does not require standardized time sheets for all employees and the County Clerk does not maintain adequate centralized sick leave and vacation records.

Status: *Implemented*

3. Transfers

Transfers from the Road & Bridge fund to the General Revenue fund were excessive and did not maintain adequate documentation to support amounts and reasons for transfers between funds.

Status: *Implemented.*

Note: The prior auditors' findings pertaining to the audits of County fee offices (No.s 4, 5, 6, 7 and 8) are excluded from the listing above because they are beyond the scope of this audit.